



City of Wheeling, West Virginia

DRAFT

Department of Economic & Community Development

City-County Building
1500 Chapline Street
Wheeling, WV 26003
304-234-3701

FY 2017 Annual Action Plan

For Submission to H.U.D.

Community Development Block Grant
&
HOME Investment Partnerships Program

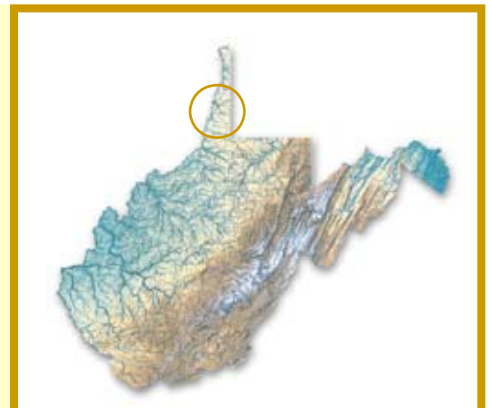
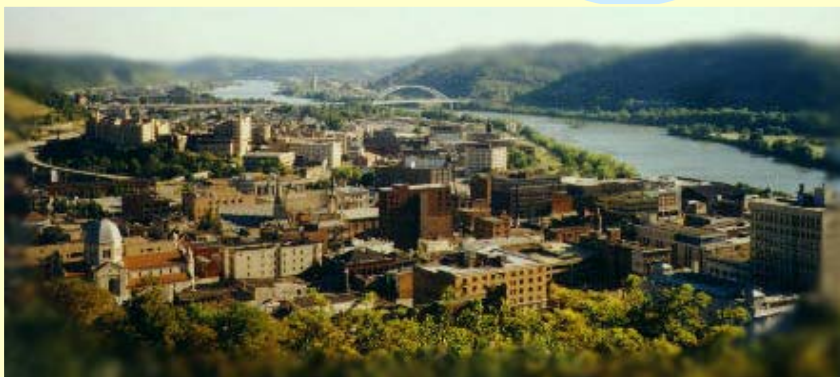
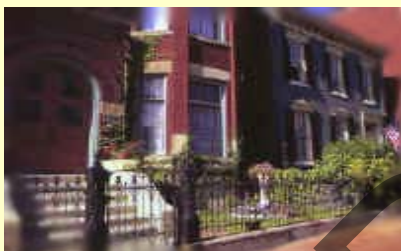


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Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Wheeling, West Virginia is an entitlement community under the U.S. Department of Housing & Urban Development's (HUD) Community Development Block Grant (CDBG) Program. In addition, the City of Wheeling is the Participating Jurisdiction (PJ) for the Northern Panhandle HOME Consortium of West Virginia. In compliance with the HUD regulations, the City of Wheeling has prepared this FY 2017 Annual Action Plan for the period of July 1, 2017 through June 30, 2018. This Annual Action Plan is a strategic plan for the implementation of the City's Federal Programs for housing, community, and economic development within the City of Wheeling. In addition, as the PJ for the HOME Consortium, this Annual Action Plan includes the HOME Program for the City of Weirton, Hancock County, Brooke County, Ohio County, and Marshall County that comprise the Northern Panhandle HOME Consortium.

The Annual Action Plan establishes the City's and HOME Consortium's goals for the next year and outlines the specific initiatives the City will undertake to address the needs and goals by promoting the rehabilitation and construction of decent, safe, and sanitary housing, creating a suitable living environment, removing slums and blighting conditions, promoting fair housing, promoting homeownership, improving public services, expanding economic opportunities, and principally benefitting low- and moderate-income persons.

The FY 2017 Annual Action Plan does not incorporate the Wheeling Housing Authority's Comprehensive Grant process into this consolidated planning and application process, but does require the participation of the public housing authority in the development of this plan.

Available Funds:

The following financial resources are included in the FY 2017 Annual Action Plan which anticipates funding to be received to address the priority needs and goals identified in the City of Wheeling's FY 2015-2019 Consolidated Plan. The City of Wheeling anticipates that it will receive the following Federal funds during the FY 2017 program year:

- FY 2017 CDBG Allocation - \$1,072,464.00
- FY 2017 HOME Allocation - \$242,636.00
- **Total Funds: \$1,315,100.00**

FY 2017 CDBG and HOME Budget:

The City of Wheeling and the Northern Panhandle HOME Consortium propose to undertake the following activities with the FY 2017 CDBG and HOME funds:

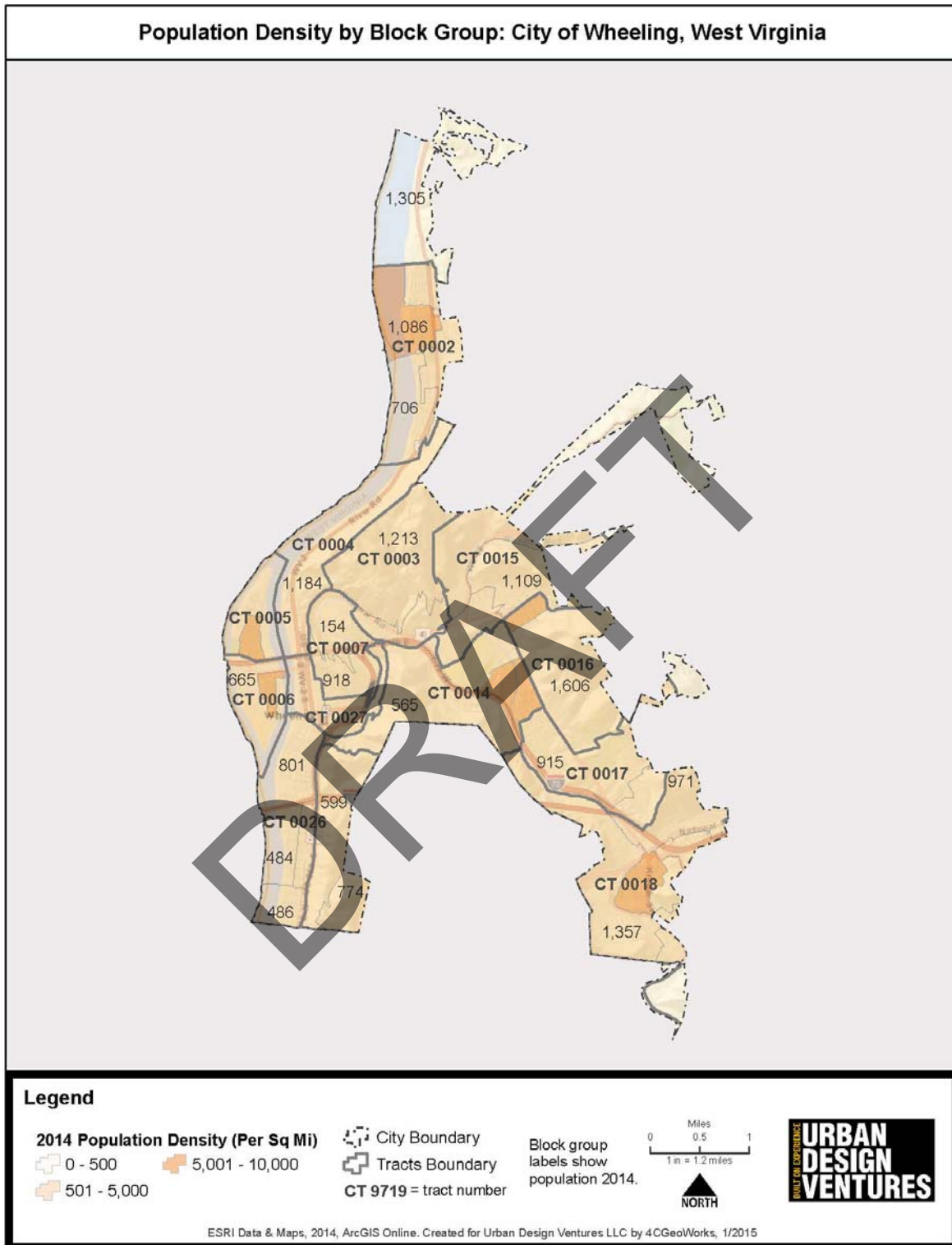
- **CD-17-01** Administration - \$214,492
- **CD-17-02** Section 108 Loan Payment - \$200,000
- **CD-17-03** Fire Hydrant Replacement - \$100,000
- **CD-17-04** Water Valve Replacement - \$255,972
- **CD-17-05** Henderson Street Slip Repair - \$67,000
- **CD-17-06** Jenson Playground - \$100,000
- **CD-17-07** ADA Improvements to I-470 Ballfields - \$32,000
- **CD-17-08** Catholic Charities Center - \$4,000
- **CD-17-09** Family Service - \$4,000
- **CD-17-10** Greater Wheeling Coalition for the Homeless - \$4,500
- **CD-17-11** Seeing Hand Association - \$2,500
- **CD-17-12** Soup Kitchen - \$5,000
- **CD-17-13** Wheeling Health Right - \$20,000
- **CD-17-14** Human Rights Commission - \$5,000
- **CD-17-15** Police Department - Neighborhood Policing - \$10,000
- **CD-17-16** Nelson Jordan Center - \$33,000
- **CD-17-17** East Wheeling Pool Operations - \$15,000
- **HOME-17-18** HOME Administration - \$24,263
- **HOME-17-19** CHDO Set-Aside - \$36,396
- **HOME-17-20** Northern Panhandle HOME Consortium - First Time Homebuyer Program - \$181,977
- **Total Funds: \$1,315,100**

Maps:

Below are the following maps which illustrate the demographic characteristics of the City of Wheeling:

- Population Density by Census Tract
- Percent White Population by Census Tract
- Percent Minority Population by Census Tract
- Percent Population Age 65+ by Census Tract
- Total Housing Units by Block Points & Census Tracts
- Percent Owner-Occupied Housing Units by Census Tract
- Percent Renter-Occupied Housing Units by Census Tract
- Percent Vacant Housing Units by Census Tract
- Low/Moderate Income Percentage by Block Group
- Low/Moderate Income with Minority Percentage by Block Group
- Commercial Hot Spots

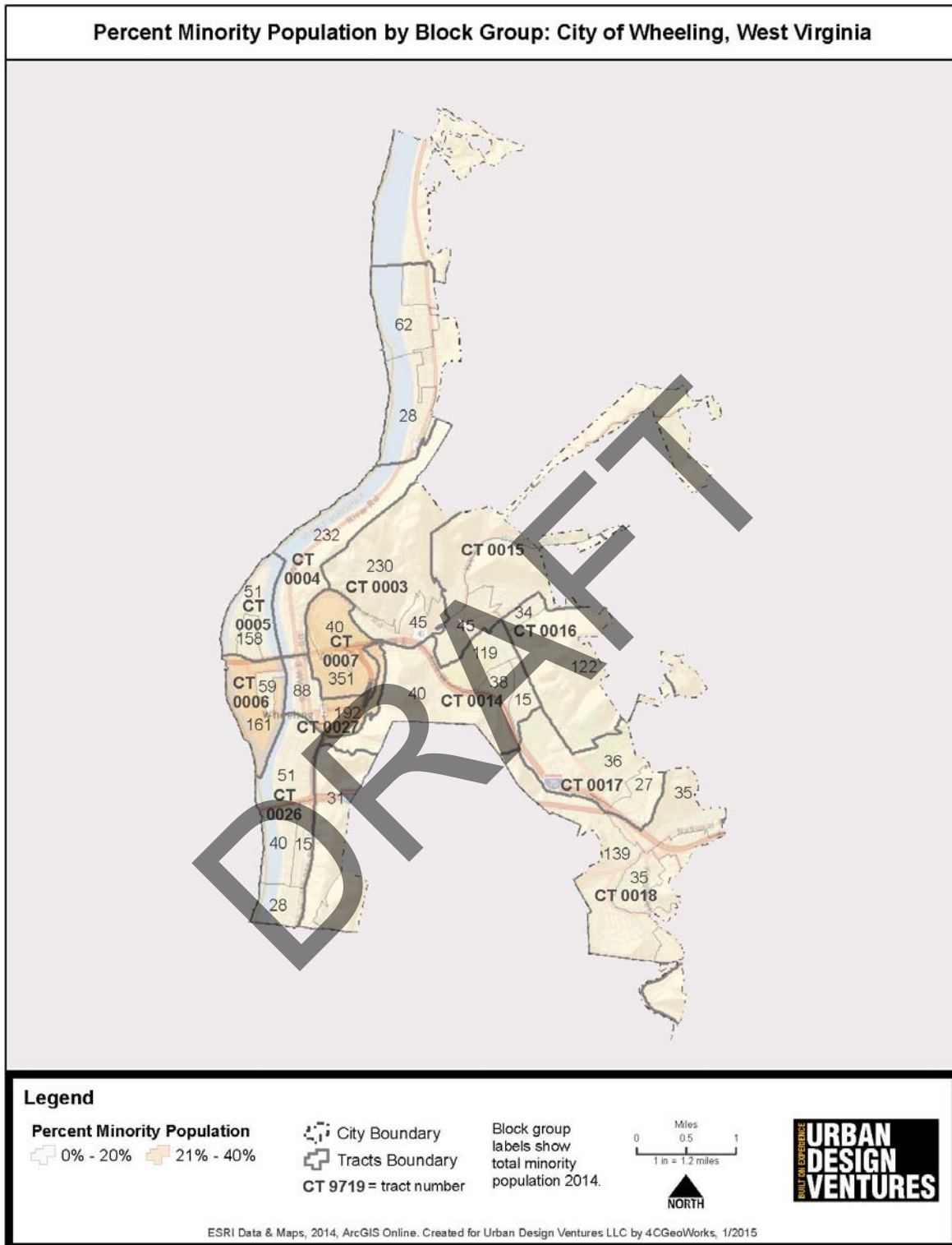
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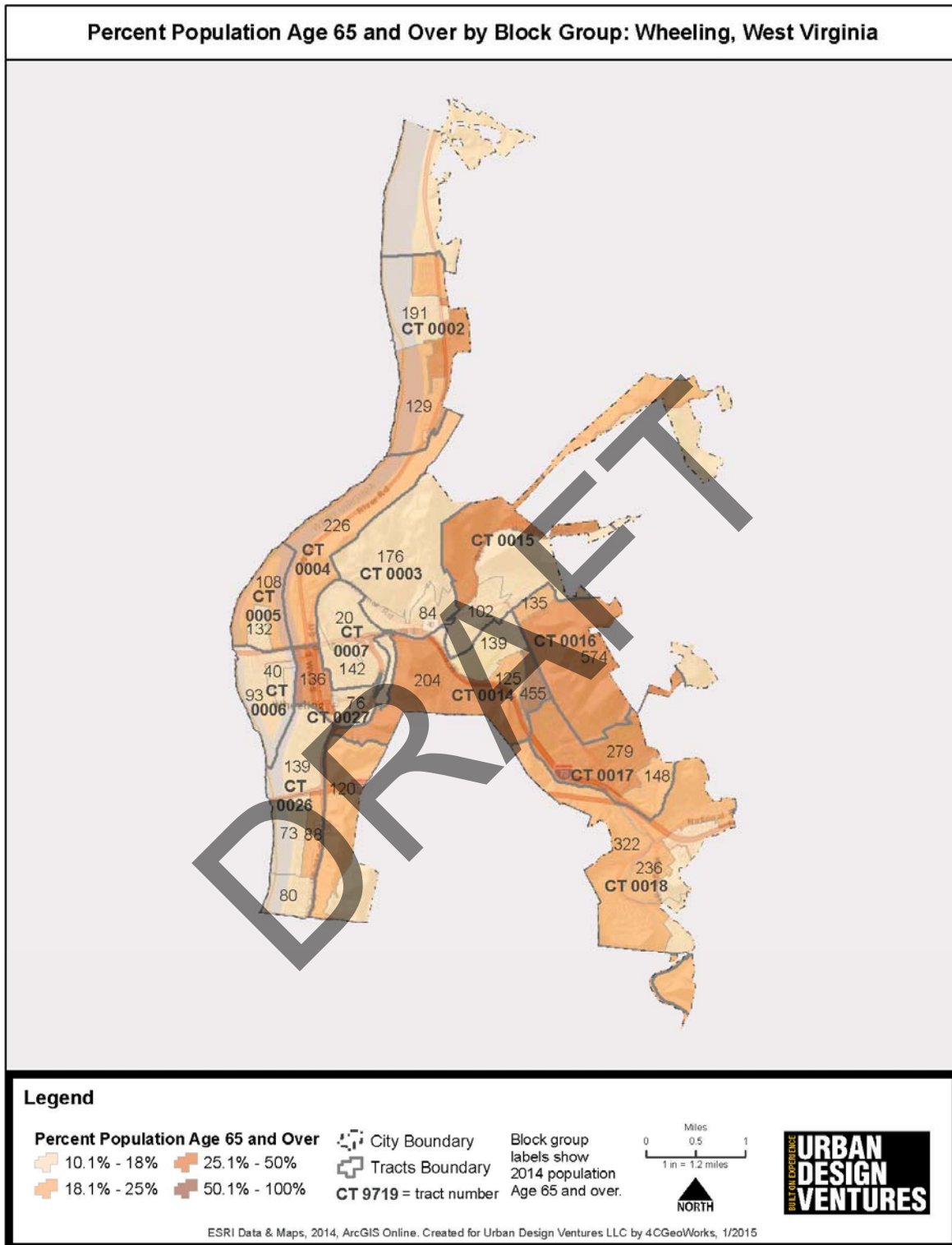
Population Density by Block Group



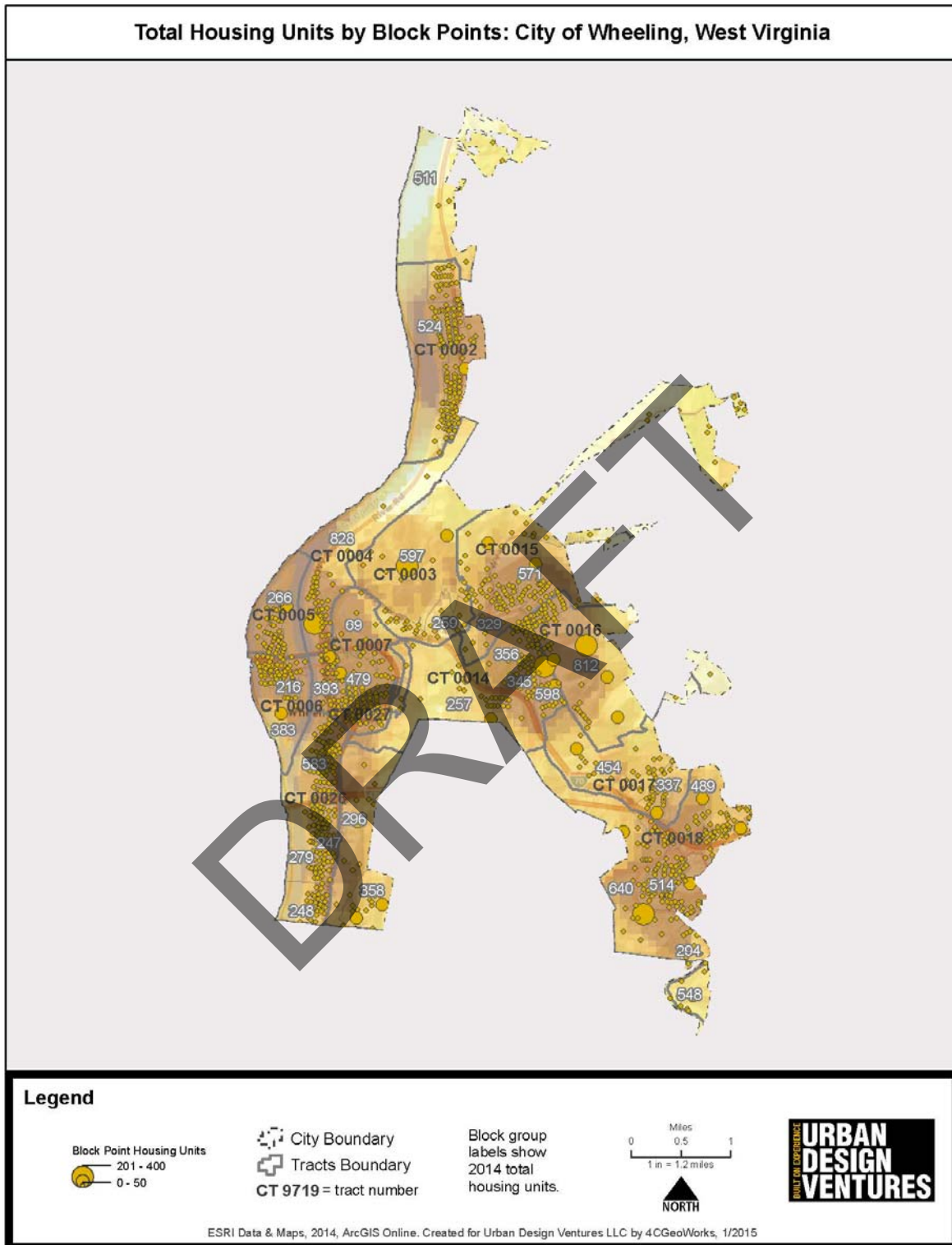
Percent White Population by Block Group



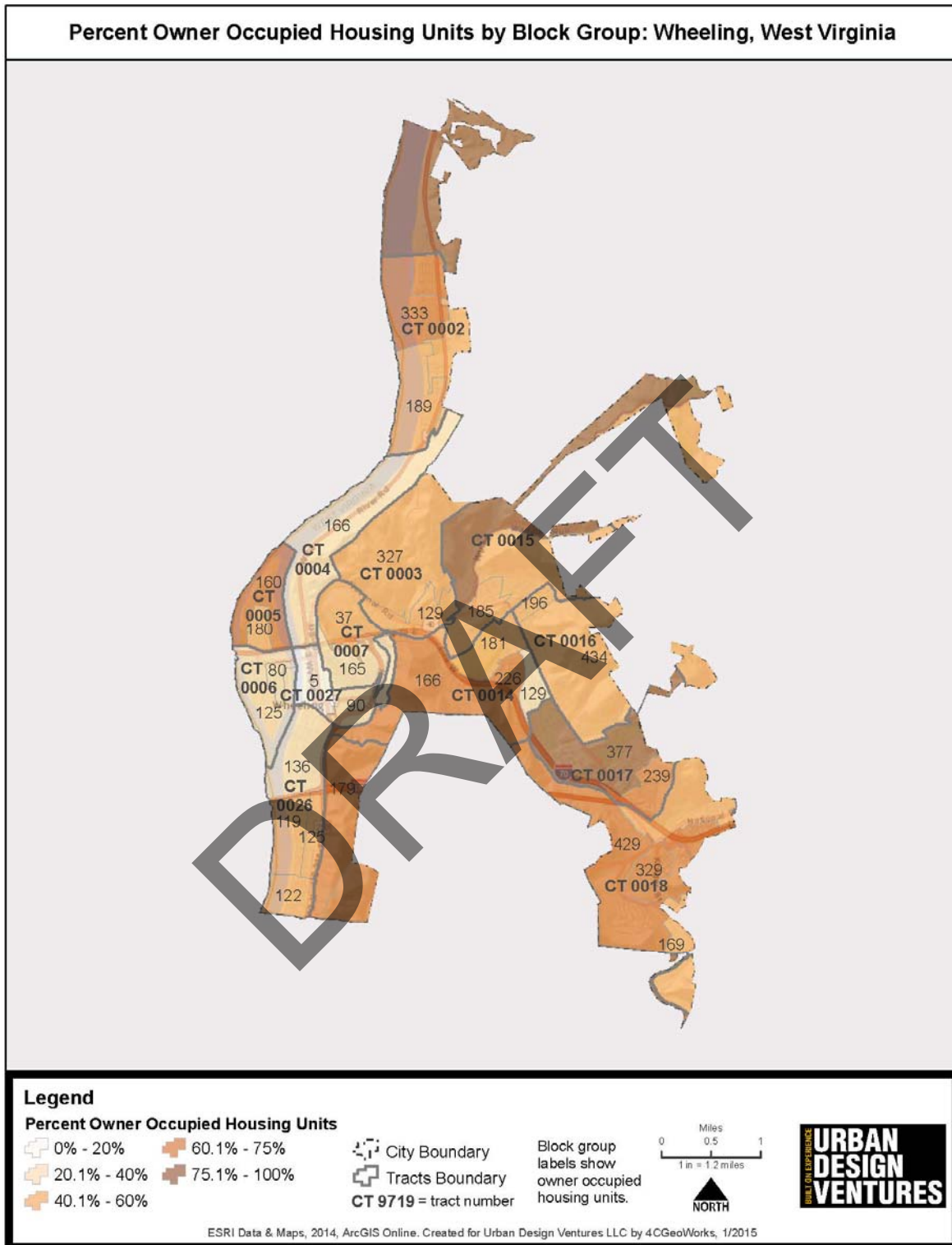
Percent Minority Population by Block Group



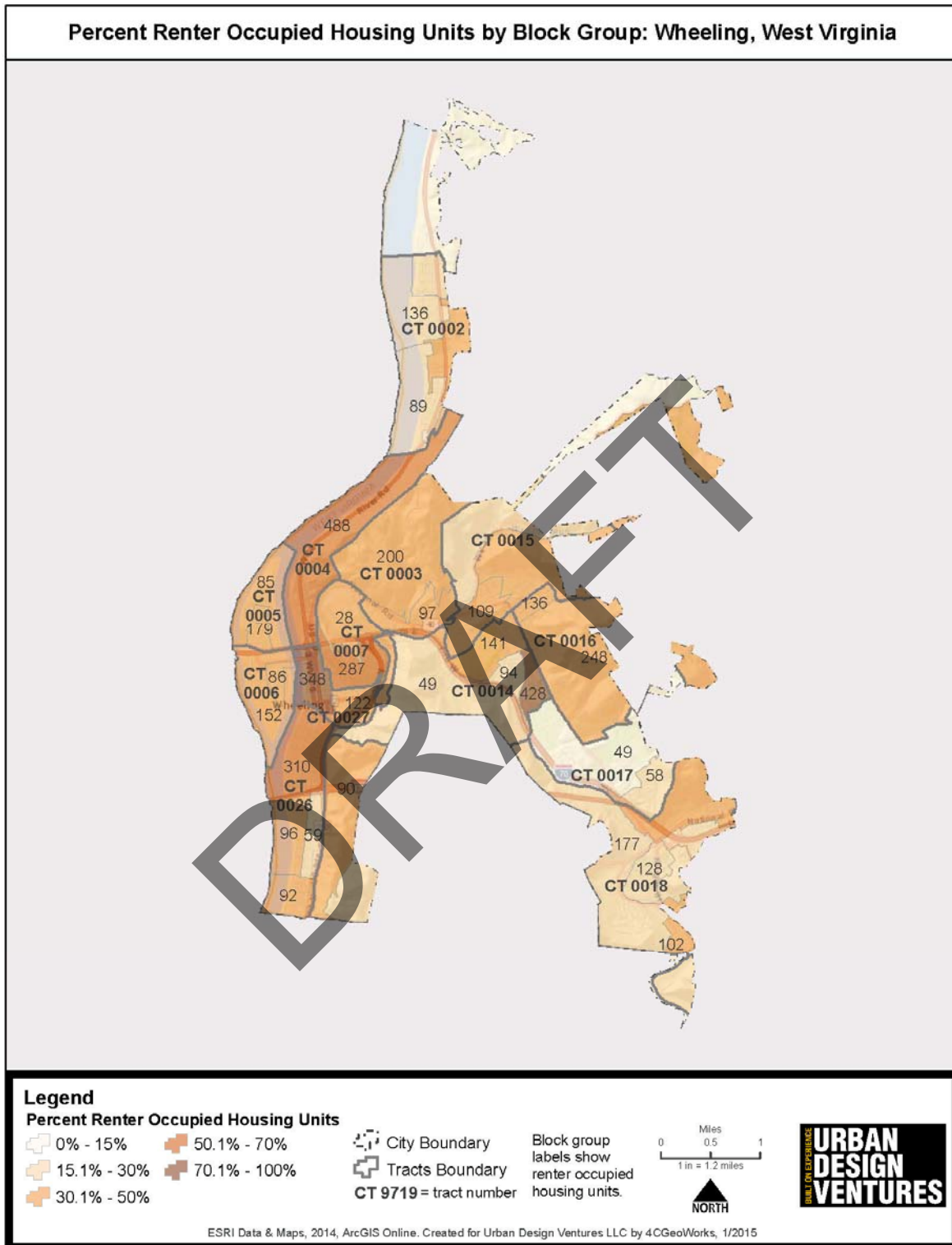
Percent Population Age 65+ by Block Group



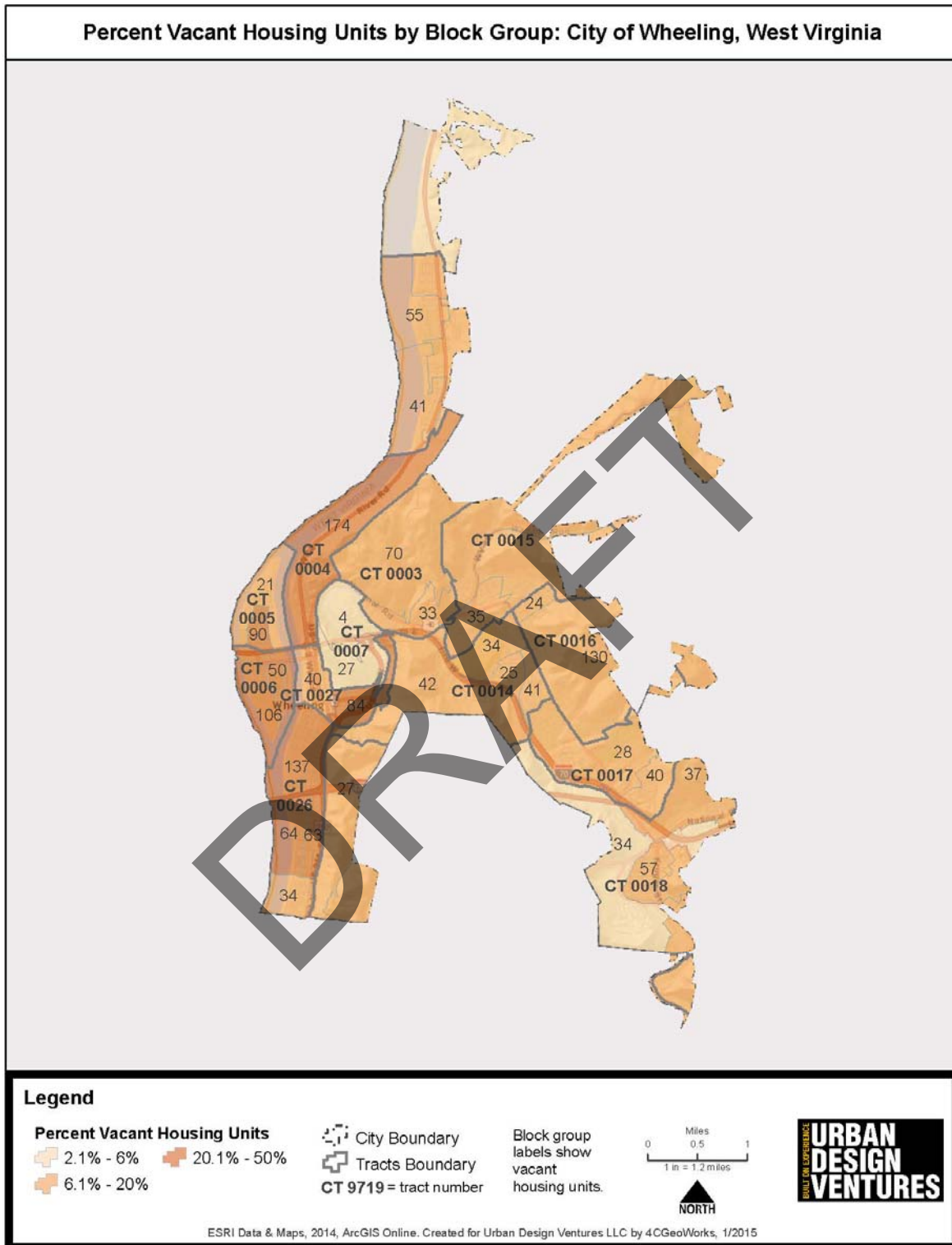
Total Housing Units by Block Points



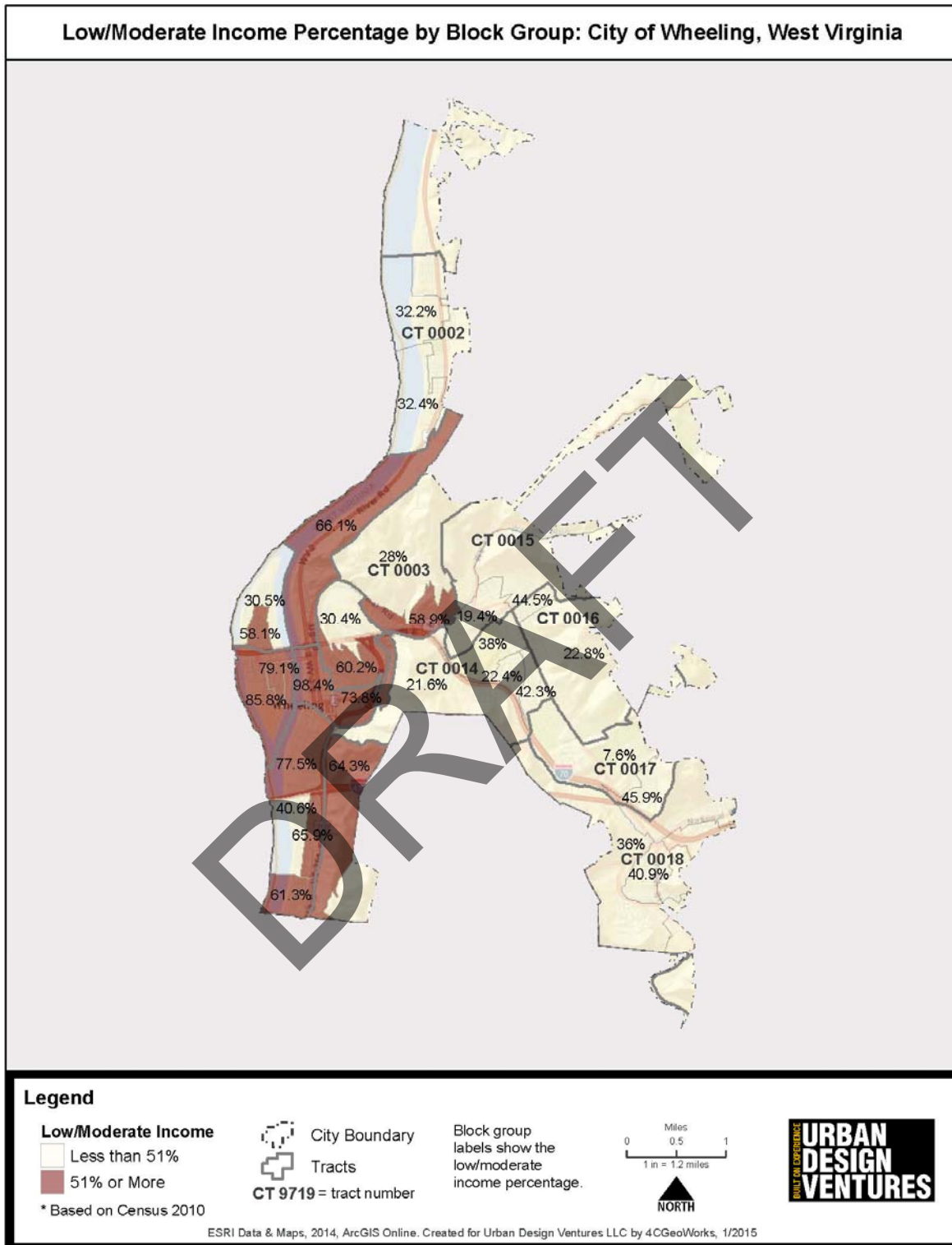
Percent Owner-Occupied Housing Units by Block Group



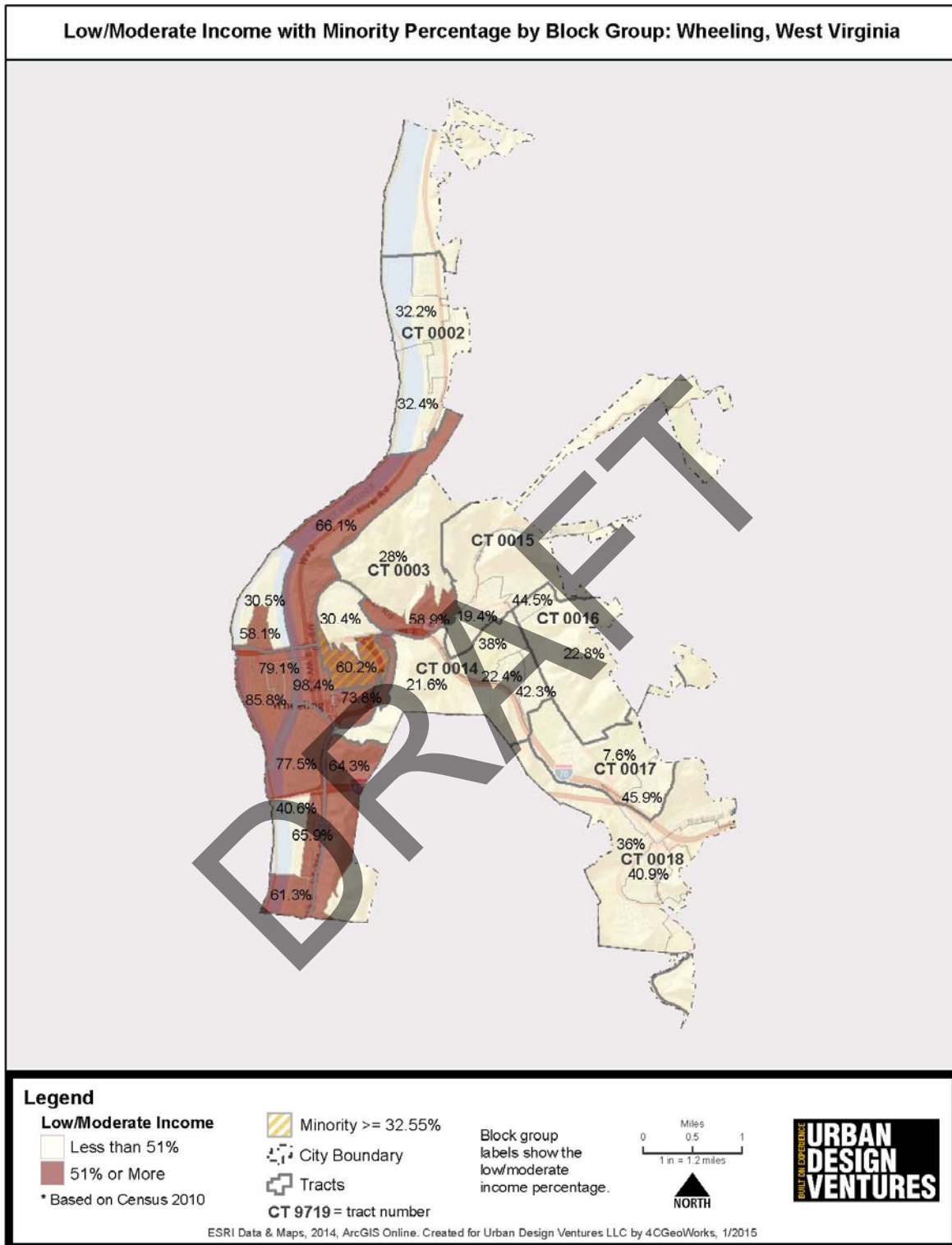
Percent Renter-Occupied Housing Units by Block Group



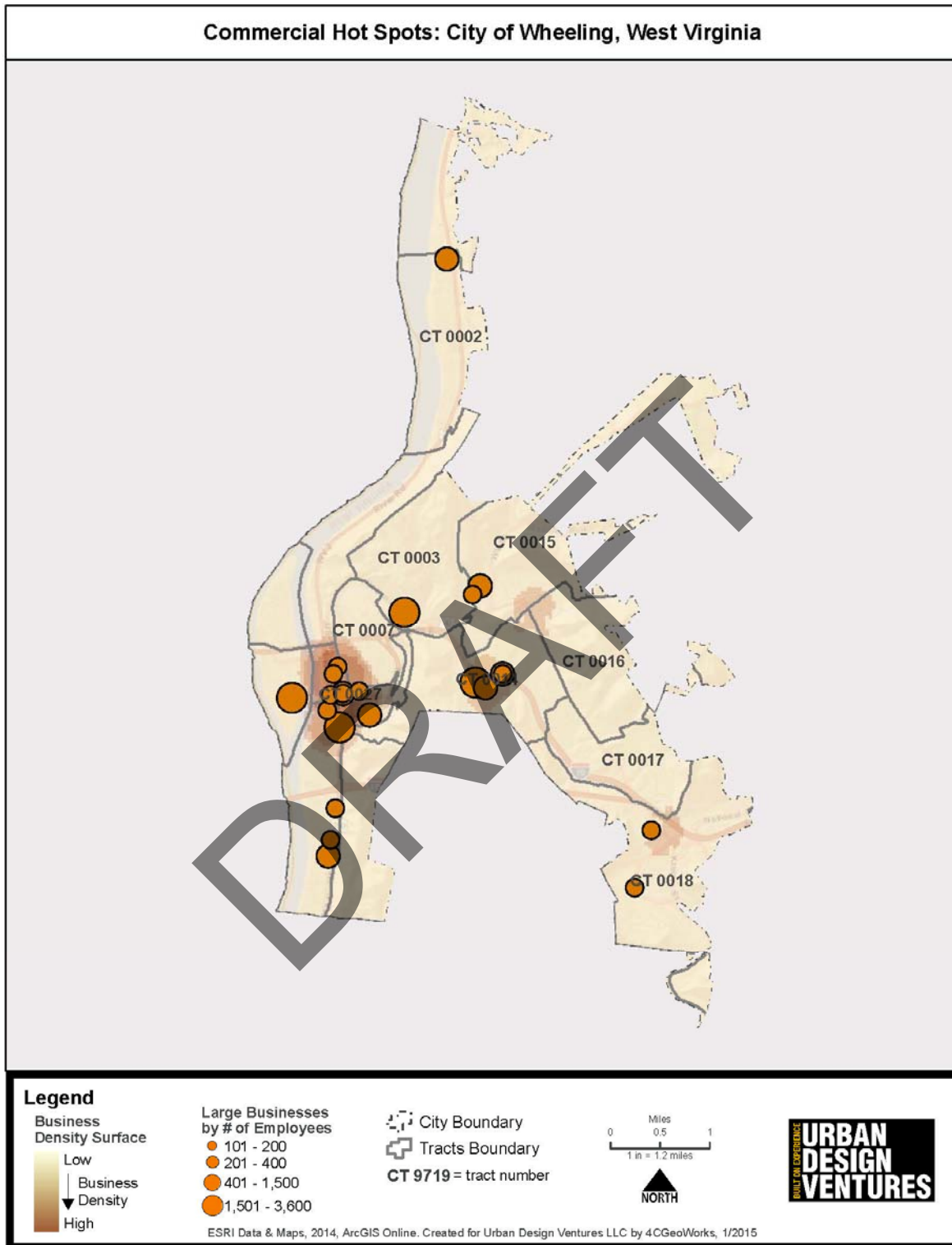
Percent Vacant Housing Units by Block Group



Low/Moderate Income Percentage by Block Group



Low/Moderate Income with Minority Percentage by Block Group



Commercial Hotspots

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The goal of the City of Wheeling is to improve the quality of life for City residents by funding infrastructure improvements, economic development, public services, and housing. During the FY 2017 Program Year, the City proposes to address the following priority need categories identified in its FY 2015-2019 Five Year Consolidated Plan:

HOUSING PRIORITY - (High priority)

There is a need to improve the quality of the housing stock in the community and to increase the supply of affordable, decent, safe, sound, and accessible housing for homeowners, renters, and homebuyers.

Goals/Strategies:

HS-1 Homeownership - Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, with the required housing counseling training.

- **Northern Panhandle HOME Consortium - First Time Homebuyer Program** – HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$181,977 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions.

HS-2 Housing Construction/Rehabilitation - Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the City through new construction and rehabilitation.

- **CHDO Set-Aside** – HOME funds will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2017. Funds to be used for construction or rehabilitation of affordable housing.

HS-3 Fair Housing - Promote fair housing choice through monitoring, education, and outreach.

- **Human Rights Commission** – CDBG funds will be used for office expenses of the Wheeling Human Rights Commission (HRC).

HOMELESS PRIORITY - (Low priority)

There is a need for housing and services for homeless persons and persons at-risk of becoming homeless.

Goals/Strategies:

HO-1 Operation/Support - Assist providers through the Continuum of Care in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.

- **Catholic Charities** – CDBG funds will be used to provide meals to low income and homeless persons by Catholic Charities of the Diocese of Wheeling.

HO-2 Housing - Support local agencies' efforts to provide emergency shelter, transitional housing, and permanent supportive housing.

- **Greater Wheeling Coalition for the Homeless** – CDBG funds will be used for support services for homeless persons living in a transitional facility operated by the Greater Wheeling Coalition for the Homeless (GWCH).

OTHER SPECIAL NEEDS PRIORITY - (Low Priority)

There is a need for housing, services, and facilities for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs.

Goals/Strategies:

SN-2 Social Services - Support social service programs and facilities for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs.

- **Family Service** - CDBG funds will be used for supplies needed for the home meal program for the elderly and for fuel costs. The fuel costs are associated with the van service that takes the elderly to various appointments and grocery shopping.

COMMUNITY DEVELOPMENT PRIORITY - (High Priority)

There is a need to improve the public and community facilities, infrastructure, public services, and the quality of life.

Goals/Strategies:

CD-1 Infrastructure - Improve the City's infrastructure through rehabilitation, reconstruction, and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.

- **Fire Hydrant Replacement** – CDBG funds will be used to replace antiquated, non-operating fire hydrants in low and moderate income neighborhoods throughout the City.
- **Water Valve Replacement** – CDBG funds will be used to replace antiquated, non-operating water valves in low and moderate income, residential neighborhoods throughout the City.
- **Henderson Street Slip Repair** – CDBG funds will be used to repair the Henderson Street Slip in North Wheeling and stabilize the road to prevent future slippage.

CD-2 Community Facilities - Improve the City's parks, recreational centers, and public and community facilities through rehabilitation and new construction.

- **Jenson Playground** – CDBG funds will be used for a new basketball court, lights, and fencing for a City-owned playground on Wheeling Island.

CD-3 Public Services - Improve and increase public safety, programs for the youth, the elderly, disabled, and target income population, feeding programs, and social/welfare programs throughout the City.

- **Seeing Hand Association** – CDBG funds will be used for workshop and activity expenses for the visually impaired.
- **Soup Kitchen** – CDBG funding to acquire food supplies for preparation of meals for the Soup Kitchens, for the homeless, and for the very low-income.
- **Wheeling Health Right** – CDBG funds will be used to purchase pharmaceuticals for a free health clinic that serves the very low-income and the homeless.
- **Nelson Jordan Center** – CDBG funds will be used for operational expenses for this recreational facility in the East Wheeling Neighborhood.
- **East Wheeling Pool Operations** – CDBG funds will be used to pay for a portion of the salaries for summer youth employees in the East Wheeling Neighborhood.

CD-6 Architectural Barriers - Remove architectural barriers and make public and community facilities accessible.

- **ADA Improvements to I-470 Ballfields** – CDBG funds will be used to pave approximately 1,183 linear feet of handicap walks from the new Miracle League All-Inclusive Playground to connect it to the Miracle League Field and ADA viewing area, as well as to the Ben's Field ADA parking space.

CD-7 Public Safety - Improve public safety through upgrades to facilities, purchase of new equipment, crime prevention, community policing, and ability to respond to emergency situations.

- **Police Department** – CDBG funds will be used for the salaries and fringe benefits of two beat patrol officers in low/mod income neighborhoods as part of the City's Community Policing efforts.

ECONOMIC DEVELOPMENT PRIORITY – (Low Priority)

There is a need to increase employment, self-sufficiency, education, job training, technical assistance, and economic empowerment for residents of the City of Wheeling.

Goals/Strategies:

ED-2 Financial Assistance - Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.

- **Section 108 Loan Payment** – CDBG funds will be used for the annual payment of a Section 108 Loan. The City is on schedule to pay off the balance of the loan by August 1, 2020.

ADMINISTRATION, PLANNING, AND MANAGEMENT PRIORITY – (High Priority)

There is a continuing need for planning, administration, management, and oversight of Federal, state, and local funded programs.

Goals/Strategies:

AM-1 Overall Coordination - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

- **Administration** – CDBG funds will be used for administration, management, planning, and office expenses.
- **HOME Administration** – HOME funds will be used for the staff and administrative expenses related to the housing programs for the (West Virginia) Northern Panhandle HOME Consortium.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Wheeling has a good performance record with HUD. The City regularly meets the performance standards established by HUD. Each year the City prepares its Consolidated Annual Performance Evaluation Report (CAPER). This report is submitted within ninety (90) days after the start of the new program year. Copies of the CAPER are available for review at the City of Wheeling's Department of Economic and Community Development.

The most recent CAPER is the FY 2015 CAPER which is the first CAPER for the FY 2015-2019 Five Year Consolidated Plan. In the FY 2015 CAPER, the City of Wheeling expended 69.64% of its CDBG funds to benefit low- and moderate-income persons. The City expended 10.78% of its funds during the FY 2015 CAPER period on public service, which is below the statutory maximum of 15%. The City expended 19.29% of its funds during that CAPER period on Planning and Administration, which is below the statutory maximum of 20%. The City has met the required 1.5 maximum drawdown ratio with a drawdown ratio of 0.87. The City will begin to prepare its FY 2016 CAPER, which will be completed after submission of this FY 2017 Annual Action Plan. The FY 2016 CAPER will be submitted to HUD on or before September 30, 2017.

The HOME program is also being administered in a timely manner and in accordance with applicable activity limitations and match requirements. The Northern Panhandle HOME Consortium during the FY 2015 CAPER period generated \$61,542.57 in match funding, which brings the total excess match to \$1,605,207.25 for the HOME Program as of the end of June 2016.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Wheeling has followed its Citizen Participation Plan in the planning and preparation of the FY 2017 Annual Action Plan. The City held its first public hearing on the needs of the community and its residents on February 7, 2017. This provided the residents, agencies, and organizations with the opportunity to discuss the City's CDBG and HOME Programs and to provide suggestions for priorities and activities for future CDBG and HOME Programs.

The City's Economic and Community Development Department advertises that applications for CDBG and HOME funds are available, and sends out application packets upon request. The City also publishes public hearing notices concerning the CDBG and HOME Programs. HOME Program RFPs were sent to agencies that have participated in the HOME Program in the past, and other potentially interested parties and CHDOs.

A copy of the “Draft FY 2017 Annual Action Plan” was placed on public display for review by the general public, agencies, and organizations in the community. A newspaper notice announcing that this document was placed on public display was published in the “Wheeling Intelligencer” and “News-Register,” the newspapers of general circulation in the area on Thursday, June 29, 2017. The “Draft FY 2017 Annual Action Plan” was on public display at the following locations:

- **Economic and Community Development Department** - City-County Building, Room 305, 1500 Chapline Street, Wheeling, West Virginia 26003
- **Ohio County Public Library** - 52-16th Street, Wheeling, West Virginia 26003

The Second Public Hearing was scheduled for Tuesday, July 18, 2017. Citizen Participation, including the newspaper notices, the sign-in sheets, and the summary of the minutes from the public hearings, are included in the Citizen Participation Section.

The following schedule was used in the preparation of the Plan:

- **Publish a Notice that States FY 2017 CDBG Applications are Available** – November 30 and December 7, 2016
- **Publish First Public Hearing in the Newspaper** – January 20 and 30, 2017
- **FY 2017 CDBG Funding Applications Due** – February 3, 2016
- **First Public Hearing for CDBG/HOME** – February 7, 2017
- **Publish Second Public Hearing Notice and that the Draft Plan is on Display** – June 30, 2017
- **Plan goes on Display** – June 30, 2017
- **Second Public Hearing for CDBG/HOME** – July 18, 2017
- **End of Plan on Display** – August 1, 2017
- **City Council Adoption of the FY 2017 Annual Action Plan** – August 1, 2017
- **Plan submitted to HUD Pittsburgh Office** – August 4, 2017
- **Program Year Begins** – July 1, 2017

A more detailed analysis and description of the citizen participation process is contained in the Citizen Participation Section of this Plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Wheeling held its First Public Hearing on February 7, 2017 at 5:30 PM. No comments were received at the first public hearing, however, a resident provided comment via email on February 10, 2017. Mr. Chuck Fair offered an idea to establish the downtown district of the City of Wheeling as a historical city, by renaming streets, creating murals statues commemorating historical figures, and installing vintage streetlights and streetscapes. He also encouraged the City

to plant seasonal flower gardens in deserted, City-owned lots, and vegetable gardens just outside of the downtown area. Mr. Fair suggested that embracing Wheeling's history will introduce tourism and economic development in the downtown area. He also mentions that recycling needs to be encouraged.

The FY 2017 Annual Action Plan was placed on public display, and a Second Public Hearing was scheduled for Tuesday, July 18, 2017. Comments from the Second Public Hearing will be included in the Final FY 2017 Annual Action Plan.

The Citizen Participation Section of the Plan includes the newspaper ads, sign-in sheets, and the summary of the minutes from the public hearings.

6. Summary of comments or views not accepted and the reasons for not accepting them

Of the eight (8) funding applications received in FY 2017, six (6) were funded. The application for August Levy Learning Center, which provides services to autistic children, submitted an application for an ADA Playground Improvements project, but it was not funded. The Wheeling Park Commission also submitted an application for an ADA ramp for the first floor entrance of the Wheeling Park Stone Building, but it was not funded. The City chose to fund ADA Improvements to the I-470 Ballfields in FY 2017.

In regard to Mr. Fair's comments about the historic designation in Downtown Wheeling, new street lights, and planting gardens, the City cannot use CDBG funds for the Downtown Improvements, since citywide improvements are not eligible. Citywide improvements are not eligible, because the City's population is not over 51% low/mod.

7. Summary

The main goals of the FY 2017 Annual Action Plan are to improve the living conditions of the residents of the City of Wheeling and the Northern Panhandle HOME Consortium through improving the housing conditions in the City and the Consortium, creating a suitable and sustainable living environment for all residents, and addressing the community and economic development needs of the City residents.

The Annual Action Plan process requires that the City and the Northern Panhandle HOME Consortium prepare in a single document its priorities, goals, and strategies to address the needs for housing, homeless, other special needs, community development, economic development, and administration and planning. The City and the Northern Panhandle HOME Consortium is using the Five Year Consolidated Plan priorities to allocate its CDBG and HOME funds over the five (5) year period to provide direction to its partners, participating agencies, and stakeholder organizations to address the housing and community development needs of the low- and moderate-income residents. HUD will continue to evaluate the City's and the HOME Consortium's performance based on the goals established in the Five Year Consolidated Plan.

During the FY 2017 Program Year, the City of Wheeling anticipates that it will receive the following Federal financial resources:

- FY 2017 CDBG Allocation - \$1,072,464.00
- FY 2017 HOME Allocation - \$242,636.00
- **Total Funds: \$1,315,100.00**

During the FY 2017 CDBG Program Year, the City of Wheeling proposes to address the following goals and strategies from its Five Year Consolidated Plan:

- HS-1 Homeownership
- HS-2 Housing Construction/Rehabilitation
- HS-3 Fair Housing
- HO-1 Operation/Support
- HO-2 Housing
- SN-2 Social Services
- CD-1 Infrastructure
- CD-2 Community Facilities
- CD-3 Public Services
- CD-6 Architectural Barriers
- CD-7 Public Safety
- ED-2 Financial Assistance
- AM-1 Overall Coordination

A “draft” of the FY 2017 Annual Action Plan was placed on public display in: the Economic and Community Development Department, City-County Building, Room 305, 1500 Chapline Street, Wheeling, West Virginia 26003; and the Ohio County Public Library, 52 - 16th Street, Wheeling, West Virginia, 26003. The display period started on Friday, June 30, 2017 through Tuesday, August 1, 2017 for a 30-day display period. A second public hearing was held on Tuesday, July 18, 2017 to discuss the proposed activities and solicit citizen comments on the Plan. City Council held a public hearing on August 1, 2017, to review and approve the FY 2017 Annual Action Plan. The City of Wheeling will submit the FY 2017 Annual Action Plan to the U.S. Department of Housing and Urban Development’s Pittsburgh Office on Friday, August 4, 2017.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Wheeling	Economic and Community Development Department
HOME Administrator	Wheeling	Economic and Community Development Department

Table 1 – Responsible Agencies

Narrative

The administering lead agency is the City of Wheeling’s Economic and Community Development Department for the CDBG and HOME Programs. The Economic and Community Development Department of Wheeling prepares the Five Year Consolidated Plan, Annual Action Plans, ERR’s, and the Consolidated Performance and Annual Evaluation Reports (CAPER), processes pay requests, prepares sub-recipient contracts, and monitors sub-recipients, and performs oversight of the programs on a day to day basis. In addition, the City has a private planning consulting firm available to assist the City on an as needed basis.

Consolidated Plan Public Contact Information

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 Website: <http://www.wheelingwv.gov>

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

While preparing the FY 2017 Annual Action Plan, the City of Wheeling consulted with the Wheeling Housing Authority, social services and housing agencies, and the Greater Wheeling Coalition for the Homeless. Input from public hearings and funding requests were used to develop the FY 2017 Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Wheeling consults and works with the following agencies to enhance coordination:

- **Wheeling Housing Authority** – administers the Section 8 Housing Choice Vouchers, public housing communities, and scattered site housing.
- **Social Services Agencies** – provides services to low- and moderate-income persons.
- **Housing Providers** – administers housing rehabilitation, and develops affordable housing to improve housing options for low- and moderate-income families and individuals.
- **Greater Wheeling Coalition for the Homeless** - oversees the Continuum of Care for the Northern Panhandle Region. More than 40 non-profits and service providers belong to the Northern Panhandle CoC (NPCoC), helping to design the local strategic plan by contributing ideas as regional committees representing the entire geographic area. Members include Salvation Army-Wheeling, the YWCA, Northwood Health Systems and Catholic Charities.

As part of the CDBG and HOME application planning process, local agencies, and organizations are invited to submit proposals for CDBG and HOME funds for eligible activities. These groups participate in the planning process by attending the public hearings and informational meetings.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Greater Wheeling Coalition for the Homeless (the Coalition or GWCH) works with the City of Wheeling on the development of the Consolidated Plan and Annual Action Plans, and provides information on the local response to homelessness used in the annual Consolidated Annual Performance and Evaluation Reports (CAPERs). GWCH provides the Housing Inventory Count (HIC) and Point in Time Count (PITC) data, as well as a twice-annual review of existing shelter and service programs in the region. As a part of both statewide planning activities and local planning for HUD Entitlement funds, the HIC and PITC data is compiled by an independent consulting firm. Data collection and review of this material typically requires two weeks or more of GWCH staff time,

and includes telephone calls and emails. Information provided by GWCH covers the entire geographic area and is used to support several sections of state and local Consolidated Plans including the homelessness strategy and housing/homeless needs. As part of the CoC application process, the NPCoC requests and is provided a signed HUD 2991 Form certifying consistency with the consolidated plans developed by the State and each of the two jurisdictions in their region: West Virginia Statewide, and the cities of Wheeling and Weirton.

As a recipient of CDBG funding from the City of Wheeling, the Coalition provides information as part of an annual request for support of the Transitional Housing Program. Transitional Housing (TH) has faced several funding challenges during recent years, with this housing type also removed from the list of projects eligible for funding through the WV Emergency Solutions Grant (ESG) in 2014. Despite these cuts, the Coalition has found TH to be an extremely successful model for helping people to permanently end their homelessness and is obligated to continue using the current TH units to serve homeless people through 2020, in order to avoid having to repay Federal funds used to establish the two shelters offering transitional housing.

The chronic homeless (CH) are people with a disability who have been homeless for one year or more. People who have experienced protracted bouts of homelessness often have some of the most significant barriers to achieving stability. To help people with these extensive needs move quickly into stable living conditions, the Coalition's Residential Housing Program prioritizes CH for placement in the Permanent Housing for People with Disabilities Shelter, an 18-unit building with disability access and a high level of supportive services. When these disabled clients have significant barriers to gaining or maintaining a job, the Coalition Staff provides assistance with applications for mainstream benefits in an effort to secure the income necessary to become self-sufficient and afford private market housing. Rental assistance programs such as RRH also focus on CH. The Coalition has developed a Behavioral Health Community Engagement Grant to ensure a high degree of community engagement services are available to these clients to ensure their stability.

There are three Supportive Services for Veteran Families (SSVF) programs in the region, which offer case management support and referral to community resources, as well as temporary rental assistance to provide RRH and homelessness prevention. While there are no per diem or VA supportive housing programs in the region, the SSVF program has facilitated a higher degree of engagement with other VA resources in the area, such as the Pittsburgh VA medical center.

Youth Services System, the recipient of Homeless Runaway Youth funds, once again reported serving no homeless youth during the annual Housing Inventory Count of available shelter beds in January 2017.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Three agencies in the Northern Panhandle CoC (NPCoC) successfully utilize Emergency Solutions Grant (ESG) funds: CHANGE, Inc., in conjunction with the YWCA-Wheeling for domestic violence programs; and the Greater Wheeling Coalition for the Homeless which provides temporary rental assistance for homeless prevention and rapid rehousing assistance. Due to the distinct geographic areas and service populations, each agency develops and submits an individual proposal for ESG funding. As part of the ESG application process, reporting and evaluation of performance standards are compiled by the lead agency for all three applicants and are submitted to the state for review. State programming decisions require all ESG-funded programs have a source of referral to Rapid Re-Housing (RRH) such as the GWCH program, a factor which was instrumental in the continued ESG funding of local Domestic Violence (DV) programs.

During regularly held quarterly meetings of the NPCoC, each of the HUD-, ESG- and VA-funded programs are given an opportunity to provide updates on the current availability of funds for services, the process for referrals, and progress toward meeting measurable outcomes. Meetings among the shelter providers in the region are also held on a quarterly basis to allow for more targeted discussions of programming and referral arrangements. Each year, an independent panel of NPCoC members are convened to review the Continuum of Care application and evaluate performance and program design to determine the ranking of each program submitted for consideration.

During the FY 2015 CoC Competition, the Transitional Housing (TH) and Homeless Management Information System (HMIS) projects both lost funding and are no longer eligible for renewal. The loss of HUD's HMIS funding also represents a significant hardship, as this was the only source of HUD funding for the Federally-mandated reporting system which is a required component of all CoC-, ESG- and VA-funded homeless assistance programs. In 2012, when the Coalition agreed to switch HMIS providers and join the statewide Bowman Systems Service Point HMIS, state funding agencies agreed to support the increase in HMIS expenses associated with this change. Currently, ESG provides the Coalition with \$26,112 in HMIS funding, which represents a decrease from the previous year.

The NPCoC uses HMIS and interviews sheltered persons during the Annual Point in Time Count (PITC), the methodology which is based on a long-standing experience in conducting this survey. In addition to these methods, each shelter is contacted. The Point in Time Count, or PITC, for the entire five-county Northern Panhandle Region is conducted by Coalition Staff and community volunteers during the last 10 days of January each year. This year, survey data was collected for seven days by conducting counts in public places using a dedicated survey tool designed to meet the data collection requirements established by HUD. Information from these surveys is used to develop a 14-digit identifier and responses to all questions are entered into an Excel spreadsheet to ensure no duplication and to aid in tabulation. Given other duties and the timeline for data

submission, this process takes several months to complete. Once all PITC data is compiled, results are submitted to the local government via the Homeless Data Exchange or HDX and is used to produce a narrative report for members of the Northern Panhandle Continuum of Care. When copies of the spreadsheet are circulated to NPCoC members, the client identifier codes are removed to ensure that privacy is followed.

2. Agencies, groups, organizations and others who participated in the process and consultations

1.	Agency/Group/Organization	Greater Wheeling Coalition for the Homeless
Agency/Group/Organization Type		Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Regional Organization Continuum of Care
What section of the Plan was addressed by Consultation?		Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?		Greater Wheeling Coalition for the Homeless was contacted and presented the homeless needs in the region, Point In Time Survey results, and 2016 CoC funding amounts.

2.	Agency/Group/Organization	CHANGE, Inc.
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on housing and community development needs.
3.	Agency/Group/Organization	Wheeling Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on housing and community development needs and the amount of their Capital Fund Grant.

4.	Agency/Group/Organization	Human Rights Commission
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Wheeling Human Rights Commission (HRC) contributed information about fair housing needs in the City of Wheeling, and they will be funded in FY 2017.
5.	Agency/Group/Organization	Catholic Charities
	Agency/Group/Organization Type	Regional organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Catholic Charities submitted a funding request for a meal service for the homeless, and they were funded in FY 2017.
6.	Agency/Group/Organization	City of Wheeling
	Agency/Group/Organization Type	Other government - Local

	What section of the Plan was addressed by Consultation?	Other government - Local Community Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	<p>The Wheeling Police Department submitted a funding request for increased foot patrols, and they were funded in FY 2017.</p> <p>The Wheeling Public Works Department submitted a funding request for several CDBG eligible Community Facility Improvement Projects. The Fire Hydrant Replacement, Water Valve Replacement, and Henderson Street Slip Repair were funded in FY 2017.</p> <p>The Wheeling Parks & Recreation Department submitted a funding request for salaries for summer youth employees at the East Wheeling Pool; improvements to Jenson-Davis Park, and ADA Improvements to the I-470 Ballfields, which were all funded in FY 2017.</p>
7.	Agency/Group/Organization	Wheeling Recreation Commission
	Agency/Group/Organization Type	Other government - Local Planning Organization
	What section of the Plan was addressed by Consultation?	Other government - Local Community Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Wheeling Recreation Commission submitted a funding request for an ADA ramp for the first floor entrance of the Wheeling Park Stone Building, but they were not funded in FY 2017.
8.	Agency/Group/Organization	Seeing Hand Association
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Seeing Hand Association submitted a funding request for operations, and they were funded in FY 2017.

9.	Agency/Group/Organization	Family Service
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Family Service submitted a funding request for operations, and they were funded in FY 2017.
10.	Agency/Group/Organization	Wheeling Health Right
	Agency/Group/Organization Type	Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Community Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Wheeling Health Right submitted a funding request for pharmaceuticals, and they were funded in FY 2017.

11.	Agency/Group/Organization	Nelson Jordan Center
	Agency/Group/Organization Type	Services-Children Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Community Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Nelson Jordan Center submitted a funding request for operations, and they were funded in FY 2017.
12.	Agency/Group/Organization	Soup Kitchen
	Agency/Group/Organization Type	Services-Homeless Services-Health
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Soup Kitchen submitted a funding request for operations, and they were funded in FY 2017.
13.	Agency/Group/Organization	Augusta Levy Learning Center
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Community Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Augusta Levy Learning Center submitted a funding request for ADA improvements to their playground, but they were not funded in FY 2017.

14.	Agency/Group/Organization	Northern Panhandle HOME Consortium
	Agency/Group/Organization Type	Housing Services-Housing Other government - Local Regional Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Northern Panhandle HOME Consortium, requested funds for the City of Wheeling’s and the City of Weirton’s, and Hancock, Brooke, Ohio, and Marshall Counties’ First Time Homebuyer Programs, which were funded in FY 2017.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted during the planning process. Agencies and organizations attended the public hearings or were contacted by telephone or email for interviews or additional input.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Greater Wheeling Coalition for the Homeless	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.
Public Housing Five Year Plan and Annual Action Plan	Wheeling Housing Authority	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.
City of Wheeling Comprehensive Plan	City of Wheeling Economic and Community Development Department	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.

Table 3 – Other local / regional / federal planning efforts

Narrative

The City of Wheeling has consulted and coordinated with various agencies and organizations, city-wide, county-wide, and state-wide. A culmination of these efforts has resulted in the development of the City’s FY 2017 Annual Action Plan.

The Economic and Community Development Department coordinates with the other City departments. CDBG projects are coordinated with the Planning Commission, the Board of Zoning Appeals, Inspection Department, the Public Works Department, the Recreation Commission, the Parks & Recreation Department, the Police Department, the Fire Department, and various social service organizations. Development policies are promoted by the City Manager with approval and oversight by the Mayor and City Council. The City works closely with the Ohio and Marshall County Commissioners and County staff to address projects and activities that extend beyond the City limits. The City and the Counties have a good working relationship.

The City is a member of the Northern Panhandle County Continuum of Care (NPCoC), which is administered by the Greater Wheeling Coalition for the Homeless. As part of the Northern Panhandle HOME Consortium and the Northern Panhandle Continuum of Care, the City of Wheeling ensures the needs of the area are adequately addressed through the regional approach of these partnerships.

In addition, the City has worked with and received funding from the State of West Virginia Economic Development Council for community and economic development projects.

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AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The FY 2017 Annual Action Plan has many components which try to reach out and encourage citizen participation. These components are the following: request for funding proposals (RFPs) from agencies/organizations; meetings with agencies/organizations on how to complete the RFP; and a needs hearing and a hearing to gather public comments on the draft plan when it was on public display were held. Through the citizen participation process, the City uses citizen input to develop how the plan will serve the low- and moderate-income population to reach the goals set forth in the Five Year Consolidated Plan.

The City has followed its approved Citizens Participation Plan to develop its Annual Action Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1.	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies/Organizations	The City had its First Public Hearing on February 7, 2017 to discuss the needs over the next year and the FY 2017 Budget. No one attended the first public hearing, and there were no comments. There was, however, a resident that emailed comments to the City after the first public	No one attended the first public hearing, and there were no comments. One resident emailed an idea to establish the downtown district of the City of Wheeling as a historical city, by renaming streets, creating murals and statues commemorating historical figures, and installing vintage streetlights and streetscapes. He also encouraged the City to plant	None.	Not Applicable.

			<p>hearing. The City had its Second Public Hearing on July 18, 2017 to discuss the Draft FY 2017 Annual Action Plan. Comments from the second public hearing will be included in the Final FY 2017 Annual Action Plan.</p>	<p>seasonal flower gardens in deserted, City-owned lots, and vegetable gardens just outside of the downtown area. He suggested that embracing Wheeling’s history will introduce tourism and economic development in the downtown area. He also mentioned that recycling needs to be encouraged. Comments from the second public hearing will be included in the Final FY 2017 Annual Action Plan.</p>		
2.	<p>Newspaper Ad</p>	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Agencies/Organizations</p>	<p>None.</p>	<p>None.</p>	<p>None.</p>	<p>Not Applicable.</p>
3.	<p>Internet Outreach</p>	<p>Non-targeted/broad community</p>	<p>None.</p>	<p>None.</p>	<p>None.</p>	<p>http://www.wheelingwv.gov/</p>

4.	Non-profit Funding Requests	Agencies/ Organizations	The City published a notice in the local newspaper on November 30 and December 7, 2016, that non-profit funding applications were available for pickup at the Economic and Community Development Office starting December 12, 2016. The notice advised the public that funding applications were due by 4:00 PM on Friday, February 3, 2017.	The City received eight (8) funding requests of which six (6) were funded.	The City staff reviewed the funding requests, determined eligibility, and submitted their recommendations to Council for final approval.	Not Applicable.
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Table 4 – Citizen Participation Outreach

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Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Wheeling is receiving \$1,072,464 in FY 2017 CDBG and \$242,636 in HOME funds.

The program year begins July 1, 2017 through June 30, 2018. These funds will be used to address the following priority needs:

- Housing
- Homeless
- Community Development
- Economic Development
- Administration, Planning, and Management

The accomplishments of these projects/activities will be reported in the FY 2017 Consolidated Annual Performance and Evaluation Report (CAPER).

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Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$1,072,464	0	0	\$1,072,464	\$2,144,928	During the FY 2017 CDBG Program Year, the City will fund 17 projects/activities.
HOME	public - Federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$242,636	0	0	\$242,636	\$485,272	During the FY 2017 HOME Program Year, the Northern Panhandle HOME Consortium will fund 3 projects/activities.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The following financial resources may be available for FY 2017, including anticipated funds to address the priority needs and specific objectives identified in the City of Wheeling's Five Year Consolidated Plan and Strategy.

Wheeling Housing Authority: The Wheeling Housing Authority (WHA) receives funds for the Section 8 Housing Choice Voucher Program and Public Housing Capital funds to undertake physical improvements. In addition, the WHA receives operating subsidies to offset the operating deficits associated with public housing units and to carry out maintenance. The Wheeling Housing Authority anticipates that it will receive approximately \$658,070 under their HUD Capital Fund grant for FY 2017, although the allocations have not yet been released. Wheeling Housing Authority proposed various activities to improve the overall living environment in the Authority's public housing communities, including funds for: HVAC work, concrete, roofing, and flooring.

Northern Panhandle HOME Consortium: The Northern Panhandle HOME Consortium, administered by the City of Wheeling, will receive \$242,636 in FY 2017 HOME funds. HOME funds will be used to provide deferred, forgivable loans to qualified first-time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$181,977 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions. There will be \$36,396 available for CHDO activities and the balance will be used for administration.

SuperNOFA: The Northern Panhandle Continuum of Care applied for funding under the HUD SuperNOFA for FY 2017 for supportive housing services, and new housing for both the homeless and very low-income population. The City of Wheeling supports the FY 2017 SuperNOFA Application. Funding decisions have not been released to date.

Other Resources: The City of Wheeling will leverage public and private financial resources to address the needs identified in the City's Five Year Consolidated Plan, some of which will be implemented under the FY 2017 Annual Action Plan. The City received two grants through the Historic Landmarks Commission, one for \$10,000 and the other for \$8,400. They were awarded in April, 2017 and will not be expended until FY 2018. The State of West Virginia Community Partnership has allocated funds to the City of Wheeling in the past, but has not allocated any funds for July 1, 2017 - June 30, 2018 as of yet.

In addition to the entitlement funds, the City of Wheeling anticipates the following Federal resources may be available to local non-profit organizations to undertake the housing strategies identified in the Five Year Consolidated Plan.

- Home Equity Conversion Mortgage (HECM) Program
- FHA Title I
- FHA 203(k) Mortgage Insurance Program
- Low Income Housing Preservation Program
- Supportive Housing Program
- Housing Opportunities for Persons with AIDS Program (HOPWA)
- Low-Income Housing Tax Credit Program (LIHTC)
- Section 8 Rental Assistance Program
- Shelter Plus Care
- Supplemental Assistance to Facilities to Assist the Homeless (SAFAH)
- Safe Havens Demonstration Program
- Land or Property Resources
- Public Housing Development

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Discussion

Private and non-federal resources that may be available to the City of Wheeling in FY 2017 to address needs identified in the FY 2015-2019 Five Year Consolidated Plan are listed below.

- **West Virginia Housing Development Fund Home Purchase Programs** – The West Virginia Housing Development Fund is a public body corporate and governmental instrumentality of the State of West Virginia established to increase the supply of residential housing for persons and families of low- and moderate-income, and to provide construction and permanent mortgage financing to public and private sponsors of such housing. To date, the Housing Development Fund has issued more than \$4.3 billion in bonds and has financed more than 120,000 housing units since it began operation in 1969. The West Virginia Housing Development Fund is an Equal Housing Opportunity Lender.

- **West Virginia Neighborhood Investment Program** – The West Virginia Neighborhood Investment Program Act (W. Va. Code § 11-13J) provides credit to individuals and private sector businesses which make eligible contributions to community based nonprofit organizations that establish projects to assist neighborhoods and local communities. These projects provide services such as health care, counseling, emergency assistance, crime prevention, education, housing, job training and physical and environmental improvements.
- **West Virginia Division of Rehabilitation Services** – OVR will provide funds to make housing units accessible if such improvements will assist persons with disabilities in an employment situation.
- **Federal Home Loan Bank Affordable Housing Program (AHP)** – Congress has mandated that ten (10%) of the Federal Home Loan Bank's profits be allocated to provide affordable housing. The FHLB encourages its members to work with public agencies and non-profit housing development organizations in creating highly leveraged affordable housing initiatives. Both sales and rental housing are eligible.
- **Financial Institutions** – Several local financial institutions have developed flexible underwriting criteria to encourage homeownership.

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Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1.	HS-1 Homeownership	2015	2019	Affordable Housing	Citywide Northern Panhandle HOME Consortium	Housing Priority	HOME: \$181,977	Direct Financial Assistance to Homebuyers: 18 Households Assisted.
2.	HS-2 Housing Construction/Rehabilitation	2015	2019	Affordable Housing	Citywide Northern Panhandle HOME Consortium	Housing Priority	HOME: \$36,396	Rental units rehabilitated: 1 Household Housing Unit.
3.	HS-3 Fair Housing	2015	2019	Affordable Housing	Citywide	Housing Priority	CDBG: \$5,000	Other: 1 Other.
4.	HO-1 Operating/Support	2015	2019	Homeless	Citywide	Homeless Priority	CDBG: \$4,000	Public service activities other than Low/Moderate Income Housing Benefit: 1,000 Persons Assisted.
5.	HO-2 Housing	2015	2019	Homeless	Citywide	Homeless Priority	CDBG: \$4,500	Homeless Person Overnight Shelter: 31 Persons Assisted.
6.	SN-2 Social Services	2015	2019	Non-Homeless Special Needs	Citywide	Other Special Needs Priority	CDBG: \$4,000	Public service activities other than Low/Moderate Income Housing Benefit: 150 Persons Assisted.

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7.	CD-1 Infrastructure	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$422,972	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 4,530 Persons Assisted.
8.	CD-2 Community Facilities	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$100,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,096 Persons Assisted. Other: 1 Other.
9.	CD-3 Public Services	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$75,500	Public service activities other than Low/Moderate Income Housing Benefit: 5,970 Persons Assisted.
10.	CD-6 Architectural Barriers	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$32,000	Other: 1 Other.
11.	CD-7 Public Safety	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 5,105 Persons Assisted.
12.	ED-2 Financial Assistance	2015	2019	Economic Development	Citywide	Economic Development Priority	CDBG: \$200,000	Businesses assisted: 1 Businesses Assisted.

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
13.	AM-1 Overall Coordination	2015	2019	Administration, Planning, and Management	Citywide Northern Panhandle HOME Consortium	Administration, Planning, and Management Priority	CDBG: \$214,492 HOME: \$24,263	Other: 1 Other.

Table 2 – Goals Summary

Goal Descriptions

1.	Goal Name	HS-1 Homeownership
	Goal Description	Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, with the required housing counseling training.
2.	Goal Name	HS-2 Housing Construction/Rehabilitation
	Goal Description	Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the City through new construction and rehabilitation.
3.	Goal Name	HS-3 Fair Housing
	Goal Description	Promote fair housing choice through monitoring, education, and outreach.
4.	Goal Name	HO-1 Operating/Support
	Goal Description	Assist providers through the Continuum of Care in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
5.	Goal Name	HO-2 Housing
	Goal Description	Support local agencies' efforts to provide emergency shelter, transitional housing, and permanent supportive housing.

6.	Goal Name	SN-2 Social Services
	Goal Description	Support social service programs and facilities for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs.
7.	Goal Name	CD-1 Infrastructure
	Goal Description	Improve the City’s infrastructure through rehabilitation, reconstruction, and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.
8.	Goal Name	CD-2 Community Facilities
	Goal Description	Improve the City's parks, recreational centers, and public and community facilities through rehabilitation and new construction.
9.	Goal Name	CD-3 Public Services
	Goal Description	Improve and increase public safety, programs for the youth, the elderly, disabled, and target income population, feeding programs, and social/welfare programs throughout the City.
10.	Goal Name	CD-6 Architectural Barriers
	Goal Description	Remove architectural barriers and make public and community facilities accessible.
11.	Goal Name	CD-7 Public Safety
	Goal Description	Improve public safety through upgrades to facilities, purchase of new equipment, crime prevention, community policing, and ability to respond to emergency situations.
12.	Goal Name	ED-2 Financial Assistance
	Goal Description	Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.

13.	Goal Name	AM-1 Overall Coordination
	Goal Description	Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

Table 3 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The City of Wheeling proposes to assist the following:

- Extremely Low-Income - 1 family
- Low-Income - 7 families
- Moderate-Income - 11 families

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AP-35 Projects - 91.420, 91.220(d)

Introduction

The City of Wheeling proposes to undertake the following activities with the FY 2017 CDBG and HOME funds:

#	Project Name
1.	Administration
2.	Section 108 Loan Payment
3.	Fire Hydrant Replacement
4.	Water Valve Replacement
5.	Henderson Street Slip Repair
6.	Jenson Playground
7.	ADA Improvements to I-470 Ballfields
8.	Catholic Charities
9.	Family Service
10.	Greater Wheeling Coalition for the Homeless
11.	Seeing Hand Association
12.	Soup Kitchen
13.	Wheeling Health Right
14.	Human Rights Commission
15.	Police Department - Neighborhood Policing
16.	Nelson Jordan Center
17.	East Wheeling Pool Operations
18.	HOME Administration
19.	CHDO Set-Aside
20.	Northern Panhandle HOME Consortium - First Time Homebuyer Program

Table 3 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Wheeling and the Northern Panhandle HOME Consortium has allocated its CDBG and HOME funds for FY 2017 to principally benefit low- and moderate-income persons.

- The Public Facilities activities are either located in a low- and moderate-income census area or have a low- and moderate-income service area benefit or clientele.
- Acquisition and demolition of structures are either located in a low- and moderate-income census area or it falls under removal of slum and blight on a spot basis.

- The public services activities are for social service organizations whose clientele qualify under the presumed benefit category of the regulations or who principally serve low-income persons.
- The First Time Homebuyer Program has an income eligibility criterion; therefore, the income requirement restricts funds to low- and moderate-income households throughout the Northern Panhandle HOME Consortium.
- CHDO set aside funds for the development of affordable housing.

The proposed activities under the FY 2017 CDBG Program Year are located in areas with the highest percentages of low- and moderate-income persons and those block groups with a percentage of minority persons above the average for the City of Wheeling.

The HOME funds will be used for administration and for housing projects. These funds will be targeted to low-income persons and projects designed to provide affordable housing to low-income persons.

DRAFT

AP-38 Project Summary

Project Summary Information

1.	Project Name	Administration
	Target Area	Citywide
	Goals Supported	AM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Priority
	Funding	CDBG: \$214,492
	Description	CDBG funds will be used for administration, management, planning, and office expenses.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	28,486 People.
	Location Description	1500 Chapline Street, Wheeling, WV 26003.
	Planned Activities	The project matrix code is 21A – General Program Administration 570.206.
2.	Project Name	Section 108 Loan Payment
	Target Area	Citywide
	Goals Supported	ED-2 Financial Assistance
	Needs Addressed	Economic Development Priority
	Funding	CDBG: \$200,000
	Description	CDBG funds will be used for the annual payment of a Section 108 Loan. The City is on schedule to pay off the balance of the loan by August 1, 2020.
	Target Date	6/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	1 Business.
	Location Description	Citywide.
	Planned Activities	The national objective is Low/Mod Jobs Benefit (LMJ). The matrix code is 19F – Planned Repayment of Section 108 Loan Principal.
3.	Project Name	Fire Hydrant Replacement
	Target Area	Citywide
	Goals Supported	CD-1 Infrastructure
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$100,000
	Description	CDBG funds will be used to replace antiquated, non-operating fire hydrants in low and moderate income neighborhoods throughout the City.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	14 public facilities; the low/mod population of the service area is 2,405, and the low/mod universe is 3,590.
	Location Description	The fire hydrants are located in the following Census Tracts, at the following locations: C.T. 3, B.G. 2 - Fulton St. and Bank St., Fulton St. and Merwin St., 439 Wagner St., 451 Wagner St., and 513 Wagner Street; C.T. 5, B.G. 2 - N. York St. and Maryland St., and Maryland St. and North Broadway St.; C.T. 13, B.G. 1 - 150 Pierce St.; C.T. 26, B.G. 1 - Wood St. and 35th St., and Wood St and 38th St.; C.T. 27, B.G. 1 - Main St. and 14th St.; and C.T. 27, B.G. 2 - 1692 Warren St. and 1615 Wetzel St.
	Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03O – Fire Station/Equipment 570.201(c).

4.	Project Name	Water Valve Replacement
	Target Area	Citywide
	Goals Supported	CD-1 Infrastructure
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$255,972
	Description	CDBG funds will be used to replace antiquated, non-operating water valves in low and moderate income, residential neighborhoods throughout the City.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	13 public facilities; the low/mod population of the service area is 1,385, and the low/mod universe is 1,960.
	Location Description	The water valves are located in the following Census Tracts, at the following locations: C.T. 26, B.G. 1 - 38 th and Jacob Street, 39 th and Jacob Street, 40 th and Jacob Street, 37 th and Wood Street, 40 th and Wood Street, 41 st and Wood Street; C.T. 26, B.G. 3 - 43 rd and Jacob Street, and 48 th and Jacob Street; and C.T. 26, B.G. 4 - 23 rd and Eoff Street, 24 th and Eoff Street, 25 th and Eoff Street, 26 th and Eoff Street, and 23 rd and Chapline Street.
	Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03J – Water/Sewer Improvements 570.201(c).
5.	Project Name	Henderson Street Slip Repair
	Target Area	Citwide
	Goals Supported	CD-1 Infrastructure
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$67,000

	Description	CDBG funds will be used to repair the Henderson Street Slip in North Wheeling and stabilize the road to prevent future slippage.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	1 public facility; the low/mod population in Census Tract 4, B.G. 1 is 740, and the low/mod universe is 1,120.
	Location Description	North Wheeling; C.T. 4, B.G. 1.
	Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03K – Street Improvements 570.201(c).
6.	Project Name	Jenson Playground
	Target Area	Citywide
	Goals Supported	CD-2 Community Facilities
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$100,000
	Description	CDBG funds will be used for a new basketball court, lights, and fencing for a City-owned playground on Wheeling Island.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	The low/mod population in Census Tract 6 is 1,096, and the low/mod universe is 1,310.
	Location Description	Wheeling Island; C.T. 6.
	Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03F – Parks, Recreational Facilities.

7.	Project Name	ADA Improvements to I-470 Ballfields
	Target Area	Citywide
	Goals Supported	CD-6 Architectural Barriers
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$32,000
	Description	CDBG funds will be used to pave approximately 1,183 linear feet of handicap sidewalks from the new Miracle League All-Inclusive Playground to connect it to the Miracle League Field and ADA viewing area, as well as to the Ben's Field ADA parking space.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	1 public facility.
	Location Description	205 Community St., Wheeling, WV 26003
	Planned Activities	The national objective is Low/Mod Limited Clientele Benefit (LMC). The matrix code is 03F – Parks, Recreational Facilities 570.201(c).
8.	Project Name	Catholic Charities
	Target Area	Citywide
	Goals Supported	HO-1 Operating/Support
	Needs Addressed	Other Special Needs Priority
	Funding	CDBG: \$4,000
	Description	CDBG funds will be used to provide meals to low income and homeless persons by Catholic Charities of the Diocese of Wheeling.
	Target Date	6/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	1,000 people.
	Location Description	125 18th Street Wheeling, WV 26003.
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05 - Public Services (General).
9.	Project Name	Family Service
	Target Area	Citywide
	Goals Supported	SN-2 Social Services
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$4,000
	Description	CDBG funds will be used for supplies needed for the home meal program for the elderly and for fuel costs. The fuel costs are associated with the van service that takes the elderly to various appointments and grocery shopping.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	150 people.
	Location Description	51 11th St., Suite 305, Wheeling, WV 26003.
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05A - Senior Services.
10.	Project Name	Greater Wheeling Coalition for the Homeless
	Target Area	Citywide
	Goals Supported	HO-2 Housing

	Needs Addressed	Homeless Priority
	Funding	CDBG: \$4,500
	Description	CDBG funds will be used for support services for homeless persons living in a transitional facility operated by the Greater Wheeling Coalition for the Homeless (GWCH).
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	31 people.
	Location Description	Citywide.
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 03T - Operating Costs of Homeless/AIDS Patients Programs.
11.	Project Name	Seeing Hand Association
	Target Area	Citywide
	Goals Supported	CD-3 Public Services
	Needs Addressed	Other Special Needs Priority
	Funding	CDBG: \$2,500
	Description	CDBG funds will be used for workshop and activity expenses for the visually impaired.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	170 people.
	Location Description	750 Main St., Wheeling, WV 26003.
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05 - Public Services (General).

12.	Project Name	Soup Kitchen
	Target Area	Citywide
	Goals Supported	CD-3 Public Services
	Needs Addressed	Other Special Needs Priority
	Funding	CDBG: \$5,000
	Description	CDBG funding to acquire food for preparation for the Soup Kitchens, for the homeless, and for the very low-income.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	400 people.
	Location Description	Citywide - Soup Kitchen, Inc. is located at 1610 Eoff St., Wheeling, WV 26003.
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05 - Public Services (General).
13.	Project Name	Wheeling Health Right
	Target Area	Citywide
	Goals Supported	CD-3 Public Services
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$20,000
	Description	CDBG funds will be used to purchase pharmaceuticals for a free health clinic that serves the very low-income and the homeless.
	Target Date	6/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	5,000 people.
	Location Description	99 Main St., Wheeling, WV 26003.
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05M - Health Services.
14.	Project Name	Human Rights Commission
	Target Area	Citywide
	Goals Supported	HS-3 Fair Housing
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$5,000
	Description	CDBG funds will be used for office expenses of the Wheeling Human Rights Commission (HRC).
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	1 organization.
	Location Description	53 16th St., Wheeling, WV 26003.
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05 - Public Services (General).
15.	Project Name	Police Department – Neighborhood Policing
	Target Area	Citywide
	Goals Supported	CD-7 Public Safety
	Needs Addressed	Community Development Priority

	Funding	CDBG: \$10,000
	Description	CDBG funds will be used for the salaries and fringe benefits of two beat patrol officers in low/mod income neighborhoods as part of the City's Community Policing efforts.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	5,105 people.
	Location Description	C.T. 6, B.G. 1 and 2; C.T. 26, B.G. 1,3 and 4; and C.T. 27, B.G. 1 and 2.
	Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 05 Public Services (General).
16.	Project Name	Nelson Jordan Center
	Target Area	Citywide
	Goals Supported	CD-3 Public Services
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$33,000
	Description	CDBG funds will be used for operational expenses for this recreational facility in the East Wheeling Neighborhood.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	100 people.
	Location Description	12th & Jacob Streets, Wheeling, WV, 26003;C.T. 27, B.G. 1.
	Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 05 Public Services (General).

17.	Project Name	East Wheeling Pool Operations
	Target Area	Citywide
	Goals Supported	CD-3 Public Services
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$15,000
	Description	CDBG funds will be used to pay for a portion of the salaries for summer youth employees in the East Wheeling Neighborhood.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	300 people.
	Location Description	East Wheeling; C.T. 7.
	Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03F - Parks, Recreational Facilities.
18.	Project Name	HOME Administration
	Target Area	Northern Panhandle HOME Consortium
	Goals Supported	AM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Priority
	Funding	HOME: \$24,263
	Description	HOME funds will be used for the administrative expenses related to the housing programs for the (West Virginia) Northern Panhandle HOME Consortium.
	Target Date	6/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	1 organization.
	Location Description	Consortium wide.
	Planned Activities	The matrix code is 19A - Admin/Planning Costs of PJ (not part of 5% Admin cap).
19.	Project Name	CHDO Set-Aside
	Target Area	Northern Panhandle HOME Consortium
	Goals Supported	HS-2 Housing Construction/Rehabilitation
	Needs Addressed	Housing Priority
	Funding	HOME: \$36,396
	Description	HOME funds will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2016. Funds to be used for construction or rehabilitation of affordable housing.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	1 Organization.
	Location Description	Consortium wide.
	Planned Activities	The national objective is Low/Mod Housing Benefit (LMH). The matrix code is 12 - Construction of Housing.
20.	Project Name	Northern Panhandle HOME Consortium - First Time Homebuyer Program
	Target Area	Northern Panhandle HOME Consortium
	Goals Supported	HS-1 Homeownership

Needs Addressed	Housing Priority
Funding	HOME: \$181,977
Description	HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$181,259 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions.
Target Date	6/30/2018
Estimate the number and type of families that will benefit from the proposed activities	18 Households.
Location Description	Consortium wide.
Planned Activities	The national objective is Low/Mod Housing Benefit (LMH). The matrix code is 13 - Direct Homeownership Assistance.

Table 4 – Project Summary

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The following information provides a profile of the population age, and racial/ethnic composition of the City of Wheeling. This information was obtained from the U.S. Census Bureau American Factfinder website, <http://factfinder.census.gov>. The 2011-2015 American Community Survey 5-Year Estimates were used to analyze the social, economic, housing, and general demographic characteristics of the City of Wheeling. The 5-year estimates are the most recent data available for the City. The 2010 U.S. Census data is included where possible.

Population:

- The 2010 Census reports a population of 28,486 people, or a decrease of 2,933 people since the 2000 Census.
- In 2010, the City's male population was 13,368, or 46.93% of the total population and the City's female population was 15,118, or 53.07% of the population.

Age:

- Median age in the City of Wheeling was 45.2 years, compared to 43.5 years in Ohio County and 41.3 years for West Virginia.
- Youth under the age of 18 accounted for 18.52% of the City's population.
- Seniors age 65 or over make up 20.6% of the City's population. This is above Ohio County's percentage of 18.5% of the population and the State's 16.0% of the population.

Race/Ethnicity:

- 91.2% are White
- 5.1% are Black or African American
- 0.9% are Hispanic or Latino

Income Profile:

The Median Family Household Income for a family of four is \$56,100 in the Wheeling, WV-OH Metropolitan Statistical Area, which includes Ohio and Marshall Counties in West Virginia and Belmont County in Ohio, according to HUD's FY 2017 Income Limits. The following is a summary of income statistics for the City of Wheeling alone:

- According to the 2011-2015 American Community Survey, median household income in the City of Wheeling was \$36,989 which was lower than Ohio County (\$40,569) and the State of West Virginia (\$41,751).
- 41.4% of households with earnings received Social Security income.

- 4.1% received public assistance.
- 21.7% received retirement income.
- 45.4% of female-headed households with children under 18 years of age were living in poverty.
- 26.9% of all youth under 18 years of age were living in poverty.

Low/Mod Income Profile:

The low- and moderate-income profile for the City of Wheeling is a measurement of the area’s needs. Wheeling has an overall low- and moderate-income percentage of 37.09%.

Economic Profile:

- 33.3% of the employed civilian population had occupations classified as management, professional, or related.
- 28.0 % of the employed civilian population had occupations classified as sales and office.
- 20.2% were in the service sector.
- The education, health, and social service industry represented 26.9% of those employed.
- 81.8% of workers were considered in private wage and salary workers class.
- 3.2% of workers were considered in the self-employed workers in own not incorporated business.

According to the U.S. Labor Department, the preliminary unemployment rate for Wheeling, WV-OH in May 2017 was 4.9%, compared to a seasonally adjusted preliminary rate of 4.5% for the State of West Virginia, and a national unemployment rate of 4.3%.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	81.55%
Northern Panhandle HOME Consortium	18.45%

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Wheeling has allocated its CDBG funds to those geographic areas whose populations are over 51% low and moderate income. At least 70% of all the City’s CDBG funds that are budgeted for activities will principally benefit low and moderate income persons.

The following guidelines for allocating CDBG and HOME funds will be used by the City for the FY 2017 Program Year:

- The Public Facilities activities are either located in a low- and moderate-income census area or have a low- and moderate-income service area benefit or clientele.

- Acquisition and demolition of structures are either located in a low- and moderate-income census area or it falls under removal of slum and blight on a spot basis.
- The public services activities are for social service organizations whose clientele qualify under the presumed benefit category of the regulations or who principally serve low-income persons.
- The First Time Homebuyer Program has an income eligibility criterion; therefore the income requirement restricts funds to low- and moderate-income households throughout the Northern Panhandle HOME Consortium.

The proposed activities under the FY 2017 CDBG Program Year are located in areas with the highest percentages of low- and moderate-income persons and those block groups with a percentage of minority persons above the average for the City of Wheeling.

The HOME funds will be used for administration and for housing projects. The HOME Consortium funds will be allocated to income eligible households to purchase an affordable house. CHDO Set-Aside funds are reserved for lower income households. All of the funds will principally benefit low and moderate income persons (100%).

The proposed activities and projects for FY 2017 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 3, B.G. 2 (58.89% Low/Mod Population)
- C.T. 4, B.G. 1 (66.07% Low/Mod Population)
- C.T. 5, B.G. 2 (58.14% Low/Mod Population)
- C.T. 6, B.G. 1 & 2 (85.80% and 79.07% Low/Mod Population)
- C.T. 7, B.G. 2 (60.15% Low/Mod Population)
- C.T. 13, B.G. 1 (64.34% Low/Mod Population)
- C.T. 26, B.G. 1,3 & 4 (65.87%, 61.33%, and 77.49% Low/Mod Population)
- C.T. 27, B.G. 1 & 2 (98.36% and 73.81% Low/Mod Population)

Under the FY 2017 CDBG Program, the City of Wheeling will receive a grant in the amount of \$1,072,464. The City will budget \$214,492 for planning and administration. The balance of funds (\$857,972) will be allocated to activities which principally benefit low- and moderate-income persons (100%). The City will not allocate CDBG funds for the removal of slums and blight in FY 2017.

Despite the efforts of the City and social service providers, a number of significant obstacles to meeting underserved needs remain. Because resources are scarce, funding becomes the greatest obstacle. Insufficient funds hinder maintenance and limit the availability of funding to many worthy public service programs, activities, and agencies. Planning and effective use of these limited resources will prove critical in addressing Wheeling's needs and improving the quality of life of its residents. The following obstacles need to be overcome in order to meet underserved needs:

- High unemployment rate and loss of household income
- Lack of decent, safe, and affordable rental housing
- High cost of housing
- Aging population
- Increased number of disabled persons needing housing
- Low wages
- Increased number of vacant and abandoned properties
- Increase in drug and alcohol abuse
- High percentage of households with earnings receive SSI

Discussion

The geographic locations and the public benefit for the FY 2017 CDBG Activities/Projects are as follows:

- **CD-17-01** Administration – Citywide
- **CD-17-02** Section 108 Loan Payment – Low/Mod Jobs Benefit (LMJ)
- **CD-17-03** Fire Hydrant Replacement – Low/Mod Area Benefit (LMA)
- **CD-17-04** Water Valve Replacement – Low/Mod Area Benefit (LMA)
- **CD-17-05** Henderson Street Slip Repair – Low/Mod Area Benefit (LMA)
- **CD-17-06** Jenson Playground – Low/Mod Area Benefit (LMA)
- **CD-17-07** ADA Improvements to I-470 Ballfields – Low/Mod Clientele Benefit (LMC)
- **CD-17-08** Catholic Charities Center – Low/Mod Clientele Benefit (LMC)
- **CD-17-09** Family Service – Low/Mod Clientele Benefit (LMC)
- **CD-17-10** Greater Wheeling Homeless Coalition – Low/Mod Clientele Benefit (LMC)
- **CD-17-11** Seeing Hand Association – Low/Mod Clientele Benefit (LMC)
- **CD-17-12** Soup Kitchen – Low/Mod Clientele Benefit (LMC)
- **CD-17-13** Wheeling Health Right – Low/Mod Clientele Benefit (LMC)
- **CD-17-14** Human Rights Commission – Low/Mod Clientele Benefit (LMC)
- **CD-17-15** Police Department – Low/Mod Area Benefit (LMA)
- **CD-17-16** Nelson Jordan Center – Low/Mod Area Benefit (LMA)
- **CD-17-17** East Wheeling Pool Operations – Low/Mod Area Benefit (LMA)
- **HOME-17-18** HOME Administration – Consortium-wide
- **HOME-17-19** CHDO Set-Aside – Low/Mod Housing Benefit (LMH)
- **HOME-17-20** Northern Panhandle HOME Consortium - First Time Homebuyer Program – Low/Mod Housing Benefit (LMH)

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

The one year goals for affordable housing in the City of Wheeling and the Northern Panhandle HOME Consortium for FY 2017 are as follows:

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	19
Special-Needs	0
Total	19

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	1
Acquisition of Existing Units	18
Total	19

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

During the FY 2017 CDBG program year, the City of Wheeling does not plan to fund any projects that will construct new units, the acquisition of existing units or provide any rental assistance with CDBG funds. All the affordable housing projects are open to the residents of the Consortium and will use HOME funds.

The City of Wheeling will fund the following projects with 2017 HOME funds:

- Northern Panhandle HOME Consortium - First Time Homebuyer Program** – HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$181,977 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homeowners in the six (6) jurisdictions. The City plans to assist eighteen (18) households in the Consortium in FY 2017.

- **CHDO Set-Aside** – HOME funds will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2017. The FY 2017 CHDO funds will be “bundled” with the FY 2016 CHDO funds. The HOME Consortium is in the process of advertising for developer proposals for the CHDO funds.

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AP-60 Public Housing - 91.420, 91.220(h)

Introduction

The Wheeling Housing Authority (WHA) is the only municipal housing authority in Ohio County that is designated to oversee public housing. Wheeling Housing Authority has seven (7) public housing communities located in the City of Wheeling and consisting of a total of 617 public housing assisted units. There is a total of 171 units for family occupancy, 372 units for mixed populations (elderly or disabled), and 74 units for elderly occupancy. The Wheeling Housing Authority has a 96% overall occupancy rate. There are 362 individuals on the Public Housing waiting list. The Housing Choice Voucher Program has a stable utilization of the available vouchers. The total baseline for Section 8 Housing Vouchers is 569 vouchers, and there are 425 in use. There are 482 individuals on the Housing Choice Voucher waiting list.

Actions planned during the next year to address the needs to public housing

Each year the Wheeling Housing Authority (WHA) receives an allocation of funds from HUD under the Capital Fund Program to undertake physical improvements. In addition, the WHA receives operating subsidies to offset the operating deficits associated with public housing units and to carry out maintenance. The Wheeling Housing Authority received \$658,070 under their HUD Capital Fund grant for FY 2016. Wheeling Housing Authority proposed various activities to improve the overall living environment in the Authority's public housing communities, including funds for: HVAC work, concrete, roofing, and flooring. These improvements will continue to occur in FY 2017. The Capital Fund Grant allocation for FY 2017 has not yet been released.

A new development is planned utilizing existing property owned by WHA. Due to the fact that regular public housing construction has not been funded for a number of years, the WHA has been replacing public housing units that are dilapidated with Low Income Housing Tax Credit funds through the West Virginia Housing Development Fund. WHA has Replacement Housing Factor funds through the HOPE VI program, and they plan to leverage them with the tax credits. The project will also be public housing assisted. The number of units will be twenty-one (21).

This 21-unit Wheeling Heights Phase II project began in FY 2016. The development will offer 3 (three) 1 bedroom and 3 (three) 2 bedroom flats, 4 (four) two-bedroom duplexes, 1 (one) one-bedroom cottage, and 10 (ten) two bedroom townhouses. The unit configuration is subject to change, but the unit count will not. The total project cost will be \$5,471,120 with tax credits in the amount of \$3,533,646. Construction on Wheeling Heights Phase II will continue in 2017.

WHA is anticipating disposition of the current office building at the North Wheeling HOPE VI site, which is being utilized for office space at the development. No housing units or residents will be impacted. It is anticipated that this disposition of this property will be completed in 2017.

Additionally, WHA is not required to convert to tenant-based assistance, nor are they using the project-based voucher program, but they are exploring the possibility of participating in the Rental Assistance Demonstration program due to funding cuts. WHA does not have a homeownership program currently,

and has not applied, nor has any plans to apply for a homeownership program, although the previous HOPE VI project did include a total of 34 homeownership units that were sold.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Wheeling Housing Authority has an active Resident Advisory Board which provides feedback on the Housing Authority's plans and policies. The Housing Authority also appoints a public housing resident to the Housing Authority Board. Although the Housing Authority does not have a homeownership program, it refers interested tenants to the City of Wheeling for the First Time Homebuyer Program.

The Resident Services Department is important at the Wheeling Housing Authority. The department offers many activities and community services for the residents of the public housing communities. WHA contracts with local social service providers and community agencies to provide recreational and educational programs for their youth and families. They also provide recreational activities and health care service links for the elderly.

Family Self-Sufficiency Program - The Family Self-Sufficiency (FSS) Program is a voluntary program that helps families improve their economic situation, so they don't have to depend on public assistance. Each FSS participant creates a five-year plan that includes employment goals and identifies training and educational needs. A case manager works with the family to identify and secure the services they need to accomplish these goals. Goals can include things like GED attainment, job training, higher education, and employment. The Family Self-Sufficiency (FSS) Program has approximately 24 participants on average per month. The Housing Authority received the FSS Renewal Grant during the FY 2016 program year.

Youth Programs - Educational and recreational activities are available to Wheeling Housing Authority children on-site in partnership with area agencies and organizations.

Senior Programs - Recreational activities and health care service links are available at the elderly high rises, including a weekday lunch program at Garden Park Terrace Apartments in Warwood. The Wheeling Housing Authority received the ROSS Grant - Resident Opportunities and Supportive Services through the U.S. Department of Housing and Urban Development. The goal is to improve the quality of life in their high rises and to link residents with existing services in the community. A coordinator works to help residents get needed social services to maintain their independent living status. The coordinator also works with elected resident councils to plan activities and trips.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Wheeling Housing Authority is not designated as "troubled" by HUD and is maintaining their "high performer" status according to HUD guidelines and standards.

Discussion

Aside from WHA's LIHTC project, two (2) additional new Low Income Housing Tax Credit (LIHTC) projects were awarded tax credits in the City of Wheeling. The Capital Greene project offers 40 units of affordable housing in the Elm Grove Neighborhood of Wheeling. The LaBelle Greene project will offer 40 units of affordable housing in South Wheeling when completed.

DRAFT

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

The Northern Panhandle Continuum of Care (NPCoC) is a collaborative organization of social service providers and other interested parties working collectively to develop a seamless system of supportive services for homeless people in the region. These efforts focus on each stage of a homeless person's transition from life on the streets to stable, permanent housing. While the NPCoC has a total membership of more than 40 organizations, the Greater Wheeling Coalition for the Homeless (the Coalition) is currently the only agency which applies for funding through HUD's Continuum of Care Program. Since inception, the NPCoC has functioned as a grass-roots, proactive resolution body, as opposed to a fund-seeking entity. The diverse composition of the group allows members to leverage their unique strengths on behalf of the group's planning process by offering access to a wide array of factual data, expertise and varied perspectives on issues related to homelessness.

As lead agency of the NPCoC, Coalition staff coordinates monthly provider meetings where homeless shelters and service agencies update a by-name list of locally identified homeless people to determine the best process and shelter options necessary to help people secure permanent housing. These meetings also offer an opportunity to share best practices and other techniques intended to improve efforts to engage homeless individuals and families in the region. These include review of updates to Federal Regulations and evaluation of progress toward meeting established performance measures, such as reducing recidivism rates and the length of time of homelessness, working with clients and community resources to increase the income of people who are homeless, or achieving physical and mental health stability for people with disabilities or addictions. In addition, Coalition staff organize and conduct the annual Point In Time Count of local homeless people, administer the regional HMIS (Homelessness Management Information System) required by state and Federal funding sources, participate in local street outreach efforts, and conduct presentations for local agencies and other community partners in an effort to highlight the services and shelter programs available in the region.

In December 2016, HUD released the results of the FY 2016 Continuum of Care Competition. The projects NPCoC applied for in 2016 will be started this year, and will be finished in 2018. Both of the two renewal programs submitted to HUD were approved, along with a one-year planning grant for \$18,956. This planning grant is used to cover a portion of the costs associated with serving as lead agency for the NPCoC, which includes organization of regular community meetings and committees. The competition awarded \$135,796 for the existing Supportive Services Only program, which provides services to homeless people living in emergency shelters and on the street, and \$258,429 to renew the existing Permanent Supportive Housing for People with Disabilities program, which provides 18 beds of residential housing targeted to the chronically homeless. The FY 2017 application process has not yet begun, but the FY 2017 awards are projected to have 2018 start dates.

While no new permanent housing programs were added during the last year, the Coalition has consistently exceeded the number of clients expected to be rapidly re-housed through programs such as the state Emergency Solutions Grant and the VA's Supportive Services for Veteran Families. In addition,

the NPCoC submitted an application for additional HUD-funding to increase the amount of local rapid re-housing assistance during the FY 2016 competition, which would have increased access to affordable permanent housing. Despite the ongoing need in this area, this funding request was not approved by HUD.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The NPCoC has held community meetings to brainstorm and gather feedback for elements used to update the strategic plan for the region. In 2015, the NPCoC formally adopted the Community Strategic Plan to End Homelessness, which sets out an aggressive series of goals geared to ensuring there is safe, affordable housing for everyone in the region. Specific goals identified for achievement during the first year of the plan include: electing an NPCoC Board of Directors representing local homeless people who belong to subpopulations, including Veterans, victims of domestic violence, youth, those with serious mental illness, families with children, the chronically homeless, people with HIV/AIDS, and people with substance abuse issues. The NPCoC also assigned Board Members the responsibility for creation and adoption of by-laws, development of a Continuum-wide Memorandum of Understanding (MOU); formalization of committee structures ensuring that 100 percent of the region is covered by outreach; and pursuit of strategies related to fair housing and prevention of local ordinances criminalizing homelessness. Goals identified for work in 2017 include: ensuring representation from the entire geographic area at semi-annual NPCoC meetings; inviting the participation of agencies and leaders of local government who are not currently represented in the NPCoC; providing training on meeting protocols; formalizing committee structure and membership; and developing consistent external messaging and public advocacy on behalf of all local homeless populations in the region.

Based on long-standing experience serving the local homeless population, regular follow-up with clients has been identified as one of the most successful methods for ensuring progress in stability and independence, as well as reducing recidivism. Coalition staff conduct coordinated intake and assessment on a daily basis with each individual or household requesting homelessness assistance in the region, using an HIMS and evidence-based practices to determine the most appropriate shelter program available to meet the needs of each applicant. This includes diversion to family and friends if possible, and screening for placement in local emergency shelters (ES) as well as other housing programs and services in the area. Coalition Staff develop individual service plans and housing plans, which include assistance with housing search/placement and with applications for public housing. Public housing is often the most affordable, long-term housing available in the area. Once clients are placed in housing, Coalition staff schedule meetings or home visits to maintain contact with clients and provide assistance if there are signs of recidivism into homelessness. Local agencies, such as Northwood Health Systems and the Coalition, also use Community Engagement Specialists (CES) to provide routine assistance and follow-up visits with particularly vulnerable clients who have mental health issues or a history of hospitalization/commitment. These programs provide referral to community resources that are necessary to stabilize people who are homeless, in addition to helping increase access to income and other mainstream benefits and resources.

Since beginning local strategic planning sessions, members of the NPCoC have continued to work toward developing regional committees able to provide representation of both the northern and southern regions, which will provide regular updates on all five counties in the region. By reporting on local needs and progress toward ending homelessness, the NPCoC is taking an active approach to better coordinate services and address unmet needs. Currently, an Ohio County outreach team made up of health and social work professionals such as the Director of Public Health for Ohio County, Coalition case managers, a nurse from Youth Services System (YSS), a Masters-level therapist, and other community partners visited local service providers and identified homeless campsites twice a month in an effort to engage unsheltered homeless persons and provide medical/mental health screenings with referral to the assistance available in the community. During winter months, this outreach is conducted through regular visits to the seasonal “winter freeze shelter” operated by YSS in Wheeling. The winter freeze shelter is open for the homeless people unable to access local emergency shelters due to inebriation or other issues.

Addressing the emergency shelter and transitional housing needs of homeless persons

Members of the Northern Panhandle Continuum of Care include several emergency shelter providers such as Salvation Army-Wheeling, the YWCA, Northwood Health Systems, and Catholic Charities. In addition, the Greater Wheeling Coalition for the Homeless operates two transitional housing facilities, one for families with children, and another for adults without children. The eight units available in this program are in high demand and are consistently utilized, with a remarkable rate of effectiveness in helping people to gain the stability needed to achieve and maintain independent housing. Since the program began, only 11 of the more than 200 clients served have returned to homelessness. Despite the success of this project, the State of WV decided to eliminate the funding of all transitional housing (TH) programs from the ESG Program in 2014. As a result, the Coalition’s TH Program has struggled to fill the \$15,000 funding gap for this highly utilized and extremely successful shelter.

During the FY 2015 CoC Competition, the Transitional Housing (TH) and Homeless Management Information System (HMIS) projects both lost funding and are no longer eligible for renewal. Despite this cut, the Coalition has found TH to be an extremely successful model for helping people to permanently end their homelessness. The Coalition is obligated to continue using the current TH units to serve homeless people through 2020 in order to avoid having to repay Federal funds that were used to establish these two shelters. The loss of HUD’s HMIS funding also represents a significant hardship, as this was the only source of HUD funding for the Federally-mandated reporting system which is a required component of all CoC-, ESG- and VA-funded homeless assistance programs. In 2012, when the Coalition agreed to switch HMIS providers and join the statewide Bowman Systems Service Point HMIS, state funding agencies agreed to support the increase in HMIS expenses associated with this change. Currently, ESG provides the Coalition with \$26,112 in HMIS funding, which represents a decrease from the previous year.

The Coalition also provides improved access and coverage to communities in the region without Emergency Shelter (ES) services by offering temporary rental assistance through the Emergency Solutions Grants (ESG) and Supportive Services for Veteran Families (SSVF) programs. In addition to utilizing existing housing capacity, these programs allow people to remain in their home community where they are more

likely to have the familiarity and support network necessary to reduce the likelihood of returning to homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Continuum of Care-funded programs are pivotal in providing the full scope of services needed by people who are homeless in the NPCoC. Aside from transitional housing, which provides a step-up from emergency shelter when household income is insufficient to afford private market housing, the Coalition also owns and operates an 18-bed shelter providing permanent supportive housing for people with disabilities. The program targets the majority of its beds to people who are chronically homeless. This population includes some of the most difficult to engage and hard-to-house homeless people who are often extremely reluctant to participate in programs which they believe will require lifestyle adjustments. The Coalition uses a combination of shelter options such as rapid re-housing, transitional housing and permanent supportive housing to help people who are homeless reduce the length of the time in emergency shelter. They also help people reduce the length of time they are unsheltered, and in places not meant for human habitation, such as in their car, an abandoned building, or outdoors. Diversion practices are used during centralized intake and assessment via the Supportive Services Only (SSO) program to help people reconnect with family or friends. This can help prevent people from entering the shelter system. Prevention funds are used to reduce the number of people who become homeless. As part of intake, households are assessed for barriers to housing and stability. Assessments such as a self-sufficiency matrix are used to identify the most appropriate type of housing, and are also used to develop an individual service plan to identify the best long-term plan for ending homelessness. All assessments and intake procedures are recorded using paper casefiles and the statewide HMIS, which is used for a wide variety of state and federal reporting obligations.

Projects for Assistance in Transition from Homelessness (PATH), the Emergency Solutions Grant (ESG) and Supportive Services for Veteran Families (SSVF) all contribute to participation in local outreach efforts intended to identify and engage specific target populations, such as the chronically homeless, Veterans or families with children. In addition, Coalition Staff routinely work with local landlords, agencies and clients to provide information and updates on the specific types of assistance available locally.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Since 2007, members of the NPCoC have regularly reviewed all discharge planning protocols and worked with specific stakeholders, including two local hospitals, to ensure there are adequate procedures for ensuring people who are institutionalized are not discharged and become homeless. According to WV Division of Health Legislative Rule, hospitals must have a discharge planning process for post-hospital services. Locally, most patients often return to their prior living situation upon discharge from hospitals and health care facilities. However, when intake assessment screening identifies recently discharged clients who do not have access to shelter or a support network such as friends and family, Coalition Staff contact the hospital discharge planner to learn if an individual plan was developed. When no plan is in place, or clients are unable to care for themselves, staff provide referral to resources such as personal care homes and assisted living facilities, in addition to direct support, including assistance with an application for public housing, searches for private market housing, and referral to local social service and mainstream benefit providers. Specific destinations for people discharged from health care facilities include private market apartments, the homes of family and friends, or state- and locally-funded housing options.

In lieu of a state plan for clients afflicted with a mental illness, the NPCoC independently addresses discharge planning procedures on a local level through member coordination with comprehensive behavioral health centers in the region. While most mental health patients return to the care of family and friends upon discharge, some clients of state hospitals or diversion facilities lack a support system capable or willing to provide even short term shelter. The development and implementation of innovative service models, such as Community Engagement Specialists, allow Coalition Staff to take an active role in discharge planning, the scheduling of medical appointments, assistance with housing placement, and on-going monitoring and maintenance care. When necessary, Coalition Staff contact a mental health liaison, as well as family or friends to make shelter arrangements. Specific destinations when discharged from mental health facilities include: private market rate apartments, family/friends' homes, or state/local-funded housing options such as Northwood Health Systems.

As lead agency for the NPCoC, the Coalition provides coordinated intake assessment, supportive services, and shelter referral to ensure that clients who are institutionalized do not become homeless after discharge from these systems of care. NPCoC members, such as Northwood Health Systems, provide shelter to clients with a mental health diagnosis who may become homeless upon exit from the Northwood Crisis Stabilization Unit, and also work with clients to arrange long term shelter. HealthWays, Inc. serves as a regional comprehensive behavioral health center, offering on-going mental health treatment and linkage to care support.

The Coalition, Northwood Health Systems and HealthWays, Inc. all use state Behavioral Health funds to provide community engagement services to assist people with a serious mental illness who are frequently

hospitalized. By providing targeted assistance to these clients, CES workers help them to maintain stability in the community by providing diversion from hospitalization, or upon release from a healthcare facility. The Coalition strictly focuses their services to homeless people who meet the eligibility for this program. Facilities or other organizations can refer a person to the Coalition for centralized intake and assessment. If the client is not homeless but meets the criteria for care, the other Community Engagement Programs in the NPCoC can provide assistance in order to maintain housing via supportive care and homelessness prevention services.

During intake, the Coalition uses diversion techniques by asking potential clients to carefully consider whether there are any other housing options available, in order to help them avoid entering the homeless support system. For example, is there a family or a friend who can provide shelter until the person can get back on their feet? Diversion can successfully reduce the number of people who require assistance and reserve the use of scarce shelter resources for those who need them the most. In addition to helping people avoid entering the shelter system, the Coalition has a modest amount of prevention assistance available through sources such as the WV Emergency Solutions Grants (ESG) and the VA's Supportive Services for Veteran Families (SSVF) to help people who are at imminent risk of becoming homeless. Unfortunately, prevention funding from these sources is extremely limited. As a result, the Coalition uses a high scoring threshold to qualify for this assistance and targets people living in rural areas where no emergency shelter beds are available. Due to the need to strategically focus limited resources on those who are homeless under HUD's definition, the Coalition and other community agencies struggle to adequately serve the high level of demand for prevention assistance from at-risk households in the region with the level of funding currently available.

DRAFT

AP-75 Barriers to affordable housing - 91.420, 91.220(j)

Introduction

A review of the City's Zoning Ordinance resulted in recommendations, some of which relate to housing and residential zoning. One recommendation is to revise the nonresidential zoning districts to allow for more mixtures of uses (both within a building and within the district). Another is a recommendation for the City to consider incorporating standards for the clustering of homes or lots, especially in areas designated for conservation development. The plan also recommends incentives for certain innovative development approaches, such as green buildings, and ensuring that sustainable features are allowable in developments, as well as exploring live/work units as alternative housing options that do not fall under the City's existing list of permitted uses, such as garages and cottage homes.

The City of Wheeling codified as Chapter Three, Part Thirteen – Planning and Zoning Code, adopted by Ordinance 12225, and passed April 17, 2001. Recommendations include additions to:

Sub-Part 1323.03 Purpose:

(j) To affirmatively further fair housing in accordance with the Fair Housing Act as amended.

The City plans to further amend the Planning and Zoning code to simplify the "Reasonable Accommodation" request and review process. The Zoning Working Group meets consistently to identify areas of the code to review for updates.

The City of Wheeling passed Ordinance 14898 on December 6, 2016, which added and/or amended the following definitions to Sub-Part 1327.02:

Definitions:

Accessible/Accessibility - areas of a building that can be approached, entered and used by individuals with physical impairments.

American with Disabilities Act (ADA) - prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation.

Developmentally Disabled - a person with a severe chronic disability that: is attributable to a mental or physical impairment or combination of mental and physical impairments, is manifested before the person attains the age of twenty-two, is likely to continue indefinitely, results in substantial functional limitation in three or more of the following activities of major life activity: self-care, receptive and expressive language, learning, mobility, self-direction, capacity of independent living, economic self-sufficiency, and reflects the person's need for a combination and sequence of special, interdisciplinary, or generic care, treatment, or other services that are of lifelong or extended duration and are individually planned or coordinated.

Disability/Disabled - a physical or mental impairment which substantially limits one or more of such person's major life activities or a record of having such an impairment. This term does not include the illegal use of or addiction to a controlled substance.

Fair Housing Act (FHA) - protects people from discrimination based upon race, color, religion, sex, national origin, disability, or familial status in most housing and housing related transactions.

Family - One or more persons occupying a single dwelling unit, provided that unless all members are related by blood, marriage, or legal adoption, no such family shall contain over three unrelated persons. However, where disability requires, up to 5 unrelated disabled persons living together shall be permitted and considered a family and not a group home. Requests for reasonable accommodations to this requirement can be made to the Board of Zoning Appeals.

Handicap - (1) a physical or mental impairment which substantially limits one or more of such person's major life activities, (2) a record of having such an impairment, or (3) being regarded as having such an impairment, but such term does not include current, illegal use of or addiction to a controlled substance.

Homeless Persons - Individuals and families who lack a fixed, regular, and adequate nighttime residence and includes a subset for an individual who resided in an emergency shelter or a place not meant for human habitation and who is exiting an institution where he or she temporarily resided.

Protected Classes - Demographic categories of persons established by civil rights statutes against whom discrimination is prohibited. This includes race, color, religion, sex, national origin, familial status, and disability.

Visitability - does not offer a completely accessible house, but rather the opportunity for a disabled person to visit the home of a friend without having to be lifted up the stairs, to enjoy a meal and be able to use the first-floor bathroom.

The Ordinance also amended Section 2. Section 1335.12(g) entitled "Residential Districts, Additional Residential Regulations, Group Homes" to read:

GROUP HOMES.

Under West Virginia State Law, group homes are an allowable use in all residential districts. A group home shall conform to the area and bulk requirements of the district in which it is proposed.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Implementation Strategy #2 outlined in the 2014 Comprehensive Plan for the City of Wheeling is to conduct a review of the City's 2002 Zoning Ordinance. The working group assigned that task has reviewed the potential barriers listed above, as well as the findings from the 2014 Comprehensive Plan, and has made recommendations on zoning changes to City Council for approval. The City Council has adopted these recommendations.

Discussion

To promote Fair Housing, the City Council proclaimed April as "Fair Housing Month" in 2017 and will continue this practice in the coming years. A copy of the 2017 proclamation is included in the attachments to this Plan. The City will continue to monitor and review public policies for discriminatory practices and/or impacts on housing availability during this program year. In addition to the proclamation, the City has completed the following activities to promote fair housing:

- The annual West Virginia Human Rights Conference was attended by two members of the Wheeling Economic and Community Development staff, as well as a Commissioner of the Wheeling HRC.
- CHANGE, Inc. offers its Homebuyer Education Class on a monthly basis, throughout the Northern Panhandle HOME Consortium Area. Classes held in Wheeling are offered in the Ohio County Public Library. These classes are required as part of the West Virginia Northern Panhandle HOME Consortium's First Time Home Buyer Program (FTHB), which assists individuals and families to obtain affordable housing by providing down-payment and closing cost assistance.
- The Wheeling Human Rights Commission (HRC) sponsored six billboards in the City of Wheeling which promoted Fair Housing Month in April 2017.
- The Wheeling Human Rights Commission (HRC) partnered with the Fair Housing Law Center at Southwestern PA Legal Services (SWPALS) through a Fair Housing Education and Outreach Grant from HUD. The HRC committed to providing 30 hours of Fair Housing education and outreach in the City of Wheeling in 2017.
- The Wheeling HRC is disseminating the booklet "Tenants and Landlords in West Virginia: Rights and Responsibilities", among other various Fair Housing publications.
- The City of Wheeling Building Inspections office is now disseminating the pamphlet entitled "Before You Build: What you need to know about Fair Housing" to developers of multifamily housing. The Building Inspections Office is also making available the pamphlet entitled "Before You Build: What you need to know about Universal Design" to all contractors applying for building permits.

The City is fostering and maintaining affordable housing through the HOME Program - First Time Homebuyer Program and the CHDO Set-Aside Program. Through its ongoing code enforcement program, the City will ensure that decent, safe and sanitary housing will be available for all residents.

The City is fostering and maintaining affordable housing through the funding of the following activities:

- **Northern Panhandle HOME Consortium - First Time Homebuyer Program** – HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$181,977 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homeowners in the six (6) jurisdictions.
- **CHDO Set-Aside** – HOME funds in the amount of \$36,396 will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2017. The FY 2017 funds will be bundled with the FY 2016 CHDO funds.
- **Human Rights Commission** – CDBG funds will be used for office expenses of the Wheeling Human Rights Commission (HRC), which includes promoting the HRC and Equal Housing Opportunity.

DRAFT

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City of Wheeling has developed the following actions planned to: address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based hazards, reduce the number of poverty-level families, develop institutional structures, and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

Despite efforts made by the City and social service providers, a number of significant obstacles to meeting underserved needs remain. Because resources are scarce, funding becomes the greatest obstacle. Insufficient funds hinder maintenance and limit the availability of funding to the many worthy public service programs, activities, and agencies. Planning and effective use of these limited resources will prove critical in addressing Wheeling's needs and improving the quality of life of its residents. The following obstacles need to be overcome in order to meet underserved needs:

- High unemployment rate and loss of household income
- Lack of decent, sound, and affordable rental housing
- High cost of housing
- Aging population
- Low wages in the service and retail sectors
- Job training programs for the disabled
- Increase in the number of disabled persons needing housing
- Increase in the number of vacant and abandoned properties
- Lack of public transportation
- Increase in drug and alcohol abuse
- Accessibility improvements to properties
- Programs for the youth and the elderly

The City of Wheeling will work to address these obstacles through the agencies and programs to be funded in FY 2017. Some of the activities to address these obstacles include:

- **CD-17-02** Section 108 Loan Payment
- **CD-17-06** Jenson Playground
- **CD-17-07** ADA Improvements to I-470 Ballfields
- **CD-17-08** Catholic Charities Center
- **CD-17-09** Family Service
- **CD-17-10** Greater Wheeling Coalition for the Homeless
- **CD-17-11** Seeing Hand Association
- **CD-17-12** Soup Kitchen
- **CD-17-13** Wheeling Health Right
- **CD-17-14** Human Rights Commission

- **CD-17-15** Police Department - Neighborhood Policing
- **CD-17-16** Nelson Jordan Center
- **CD-17-17** East Wheeling Pool Operations
- **HOME-17-19** CHDO Set-Aside
- **HOME-17-20** Northern Panhandle HOME Consortium - First Time Homebuyer Program

Actions planned to foster and maintain affordable housing

The City of Wheeling and the Northern Panhandle HOME Consortium are proposing the following goals and strategies to foster and maintain affordable housing:

- **HS-1 Homeownership** - Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, with the required housing counseling training.
- **HS-2 Housing Construction/Rehabilitation** - Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the City through new construction and rehabilitation.
- **HS-3 Fair Housing** - Promote fair housing choice through monitoring, education, and outreach.
- **HO-1 Operation/Support** - Assist providers through the Continuum of Care in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
- **HO-2 Housing** - Support local agencies' efforts to provide emergency shelter, transitional housing, and permanent supportive housing.
- **SN-1 Housing** - Increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs through rehabilitation, new construction, and making reasonable accommodations to existing housing.
- **CD-4 Code Enforcement** - Undertake code enforcement activities to maintain the existing housing stock in the City.

The City of Wheeling and the Northern Panhandle HOME Consortium, during the FY 2017 program year propose to fund the following project to foster and maintain affordable housing:

- **CD-17-10** Greater Wheeling Coalition for the Homeless
- **CD-17-14** Human Rights Commission
- **HOME-17-19** CHDO Set-Aside
- **HOME-17-20** Northern Panhandle HOME Consortium - First Time Homebuyer Program

Actions planned to reduce lead-based paint hazards

For the City's and the HOME Consortium First Time Homeownership Program, the City and the Consortium members will continue to ensure that:

- Applicants for homeownership assistance receive adequate information about lead based paint

requirements.

- Staff properly determines whether proposed projects are exempt from some or all lead based paint requirements.
- A proper visual assessment is performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soils.
- Prior to occupancy, properly qualified personnel perform paint stabilization and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser receives the required lead based paint pamphlet and notices.

If the City or the HOME Consortium members fund any rehabilitation projects, the City and the HOME Consortium members will ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint safety requirements.
- The level of Federal rehabilitation assistance is properly calculated and the applicable lead based paint requirements determined.
- Properly qualified contractor perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead based paint maintenance activities, when applicable.

Actions planned to reduce the number of poverty-level families

According to the 2011-2015 American Community Survey, 18.3% of the residents of Wheeling are living in poverty, and 33.1% of female-headed households were living in poverty. Of female-headed households with children under the age of 18, 45.4% were living below the poverty level, and of the female-headed households with children under the age of 5, 45.7% are living in poverty. There were 11.6% of all families living in poverty.

The City's anti-poverty strategy is based on attracting a range of businesses and supporting work force development including job-training services for low-income residents. In addition, the City's strategy is to provide supportive services for low income residents.

The City of Wheeling, during FY 2017 program year will fund the following:

- **CD-17-08** Catholic Charities Center
- **CD-17-09** Family Service
- **CD-17-10** Greater Wheeling Coalition for the Homeless
- **CD-17-11** Seeing Hand Association
- **CD-17-12** Soup Kitchen
- **CD-17-13** Wheeling Health Right

Actions planned to develop institutional structure

Effective implementation of the Five Year Consolidated Plan and Annual Action Plan involves a variety of agencies both in the community and in the region. Coordination and collaboration between agencies is important to ensuring that the needs in the community are addressed. The key agencies that are involved in the implementation of the Plan, as well as additional resources that may be available are described below.

Public Sector:

- **City of Wheeling** - The City's Department of Economic and Community Development (DECD) will be responsible for the administration of the City's community development programs, the HOME Investment Partnership Program, and local programs that assist Low/Moderate income residents. The Department's responsibilities will include managing and implementing the City's affordable housing policies, including the Consolidated Plan and related documents. Several other City Departments and Divisions will also be involved, including Planning, Code Enforcement, Public Works, Police, Fire, Recreation, Water, and Sewer.
- **The Wheeling Housing Authority** - The Wheeling Housing Authority is one of the primary owners of affordable housing within the community. The Housing Authority also administers the Housing Choice (Section 8) Voucher Program. The City will continue to work in close consultation with the Housing Authority regarding affordable housing issues in Wheeling.

Non-Profit Agencies:

There are several non-profit agencies that serve target income households in the greater Wheeling area. The City will collaborate with these essential service providers. Some of them include:

- Greater Wheeling Coalition for the Homeless
- YWCA Wheeling
- CHANGE, Inc.
- Catholic Charities
- Family Service
- House of the Carpenter
- Laughlin Chapel

- Wheeling Health Right
- Soup Kitchen of Greater Wheeling, Inc.
- Light House
- Wheeling Human Rights Commission
- Seeing Hands Association
- Northern West Virginia Center for Independent Living

Private Sector:

The private sector is an important collaborator in the services and programs associated with the Consolidated Plan. The private sector brings additional resources and expertise that can be used to supplement existing services or fill gaps in the system. Lenders, affordable housing developers, business and economic development organizations, and private service providers offer a variety of assistance to residents such as health care, small business assistance, home loan programs, and assisted housing, among others. The City will work closely with these agencies to meet Consolidated Plan goals and objectives. Funds for affordable housing are also provided through the Federal Home Loan Bank of Pittsburgh through its member banks.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Wheeling is committed to continuing its participation and coordination with the public housing authority and social service agencies. The City solicits applications for CDBG and HOME funds. In addition, the City sends out applications to a list of agencies, organizations, and housing providers that have previously submitted an application or have expressed an interest in submitting an application. The applications are reviewed by the Department of Economic and Community Development and the City Manager to discuss any questions with the applicant. The City provides help and assistance to its public and private agencies that they fund.

Discussion**Monitoring:**

The City of Wheeling's Department of Economic and Community Development will have the primary responsibility for monitoring the City's Consolidated Plan. The Department of Economic and Community Development will maintain records on the progress toward meeting the goals and compliance with the statutory and regulatory requirements for each activity. The Community Development Department will be responsible for the on-going monitoring of sub-recipients. The Department of Economic and Community Development personnel will make on-site visits to inspect and monitor CDBG funded activities, including visits to sub-recipients.

For each activity authorized under the National Affordable Housing Act, the Department of Economic and Community Development has established fiscal and management procedures that will ensure program compliance and fund accountability. Additionally, the Department of Economic and Community

Development will ensure that the reports to the U.S. Department of Housing & Urban Development (HUD) are complete and accurate. The programs are subject to the Single Audit Act.

For projects, other than CDBG funded activities, a similar reporting format will be used to monitor the progress of the Consolidated Plan.

The City of Wheeling will provide citizens with reasonable notice of, and the opportunity to comment on its Annual Action Plan, its performance under previously funded CDBG Program Years, and substantial amendments to the Five Year Consolidated Plan and Annual Action Plans. The City of Wheeling will respond within 15 days in writing to any written complaints or inquiries from citizens in regard to the CDBG Program, its housing strategy, or its CAPER. This is enumerated in its Citizen Participation Plan.

The City of Wheeling and its sub-recipients shall comply with the requirements and standards of 2 CFR Part 225, which is the cost principles for state and local governments and their subrecipients. In addition, the City will have written agreements with each of its subrecipients.

The City will monitor its performance with meeting its goals and objectives with its Five Year Consolidated Plan. It will review its goals on an annual basis in the preparation of its CAPER and will make adjustments to its goals as needed.

The City does not have a timeliness of expenditures problem. The City abides by the Federal cost principles and expenditures.

In the expenditures of the CDBG funds for housing construction or project improvements, the City's inspectors will make periodic on-site inspections to insure compliance with the local housing codes. The City also requires submittal of architectural drawings, a site plan, and specifications for this work. These will be reviewed prior to the issuance of building permits and the distribution of CDBG funds.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The City of Wheeling and the Northern Panhandle HOME Consortium receive an annual allocation of CDBG and HOME funds. Since the City receives these Federal allocations, the questions below have been completed, as they are applicable.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

Other CDBG Requirements

- | | |
|-----------------------------------------|---|
| 1. The amount of urgent need activities | 0 |
|-----------------------------------------|---|

HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(I)(2)

- 1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

The Northern Panhandle HOME Consortium does not intend to use any other forms of investment other than those described in 24 CFR 92.205(b). Not Applicable.

- 2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 24 CFR 92.254, is as follows:**

See Resale/Recapture Policy in the Appendix.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Not Applicable.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The Northern Panhandle HOME Consortium does not intend to refinance any existing debt for multifamily housing that will be rehabilitated with HOME Funds. Not Applicable.

Discussion

Northern Panhandle HOME Consortium:

The Northern Panhandle HOME Consortium, administered by the City of Wheeling, will receive \$242,636 under FY 2017 HOME funds. Those funds are budgeted as follows:

- Administration - \$24,263.00 (10%)
- CHDO Set-Aside - \$36,393.00 (15%)
- First Time Homebuyer Program - \$181,977 (75%)

Total: \$242,636.00

HOME Program Income:

The Northern Panhandle HOME Consortium does not expect to receive any additional HOME program income during this program year.

HOME Match:

The Northern Panhandle HOME Consortium has excess HOME Match funds from previous years in the amount of \$1,605,207.25. The Northern Panhandle HOME Consortium will have additional HOME Match from WVHDF bond funds, Federal Home Loan Bank, and other private funds during this program year.

CHDO Organizations:

The Northern Panhandle HOME Consortium has two (2) active CHDO organizations, which are: CHANGE, Inc. and the Greater Wheeling Coalition for the Homeless. They are re-certified every time they submit an application for new funding.

CDBG Program Income:

The City of Wheeling does not anticipate that it will receive any Program Income during this program year.

CDBG Percentage:

- Administrative Percentage: 20.00%
- Public Service Percentage: 9.60%
- Low- and Moderate-Income Percentage: 100%
- No Slum and Blight Activities

HOME Percentage:

- Administrative Percentage: 10%
- CHDO Set-Aside: 15%

DRAFT

SF 424 FORM

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Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
 Application
 Changed/Corrected Application

* 2. Type of Application:

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

B-17-MC-54-0005

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

City of Wheeling

* b. Employer/Taxpayer Identification Number (EIN/TIN):

55-6000271

* c. Organizational DUNS:

0845880110000

d. Address:

* Street1:

1500 Chapline Street

Street2:

* City:

Wheeling

County/Parish:

Marshall and Ohio Counties

* State:

WV: West Virginia

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

26003-3553

e. Organizational Unit:

Department Name:

Economic and Community Devel.

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

* First Name:

Nancy

Middle Name:

M.

* Last Name:

Prager

Suffix:

Title:

Director

Organizational Affiliation:

Economic and Community Development Department

* Telephone Number:

304-234-3701

Fax Number:

304-234-3899

* Email:

nprager@wheelingwv.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant (CDBG)/Entitlement Grant

*** 12. Funding Opportunity Number:**

NOTICE: CPD-16-18

* Title:

Title: Guidance on Submitting Consolidated Plans and Annual Action Plan for Fiscal Year (FY) 2017

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

FY 2017 Annual Action Plan for the Community Development Block Grant Program.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,072,464.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="1,072,464.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
 Application
 Changed/Corrected Application

* 2. Type of Application:

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

M-17-DC-54-0204

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

City of Wheeling

* b. Employer/Taxpayer Identification Number (EIN/TIN):

55-6000271

* c. Organizational DUNS:

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Wheeling

County/Parish:

Marshall and Ohio Counties

* State:

WV: West Virginia

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

26003-3553

e. Organizational Unit:

Department Name:

Economic and Community Devel.

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

* First Name:

Nancy

Middle Name:

M.

* Last Name:

Prager

Suffix:

Title:

Director, Economic and Community Development

Organizational Affiliation:

Northern Panhandle HOME Consortium

* Telephone Number:

304-234-3701

Fax Number:

304-234-3899

* Email:

nprager@wheelingwv.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME Investment Partnerships (HOME) Program

*** 12. Funding Opportunity Number:**

NOTICE: CPD-16-18

* Title:

Title: Guidance on Submitting Consolidated Plans and Annual Action Plan for Fiscal Year (FY) 2017

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

FY 2017 Annual Action Plan for the HOME Investment Partnerships (HOME) Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="242,636.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="242,636.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

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- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
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*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

CERTIFICATIONS

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CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

Signature of Authorized Official

August 1, 2017

Date

City Manager

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2015, 2016, and 2017 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

August 1, 2017
Date

City Manager
Title

DRAFT

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

August 1, 2017

Date

City Manager

Title

DRAFT

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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RESOLUTION

DRAFT



**A RESOLUTION OF THE COUNCIL OF THE CITY OF WHEELING
APPROVING THE FISCAL YEAR 2017 COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS
(HOME) PROGRAMS, AND AUTHORIZING THE FILING OF THE
FY 2017 ANNUAL ACTION PLAN WITH THE U.S. DEPARTMENT OF
HOUSING AND URBAN DEVELOPMENT (HUD).**

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the prevention or elimination of slums or urban blight, or activities which will benefit low- and moderate-income persons, or other urgent community development needs; and

WHEREAS, under the HOME Investment Partnerships Program created by the National Affordable Housing Act of 1990, as amended, the Secretary of HUD is authorized to extend financial assistance to participating jurisdictions to expand the supply of decent, safe, sanitary, and affordable housing; and

WHEREAS, the City of Wheeling in cooperation with the City of Weirton and the Counties of Ohio, Marshall, Brooke, and Hancock, WV have joined together to form the Northern Panhandle HOME Consortium and the City of Wheeling was designated as the Representative Member to apply for funds as a participating jurisdiction; and

WHEREAS, the U.S. Department of Housing and Urban Development has advised the City of Wheeling that under Fiscal Year 2017, the City is eligible to apply for an entitlement grant under the Community Development Block Grant (CDBG) Program in the amount of \$1,072,464, and \$242,636 under the HOME Investment Partnerships Program (HOME); and

WHEREAS, the City of Wheeling's Department of Economic and Community Development has prepared a FY 2017 Annual Action Plan, which proposes how the entitlement grant funds will be expended to address the housing and community development needs identified in the City's Five Year Consolidated Plan; and

WHEREAS, a draft of the FY 2017 Annual Action Plan was on public display from Friday, June 30, 2017 through Monday, July 31, 2017, and the City held a series of public meetings and hearings on the said Plan, and the comments of various agencies, groups, and citizens were taken into consideration in the preparation of the final document.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHEELING, OHIO COUNTY, WEST VIRGINIA, AS FOLLOWS:

SECTION 1. That FY 2017 Annual Action Plan for the FY 2017 CDBG and HOME Programs is hereby in all respects APPROVED.

SECTION 2. That the City is COGNIZANT of the conditions that are imposed in the undertaking and carrying out of the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs with Federal financial assistance, including those relating to (a) the relocation of site occupants, (b) the prohibition of discrimination because of race, color, age, religion, sex, disability, familial status, or national origin, and (c) other assurances as set forth under the certifications.

SECTION 3. That the City Manager, on behalf of the City of Wheeling, West Virginia, is AUTHORIZED to file an Application for financial assistance with the U.S. Department of Housing and Urban Development which has indicated its willingness to make available funds to carry out the CDBG Program in the amount of \$1,072,464; and the HOME Program in the amount of \$242,636; and is further AUTHORIZED to act as the representative of the City of Wheeling to sign any and all documents in regard to these programs.

SECTION 4. That the City Manager, on behalf the City of Wheeling, West Virginia, is AUTHORIZED to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as amended; and any other supplemental or revised data which the U.S. Department of Housing and Urban Development may request in review of the City's Application.

ADOPTED INTO A RESOLUTION THIS 1st DAY OF AUGUST 2017 BY THE COUNCIL OF THE CITY OF WHEELING, WEST VIRGINIA.

IN WITNESS WHEREOF, I, Glenn F. Elliott, Jr., Mayor of the City of Wheeling, West Virginia have hereunto set my hand and caused the official seal of the City of Wheeling to be affixed this 1st day of August 2017.

Glenn F. Elliott, Jr., Mayor

RESALE - RECAPTURE POLICY

DRAFT



Northern Panhandle HOME Consortium *Resale/Recapture Policy*

The Northern Panhandle HOME Consortium's Resale/Recapture Policy for Homeownership Activities is based on the HOME Program rules found in 24 CFR Part 92 and HUD Notice CPD 12-003.

The issue of resale/recapture arises when a homeowner that received homebuyer assistance under the HOME Program decides to sell the property. If the property is sold after the period of affordability has expired, there are no restrictions in terms of resale or recapture of HOME funds that apply to such a transaction. However, if the sale occurs before the period of affordability has expired, certain regulatory limitations apply.

- The regulations at 24 CFR 92.254(a)(5) give the participating jurisdiction two broad options relative to the treatment of properties that are sold before the period of affordability has expired:
 - The owner that received HOME assistance must sell the home to a low income family that will use the property as their principal residence, or
 - The participating jurisdiction must recapture some or all of the HOME investment that was initially extended to the homebuyer.

- It is the policy of the Consortium, wherever possible, to recapture the appropriate amount of the HOME investment. The Consortium will not use the "resale" provision which restricts the sale to a qualified low-income family. Since the Consortium is not using the "resale" provision, there is no need for a definition of "fair return on investment." The guidelines for recapture for the homebuyer program that the members of the Consortium have established are as follows:
 - The Consortium requires that a deed of trust will be placed on the property in its favor for the full amount of the HOME investment.
 - Upon sale or transfer of the home by the HOME assisted household, before the period of affordability expires, the Consortium will make every effort to recapture its pro rata share of the HOME investment from the net proceeds of the sale.
 - The Consortium will determine the net proceeds by subtracting loan repayments and closing costs from the gross sale price of the home.
 - The Consortium will allow the homeowner to recover the amount of the homeowner's investment in the property, which includes the down payment, principal payments, and the amount of any capital improvements made by the homeowner, from the net proceeds.
 - After calculating the amounts above, if the net proceeds are not sufficient to recapture the full HOME investment, the HOME investment amount may be reduced prorated based on the time the homeowner has owned and occupied the property measured against the required affordability period (5, 10, or 15 years).
 - If the net proceeds are not sufficient to recapture the full HOME investment, the homeowner may not recover more than the amount of the homeowner's down payment, principal payments, and any capital improvement investment.
 - The Consortium will use HOME funds that are recaptured to assist other income eligible homebuyers.

- In the event the mortgaged property is sold or otherwise transferred prior to the expiration of five (5) years from the date of the initial sale, then the pro rata share of the net proceeds from the sale or transfer shall be paid to the City of Wheeling (The Lead Agency for the administration of the Northern Panhandle HOME Consortium).
- The HOME Consortium may reduce the amount of the direct HOME subsidy on a pro rata basis for the time the homebuyer has owned and occupied the house, measured against the required affordability period.
- The resulting ratio would be used to determine how much of the direct HOME subsidy the Consortium would recapture. The pro rata amount recaptured by the Consortium cannot exceed what is available from net proceeds.

$$\frac{\text{Number of Years Homebuyer Occupied the Home}}{\text{Number of Years Period of Affordability}} \times \text{Total Direct HOME Subsidy} = \text{Recapture Amount}$$

- The total amount payable by borrower under the preceding paragraphs shall never exceed the face amount of the note.
- To the extent that the net proceeds are less than the outstanding principal balance of the note, the remainder shall be forgiven.
- Shared Net Proceeds. If the net proceeds are not sufficient to recapture the full HOME investment [or a reduced amount as provided for in CFR Sub-Part 92.254 (a)(5)(ii)(A)(2)] and enable the homeowner to recover the amount of his/her down payment and any capital improvement investment made by the owner since the purchase, the Consortium may share the net proceeds. The net proceeds are the sales price minus loan repayment (other than HOME funds) and closing costs. The net proceeds may be divided proportionally as set forth in the following mathematical formulas:

$$\frac{\text{Direct HOME Subsidy Amount}}{\text{HOME Subsidy} + \text{Homeowner Investment}} \times \text{Net Proceeds} = \text{HOME Recapture Amount}$$

$$\frac{\text{Homeowner Investment}}{\text{HOME Subsidy} + \text{Homeowner Investment}} \times \text{Net Proceeds} = \text{Amount to Homeowner}$$

FAIR HOUSING

DRAFT



CITY OF WHEELING



CITY COUNTY BLDG., 1500 CHAPLINE STREET
WHEELING, WEST VIRGINIA 26003

PROCLAMATION

WHEREAS, the Forty Ninth Anniversary of the adoption of the Fair Housing Law by the United States Congress will occur during the month of April 2017; and

WHEREAS, the Fair Housing Law prohibits discrimination in the sale or rental of residential housing based on religion, race, sex, national origin, handicap or familial status; and

WHEREAS, the assistance fair housing legislation renders to citizens in their efforts to gain access to affordable housing is considerable, though perhaps intangible; and

WHEREAS, the commitment and effort of the public and the government must continue to assure such access to fair housing for all Americans; and

WHEREAS, the City of Wheeling historically has proven its support for the concept of, and the right to, fair housing.

NOW, THEREFORE I, Glenn F. Elliott, Jr., Mayor of the City of Wheeling, do hereby proclaim the month of April 2017 as

"FAIR HOUSING MONTH"

in the City of Wheeling, West Virginia, and urge all our citizens to join in our efforts to affirm fair housing opportunities for all people.

IN WITNESS WHEREOF, I have set my hand and caused the seal of the City of Wheeling to be affixed hereto this 4th day of April, 2017.




Glenn F. Elliott, Jr., Mayor

CITIZEN PARTICIPATION

DRAFT



PUBLIC NOTICE

City of Wheeling, West Virginia Community Development Block Grant (CDBG) Program

Non-profit organizations that seek Community Development Block Grant financial assistance for Fiscal Year 2017 (July 1, 2017 to June 30, 2018) may pick up an application form starting **December 12, 2016** at the City of Wheeling's Economic and Community Development (ECD) Department, which is located in the City-County Building, Room 305, 1500 Chapline Street, Wheeling, West Virginia 26003.

Technical assistance in completing the application packet will be made available upon request. The ECD Department can be reached by telephone at 304-234-3701 and by fax at 304-234-3899 and for the hearing impaired at 711.

The deadline date for submitting a funding proposal is **4 p.m. on Friday, February 3, 2017.**

Wheeling News-Register and Intelligencer
November 30 and December 7, 2016

FIRST PUBLIC HEARING

DRAFT



PUBLIC NOTICE

The City of Wheeling's Economic and Community Development (ECD) Department will hold a public hearing on **Tuesday, February 7, 2017 at 5:30 p.m.** in City Council Chambers located on the first floor of the City County Building, 1500 Chapline Street, Wheeling, West Virginia. Council Chambers and the City-County Building are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate citizens in order for them to participate in the Hearing, please contact the City's ECD Department at (304) 234-3701, or 711 for the hearing impaired.

The purpose of the Hearing is to encourage citizen comment on the perceived needs of our community and how those needs may be addressed with financial resources available through the City's Community Development Block Grant (CDBG) Program and also through the Home Investment Partnership (HOME) Program during Fiscal Year 2017, which begins July 1, 2017 and ends June 30, 2018.

Please note the hearing is intended to obtain citizen recommendations on the allocation of CDBG and HOME funds. It is not a forum for public service agencies to apply for funds. Application packets for not-for-profit organizations seeking CDBG assistance for Fiscal Year 2017 are available at the City's ECD Department, City-County Building, Room 305, 1500 Chapline Street, Wheeling, West Virginia 26003. The deadline to submit an application is **4 p.m. on Friday, February 3, 2017.**

Wheeling Intelligencer and News-Register 1-20 and 1-30, 2017

PUBLIC HEARING

Home Investment Partnership (HOME) Program
Community Development Block Grant (CDBG) Program

Fiscal Year 2017 Public Hearing
(July 1, 2017 to June 30, 2018)

Sign-In Sheet

February 7, 2017

Name:

Address/Organization:

THERE WAS NO ONE WISHING TO SPEAK.

Gary D. Laje
ELD DEPARTMENT

Katie Baurnes

From: Gary A. Lange <glange@wheelingwv.gov>
Sent: Friday, February 10, 2017 11:35 AM
To: 'Katie Baurnes'
Cc: 'Karl'
Subject: FW: follow up to public hearing

I am forwarding an email received from a citizen who has offered suggested improvements to the City of Wheeling.

Thank you.

Gary

From: Nancy Prager [mailto:nprager@wheelingwv.gov]
Sent: Friday, February 10, 2017 10:23 AM
To: 'Gary A. Lange'
Subject: FW: follow up to public hearing

From: Chuck Fair [mailto:charlefair@gmail.com]
Sent: Friday, February 10, 2017 10:13 AM
To: nprager@wheelingwv.gov
Subject: follow up to public hearing

Ms. Prager: I meant to deliver the following at your Feb. 7 meeting, but I came down with the flu. Please read my input. Thank you.

My name is Chuck Fair, National Rd.

I believe the following improvements to Wheeling can be established at a minimum cost, and, at the same time, present a city on the move and with an eye to the future. All it will take for this commission is foresight, small effort and minimal dollars.

Wheeling should establish the downtown district as a historical city. Creating a historical ambience on downtown streets that will reflect its rich history. I suggest the city change the names of generic streets – Main, Market and others – to historical events and to names of our memorable forefathers, decorated with portrait signs and vintage-era streetlights. As they do in history-minded locals, rename the streets every two to three blocks.

Murals should decorate city-owned buildings: Picture Wheeling's worn-brick buildings – reenergized and proudly displaying the town's heritage – Banners of Zane, McCulloch, Wetzel, Fort Henry, Murals of 19th century steamboats churning up the river, B&O trains arriving and leaving Wheeling; steel mills puffing industrial smoke along the river, and coal miners leaving their shift; the list is inexhaustible. Private owners should be encouraged to join the effort.

Seasonal flower gardens – advertising a city on the move – should be planted to decorate deserted, city-owned lots that currently advertise melancholy – by seasonal I mean summer's rich palette and winter's frosty paintbrush. These can be maintained by the city, until such time as a builder shows up.

Planting vegetable gardens on the downtown's periphery would be a win-win endeavor. Vegetable gardens can be maintained by residents who can least afford fresh vegetables and are most willing to develop and maintain

SECOND PUBLIC HEARING

DRAFT



PUBLIC NOTICE

The Council of the City of Wheeling, West Virginia will hold a public hearing on Tuesday, July 18, 2017 within Wheeling City Council Chambers located on the first floor of the City-County Building, 1500 Chapline Street, Wheeling, West Virginia. The purpose for the hearing is to present the City's Fiscal Year 2017 Annual Action Plan for the use of Community Development Block Grant (CDBG) Program and the Home Investment Partnership (HOME) Program funds. By August 16, 2017 the City intends to submit its Fiscal Year 2017 Plan in the amount of \$1,072,464 for the CDBG Program and \$242,636 for the HOME Program to the U.S. Department of Housing and Urban Development (HUD).

To obtain the view of citizens, public agencies and other interested parties, the City has placed the Fiscal Year 2017 Annual Action Plan on display for 30 days at the following locations:

Ohio County Public Library
52 - 16th Street
Wheeling, West Virginia 26003

Economic and Community Development (ECD) Department
City-County Building, Room 305
1500 Chapline Street
Wheeling, West Virginia 26003

Also, the Fiscal Year 2017 Annual Action Plan will be accessible at the City's website: www.wheelingwv.gov.

It is anticipated that at its August 1, 2017 meeting City Council will adopt via resolution the Fiscal Year 2017 Annual Action Plan and will authorize City Manager Robert Herron to enter into an agreement with HUD for Fiscal Year 2017.

If the City were to undertake an activity that would result in the displacement of individuals or families, then the City would utilize its policy for minimizing such displacement. Also, the City is responsible for replacing all occupied low- and moderate-income housing units that may be demolished or converted as a result of CDBG funds.

The City Council Chambers are accessible to persons with disabilities. However, if special arrangements are necessary to accommodate citizens in order for them to participate in the public hearing, please contact the ECD Department at 304-234-3701. Fax: 304-234-3899. For the hearing impaired please call 711.

All interested citizens are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the proposed use of Federal funds under the Fiscal Year 2016 Annual Action Plan. Written comments may be addressed to Ms. Nancy Prager, Director of the City's Economic and Community Development (ECD) Department, City-County Building, 1500 Chapline Street, Wheeling, West Virginia 26003 or via Fax: (304) 234-3899. Oral comments may be made at the public hearing or by calling the ECD Department at (304) 234-3701.

PUBLIC NOTICE

The Council of the City of Wheeling, West Virginia will hold a public hearing on Tuesday, July 18, 2017, at 5:30 PM within Wheeling City Council Chambers located on the first floor of the City-County Building, 1500 Chapline Street, Wheeling, West Virginia. The purpose for the hearing is to present the City's Fiscal Year 2017 Annual Action Plan for the use of Community Development Block Grant (CDBG) Program and the Home Investment Partnership (HOME) Program funds. This will provide residents, agencies and organizations the opportunity to comment on the proposed FY 2017 Annual Action Plan. By August 16, 2017 the City intends to submit its Fiscal Year 2017 Plan in the amount of \$1,072,464 for the CDBG Program and \$242,636 for the HOME Program to the U.S. Department of Housing and Urban Development (HUD).

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DRAFT

NORTHERN PANHANDLE HOME CONSORTIUM

DRAFT



BRIEFS

Orange gator puzzles residents
HANAHAN, S.C. — No one seems to know why there's an orange alligator in a pond.
 Residents joke the gator used too much self-tanning lotion. Or maybe it's a fan of the Clemson Tigers, who are known for their orange colors.
 Residents living near the pond in Hanahan say they've seen the orange or rust-colored alligator a number of times.
 Photos show the 4- to 5-foot-long alligator on the banks of a retention pond.
 Jay Butfick with the South Carolina Department of Natural Resources says the color may come from where the animal spent the winter, perhaps in a rusty steel culvert pipe.
 Experts say the alligator will shed its skin and probably return to a normal shade soon.

Fire squad turns to 'naughty bingo'
HOMETOWN, Pa. — A volunteer fire company is turning to titillation to raise money.
 The Hometown Volunteer Fire Company in Schuylkill County is getting ready to host its second adult-only event.
 "Winners don't get money, they get 'adult toys,'" the first event last year drew a standing-room crowd with people from several surrounding counties and even New Jersey. The fire company is selling 100 tickets at \$20 each.
 Firefighter Jaan Messerschmidt says people tire of the same old fundraisers, which typically rely on the same people to spend money. This event is designed to raise money from a larger, more diverse crowd.

Buddhist monk arrested with pills
YANGON, Myanmar — A Buddhist monk has been arrested after authorities found more than 4 million methamphetamine pills in his car and in his monastery, police said.
 Officer Maung Maung Yin said the monk was stopped as he drove in Rakhine state, which borders Bangladesh. Authorities had been tipped off that the monk was carrying an illegal haul.
 Maung Maung Yin said an anti-drug task force found 400,000 pills in the monk's car. A subsequent search of his monastery turned up 4.2 million pills along with a grenade and ammunition. A statement from the office of Myanmar's leader, State Counselor Aung San Suu Kyi, said that cash was also found in the vehicle.

Ex-mayor nabbed in meth-for-sex sting
FAIRFAX, Va. — The former mayor of the Virginia city of Fairfax is scheduled to appear in court on charges he tried to trade drugs for sex.
 R. Scott Silverthorne was arrested in August by Fairfax County police after a sting operation at a Tyson's Center hotel. Police say they set up the sting after receiving a tip that Silverthorne was using a dating website to set up sexual encounters with men in exchange for drugs.
 Police say Silverthorne gave an undercover detective two grams of methamphetamine outside the hotel before his arrest.
 Silverthorne, a three-term mayor, resigned after his arrest. The city held a special election Tuesday to select a new mayor.

Hunting tools tell how people lived
COPENHAGEN, Denmark — A Danish town says archaeologists have found some 13,000-year-old hunting tools that give "a fantastic insight" into how some of the first people in Denmark lived.
 The municipality of Horsens says in a statement that flint tools, rounder satters, well-preserved flora and fauna remain and a pits skeleton were found in connection with the construction of a bypass road south of the town.
 Horsens Museum archaeologist Lone Sebergh said Friday the items, described as "some of the earliest traces of human beings in Denmark," were found in an ice age lake. *By The Associated Press*

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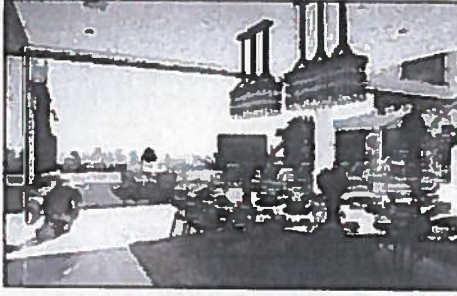
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The Northern Panhandle HOME Consortium
 will hold a public hearing for the HOME First Time Home Buyer's program (closing cost and down payment assistance for new homeowners). The purpose of the hearing is to gather citizen comments relative to how HOME dollars should be spent for Fiscal Year 2017. The hearing is open to the public to listen to comments on how citizens would like to use HOME dollars used.
 Public comments will be welcomed on or before the Hancock County Commission Meeting: **Thursday March 2nd, 2017 at 2:30pm** and the Brooke County Commission Meeting: **Tuesday March 28th, 2016 at 10:30am.**

At \$250M, home most expensive in U.S.

LOS ANGELES (AP) — At \$250 million, a new mega mansion in the exclusive Bel Air neighborhood of Los Angeles is the most expensive home listed in the United States.
 The passion project of developer and handbag tycoon Bruce Makowsky, the four-level, 38,000-square-foot mansion built on spec includes 12 bedrooms suites, 21 bathrooms, five bars, three gourmet kitchens, a spa and an 85-foot infinity swimming pool with stunning views of Los Angeles.
 There's also a 40-seat movie theater, a bowling alley and a fleet of exotic and vintage cars worth \$30 million.
 According to Makowsky, only 3,000 people in the world could afford to buy it.

The Associated Press recently interviewed Makowsky inside the mansion. Here's what he had to say about why he built it and who would spend \$250 million on a house.
Q: Why did you build this house?
A: "After being on major mega yachts across the world and on beautiful private aircraft, it didn't make sense to me people were spending \$350 million on a boat, \$100 million on a plane and they're living in 370 million and \$30 million houses... The houses have not kept up with the toys. So my feeling is if you're going to spend over 12 hours a day in your home, it should be the most amazing experience in the world."
Q: What is it like being inside the house?
A: "I would say it's the eighth wonder of the



PRICY HOME — This photo shows the indoor and outdoor dining areas at a \$250 million mansion in the Bel Air area of Los Angeles. The mansion, the most expensive home listed in the U.S., includes 12 bedroom suites, 21 bathrooms, five bars, three gourmet kitchens, a spa and an 85-foot infinity swimming pool with stunning views.

world. I've had a couple people come in here and say it's in the top seven — one of the other seven could go away. Every single inch of this house is breathtaking. It's a sensory overload. I've shown this house about 25 times now. People go in and are just about every adjective on half of the lower level. There's no more adjectives. They just become numb. Every single thing in this house makes you feel like you're in heaven."
Q: How did you reach \$250 million for the listing price?
A: "The reason it's \$250 million is because of all the work for the past four years of having 300 people inside here, the art curators inside the house. We have over \$30 million worth of cars, exotic sports cars, and vintage cars. We have a 270-degree view from the snow-capped mountains all the way

down to I.A. Seven full-time staff come with the house, which is crazy. So if you want the best chef in the world, you have her, and if you want a masseuse we have you all hooked up. We have water features that go completely around the house. We have stucco from 20 different quarries from around the world, the most beautiful precious stones running through the house. I truly believe the value is here."
Q: Why would someone spend so much money on a house, even with all these amenities?
A: "It's the kind of thing where I can't sell it. Somebody has to fall in love with it and die over it. And when a person sitting with \$2 billion, \$5 billion or \$20 billion in the bank and it's just a number, do they really want to enjoy every second of their life — because this isn't rehearsal, this is real life

— or do they just want to look at a number in the bank?"



A FRESH START AND A NEW BEGINNING

On the eve of the fall of Prince George and the historic moment of the royal wedding, a man named Dave Smith was in a good mood. He had just won the £1 million prize on the game show 'The Price Is Right' and was celebrating with his family. But the joy was short-lived. Within hours, the news of Prince George's death spread like wildfire. Dave's heart shattered. He had just won the grand prize and lost everything. He was alone in the world. He had no one to turn to. He was in a state of shock and disbelief. He had just won the £1 million prize and lost everything. He was alone in the world. He had no one to turn to. He was in a state of shock and disbelief. He had just won the grand prize and lost everything. He was alone in the world. He had no one to turn to. He was in a state of shock and disbelief.

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 Thursday Night Prayer Meeting - 7:00pm

MEETING SIGN-IN SHEET

Project: HOME First Time Home Buyer

Meeting Date: 3/28/2017

Facilitator: Joy Reese

Place/Room: Brooke County

Name	Title	Company	Phone	Fax	E-Mail
Jim Emms	Commissioner	Brooke County	757-4024	737-4027	
Jim Andreozzi	COMMISSIONER	BROOKE	737-4024		
Stacy Wood	Commissioner	Brooke	670-0144	527-2890	
Lynn Davis	writer	Brooke County Review	737-0776		
Warren Scott	Reporter	Herald-Star/ Weirton Daily Times	283-4711		
Norm Schwertfeger	Extension Agent	WU - Extension	304-737-3666	304-737-3681	Norm.Schwertfeger@net.wvu.edu
Ruby GREATHOUSE	SECRETARY	BROOKE CO. MUSEUM	304-737-4060		
Maureen Williams	Chief Tax Deputy	Sheriff	737-3663	737-5126	
Darin Pizer	Lt. Deputy Sheriff	Brooke Co. Sheriff Dept.	737-3660		
LARRY C. Palmer	Sheriff	Brooke Co. Sheriff's Office	777-3660	757-3046	
Sylvia Benz	County Clerk	Brooke Co. Clerk	737-3661		sbenza@mail.wvnet.edu

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,
WEST VIRGINIA, HELD TUESDAY, MARCH 28, 2017

-0-

The County Commission of Brooke County, West Virginia met in regular adjourned session this 28th day of March, 2017 at 9:30 a.m. at the Courthouse.

-0-

Present: Tim Ennis, President
Jim Andreozzi and Stacey Wise, Commissioners
Sylvia J. Benzo, County Clerk

-0-

The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

-0-

A motion was made by Stacey Wise seconded by Jim Andreozzi and unanimously passed to approve the minutes of the meeting held on March 21, 2017.

-0-

Commissioner Andreozzi introduced Amber Evans and John Black representatives of ESC Brooke County Power I, LLC and Brian Helmick, Attorney with Spillman, Thomas & Battle who were present to discuss the potential of a gas fired Power Plant which will be a economic magnet for Brooke County. Mr. Helmick stated that the process is moving forward, however, there were a few road blocks. The former site for the plant was in Follansbee and now has been moved to the eastern side of the Cross Creek Wildlife Management site. The State worked with them to obtain the site. Mr. Helmick explained that they met with the School Board yesterday and had them sign the appropriate documents which have the same financial terms as the old documents. The first document that needs signed is the Joint Resolution of the County Commission and the Board of Education with a motion being made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to sign the Resolution, the second was the Master Sub-Lease between ESC Brooke County Power I, LLC and the Commission with a motion being made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to sign. A motion was made Jim Andreozzi seconded by Stacey Wise and unanimously passed to sign the Lease Agreement between the Commission as Lessor and ESC Brooke County Power, I, LLC as Lessee. The final document that needs approved is the Payment In Lieu of Taxes Agreement between ESC Brooke County Power I, LLC, the County Commission and the Board of Education with a motion being made by Stacey Wise, seconded by Jim Andreozzi and unanimously passed to approve the Agreement. Commissioner Andreozzi indicated that this was a very sensitive issue and some had expressed concerns about the plant but the commission appreciates their concern for our citizens and look forward to working with them and moving forward on this project. The Power Plant address will be 170 Quinn Lane, Colliers, WV 26035.

-0-

Marie Lauck indicated that several individuals went to Charleston to meet with state representatives to discuss Shiloh Apartments and the new legislation that is being imposed upon them. She learned that the residents of Shiloh can stay in their apartments with no fifty percent mix of residents. Shiloh residents had recently learned there were going to be new rules which restrict residency and some other requirements. They are continuing to work through issues concerning medications and other issues. Commissioner Ennis stated that one new regulation was the residents had to administer their own medications which could be a challenge for some residents. He thanked Senator Weld for his participation and for setting up the meeting.

-0-

Joy Reese of Change, Inc. passed out brochures on the Northern Panhandle HOME Consortium and how to apply for funds for the program. She also informed the Commission that she distributed these brochures throughout the

county to inform the public on the program. The HOME Program provides up to \$10,000 in funds with \$7,500 being allotted for a home down payment and \$2,500 for the closing costs for the home. There are stipulations and criteria which must be met for eligibility for the program. The loan is an interest free loan and is forgiven if the home owner stays in the home for five years and does not sub-let the home or if it is not in foreclosure, Ms. Reese stated that there have been about 111 home loans for Brooke County since 1996 with over a million dollars in loans. She would like to see the number of loans increased. The current criteria for the loan is you have to be a first time home buyer and live in the home for five years and she discussed perhaps changing the criteria to not being a home owner in the past three years which may bring in more home buyers. Norman Schwertfeger, Extension Agent was present and indicated that he was a Commissioner when the program was first started and he thought the Commission had the option of first time home buyers or have weatherization or home repairs. He felt it would be nice if we could choose either home loan or repairs. Ms. Reese indicated that we currently have weatherization program through Change, Inc. Commissioner Andreozzi stated that earlier they talked about low interest loans. After discussion the Commission thanked Ms. Reese for all her help and indicated their willing to explore different avenues for the program.

-0-

A copy of the following correspondence was given to each of the Commissioner's for their review:

A copy of the minutes of the Brooke County Public Service District meetings of January 11, 2017 and February 8, 2017 was received.

A list of updates on legislative issues this past week and letting us know that bills must be out of committee by March 26th as the last day to introduce bills was March 20th.

A letter was received from Norman Schwertfeger, Extension Agent attaching their annual Memorandum of Agreement for funds for the Extension Service and asked that the Commission sign it where it can be sent to WVU. This Memorandum is set up for the amount of funding through the levy that the Extension Service receives annually. The original was given to him to submit to WVU.

A copy of a letter was received from the Sheriff Palmer to the Civil Service Commission advising that Richard Arthur will be promoted to the rank of Captain, effective April 1, 2017 and advising that if he would cease to be the Chief Deputy, he would return to his Civil Service Rank of Captain.

A letter was received from Sheriff Palmer indicating that he received the final tabulated Sergeant and Corporal promotion test results and he will be making the following promotions, Corporal Beatty to Sergeant, Corporal Ferguson to Sergeant, Deputy Richmond to Corporal and Deputy Graham to Corporal, effective April 1, 2017.

A separate letter was received from Sheriff Palmer advising that effective April 1, 2017 Matt Beatty will be promoted to Sergeant, Kyle Ferguson to Sergeant, Kristin Richmond to Corporal and Patrick Gram to Corporal with the increase in their salary between the ranks.

A copy of the Audit Findings for the Audit July 1, 2015 through June 30, 2016 was received from the Auditor with responses for Corrective Action.

The above correspondence was ordered filed in the County Clerk's Office.

-0-

Norman Schwertfeger, Extension Agent let the commission know that the next BDA meeting will be on Wednesday at 5:30 p.m. at the Library and a future meeting will be at the Harvey's Sugar Shack to view the Maple Syrup production.

Mr. Schwertfeger also wanted to know if the Commission still wanted to recognize volunteers in our community. The Commission is willing to recognize volunteers in the community and set April 23 - 29, 2017 as Volunteer Week. If anyone would like to nominate someone as a hard working volunteer they need to submit names to the commission by April 18, 2017.

-0-

The Commission had previously talked about putting funds into a Financial Stabilization Fund (fka the Rainy Day Fund), however; in talking with the Auditor was told that the Commission would have to create the Financial Stabilization Fund in order to put money into it. A Resolution had been drafted by the Clerk to create and establish a County Financial Stabilization Fund pursuant to the authority of WV Code Article 21, Chapter 7 in which the legislature declares that county government can create a fund for stabilization. No more than thirty percent of the county budget may be appropriated to the Stabilization Fund. After discussion a motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to adopt a Resolution creating a Financial Stabilization Fund for Brooke County.

A Request for Revision to the Approved Budget was submitted to transfer \$1,038,138 from the General County Fund to the Financial Stabilization Fund. A motion was made by Stacey Wise, seconded by Jim Andreozzi and unanimously passed to approve the Revision which will be sent to the State Auditor for approval. The \$1,038,138 was set up in the General County Fund under Account 960 which is the Capital Projects for General Government. (This money was what was in our Certificate of Deposit money).

-0-

Commissioner Ennis announced that the recycling bins are strictly to be used for recycling and not for dumping garbage or trash. Commissioner Wise stated that it is illegal to dump trash and if caught you could be fined.

-0-

Sheriff Palmer submitted a letter to the Commission advising that he researched WV Code 24-6-5 that deals with Enhanced emergency telephone system requirements and asked that the Commission appoint an Emergency Telephone System Advisory Board. This Board had been created a number of years ago, however; has not been active. The Commission will review this request.

-0-

A motion was made by Jim Andreozzi, seconded by Stacey Wise and passed to enter into Executive Session with Sheriff Palmer at about 11:30 a.m.

At about 11:40 a.m. the Commission reconvened their regular meeting with no action being taken on the executive session.

-0-

Invoices and vouchers were approved and the following checks were ordered written:

General County Fund - Check Nos. 18730 through 18748 for \$14,311.16
 Payroll withholding - Check Nos. 18715 through 18729 for \$105,697.79
 E-911 - Check Nos. 1743 for \$17,310.00
 Ambulance Fund - Check Nos. 3281 through 3288 for \$83,304.59
 Shelter Levy - Check No. 446 for \$400.00
 Valuation Fund - Check Nos. 1129 for \$106.16
 Federal Grants - Check Nos. 1239 through 1240 for \$9,008.00

-0-

No further business to come before the Commission a motion was made by Jim Andreozzi, seconded by Tim Ennis and unanimously passed to adjourn.

-0-



Timothy R. Ennis, President

Tenpe:

 Sylvia J. Renzo, Clerk

BROOKE COUNTY COMMISSION MEETING

DATE: MARCH 28, 2017

MINUTES OF MARCH 21, 2017 TO BE APPROVED

1. A copy of the minutes of the Brooke County Public Service District meetings of January 11, 2017 and February 8, 2017 was received.

2. A list of updates on legislative issues this past week and letting us know that bills must be out of committee by March 26th as the last day to introduce bills was March 20th.

3. A letter was received from Norman Schwertfeger, Extension Agent attaching their annual Memorandum of Agreement for funds for the Extension Service and asked that the Commission sign it where it can be sent to WVU.

4. A copy of a letter was received from the Sheriff Palmer to the Civil Service Commission advising that Richard Arthurs will be promoted to the rank of Captain, effective April 1, 2017 and advising that if he would cease to be the Chief Deputy, he would return to his Civil Service Rank of Captain.

5. A letter was received from Sheriff Palmer indicating that he received the final tabulated Sergeant and Corporation Promotion test results and he will be making the following promotions, Corporal Beatty to Sergeant, Corporal Ferguson to Sergeant, Deputy Richmond to Corporal and Deputy Graham to Corporal, effective April 1, 2017.

6. A separate letter was received from Sheriff Palmer advising that effective April 1, 2017 Matt Beatty will be promoted to Sergeant, Kyler Ferguson to Sergeant, Kristin Richmond to Corporal and Patrick Gram to Corporal with the increase in their salary between the ranks.

7. A copy of the Audit Findings for the Audit July 1, 2015 through June 30, 2016 was received from the Auditor with responses for Corrective Action.

Create a Stabilization Fund

A Request For Revision to Approved Budget to move funds to the Financial Stabilization Fund

Approve Agreement with ESC Brooke County Power I, LLC & adopt Resolution

March 29 - Economic Development meeting, Brooke Library at 5:30 p.m.

April 4 - Sheriff Palmer - Promotions

April 11 - Set Levy Rates

Health Board Appt. - Term of Rosita Briggs (Applicants, Rosita Briggs, Judith Martich)

Healthways Board Appt. - Term of Jack Yost

Executive Session

BRIEFS

Orange gator puzzles residents

HANAHAN, S.C. — No one seems to know why there's an orange alligator in a pond. Residents joke the gator used too much left-tanning lotion. Or maybe it's a fan of the Clemson Tigers, who are known for their orange color. Residents living near the pond in Hanahan say they've seen the orange or rust-colored alligator a number of times. Photos show the 4- to 5-foot-long alligator on the banks of a retention pond. Jerry Budilinski with the South Carolina Department of Natural Resources says the color may come from where the animal spent the winter, perhaps in a rusty steel culvert pipe. Experts say the alligator will shed its skin and probably return to a normal shade soon.

Fire squad turns to 'naughty bingo'

ROBERTSTOWN, Pa. — A volunteer fire company is turning to bingo to raise money. The Hanoverstown Volunteer Fire Company in Schuylkill County is getting ready to host its second adults-only naughty bingo night. Winners don't get money, they get "adult toys." The first event last year drew a standing-room crowd with people from several surrounding counties and even New Jersey. The fire company is selling 160 tickets at \$20 each. Firefighter Jason Messerschmidt says people tire of the same old fundraisers, which typically rely on the same people to spend money. This event is designed to raise money from a larger, more diverse crowd.

Buddhist monk arrested with pills

YANGON, Myanmar — A Buddhist monk has been arrested after authorities found more than 4 million methamphetamine pills in his car and in his monastery, police said. Officer Maung Maung Yin said the monk was stopped as he drove in Rakhine state, which borders Bangladesh. Authorities had been tipped off that the monk was carrying an illegal haul. Maung Maung Yin said an anti-drug task force found 400,000 pills in the monk's car. A subsequent search of his monastery turned up 4.2 million pills along with a grenade and ammunition. A statement from the office of Myanmar's leader, State Counselor Aung San Suu Kyi, said that cash was also found in the vehicle.

Ex-mayor nabbed in meth-for-sex sting

FAIRFAX, Va. — The former mayor of the Virginia city of Fairfax is scheduled to appear in court on charges he tried to trade drugs for sex. R. Scott Silverthorne was arrested in August by Fairfax County police after a sting operation at a Stripes Corner hotel. Police say they set up the sting after receiving a tip that Silverthorne was using a dating website to set up sexual encounters with men in exchange for drugs. Police say Silverthorne gave an undercover detective two grams of methamphetamine outside the hotel before his arrest. Silverthorne, a three-term mayor, resigned after his arrest. The city held a special election Tuesday to select a new mayor.

Hunting tools tell how people lived

COPENHAGEN, Denmark — A Danish town says archaeologists have found some 13,000-year-old hunting tools that give "a fantastic insight" into how some of the first people in Denmark lived. The municipality of Horacens says in a statement that flint tools, reindeer antlers, "well-preserved furs and fawn rolers" and a pine skeleton were found in connection with the construction of a bypass road south of the town. Horacens Museum spokeswoman Lone Serberg said Friday the items, described as "some of the earliest traces of human beings in Denmark," were found in an ice age lake in December. By The Associated Press

Your Tropical Dining and Meeting Place

Advertisement for a tropical dining and meeting place. Includes text: "NO BBS & COLLE", "CALL OUR RESERVATION 748-1158", "2300 Thomas Springs Drive, Raleigh, NC 27617".

Fresh ways to say I Love You

Advertisement for edible gifts. Includes text: "edible gifts", "1320 Shenandoah Place, Pennsylvania, PA 15206", "(412) 488-6234".

The Northern Panhandle HOME Consortium

will hold a public hearing for the HOME First Time Home Buyers program (down and down payment assistance for new homeowners). The purpose of the hearing is to gather citizen comments relative to how HOME dollars should be spent for Fiscal Year 2017. The hearing is open to the public to listen to comments on how citizens would like to use HOME dollars best. Public comments will be welcomed on or before the Hancock County Commission Meeting: Thursday March 2nd, 2017 at 2:30pm and the Brooke County Commission Meeting: Tuesday March 28th, 2016 at 10:30am.

At \$250M, home most expensive in U.S.

LOS ANGELES (AP) — At \$250 million, a new mega mansion in the exclusive Bel Air neighborhood of Los Angeles is the most expensive home listed in the United States.

The passion project of developer and handbag tycoon Bruce Mahowky, the four-level, 38,000-square-foot mansion built on spec includes 17 bedrooms, 21 bathrooms, five bars, three gourmet kitchens, a spa and an 85-foot infinity swimming pool with stunning views of Los Angeles. There's also a 40-seat movie theater, a bowling alley, and a fleet of exotic and vintage cars worth \$30 million.

According to Mahowky, only 3,000 people in the world could afford to buy it.

The Associated Press recently interviewed Mahowky inside the mansion. Here's what he had to say about why he built it and who would spend \$250 million on a house.

Q: Why did you build this house?

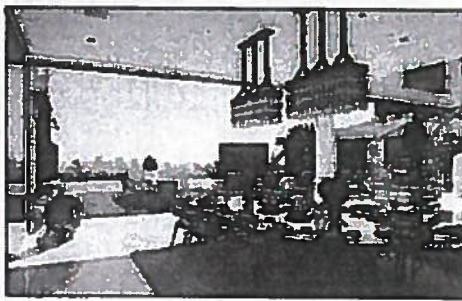
A: "After being on a major magazine's list across the world and on beautiful private aircraft, it didn't make sense to me people were spending \$30 million on a boat, \$100 million on a plane and they're living in \$20 million and \$30 million homes... The homes have not kept up with the toys. So my feeling is if you're going to spend over 12 hours a day in your home it should be the most amazing experience in the world."

Q: What is it like being inside the house?

A: "I would say it's the eighth wonder of the world. I've had a couple people come in here and say it's in the top seven — one of the other seven could go away. Every single inch of this house is breathtaking. It's a sensory overload. I've shown this house about 25 times now. People go in and use just about every adjective on half of the lower level. There's no more adjectives. They just become numb. Every single thing in this house makes you feel like you're in heaven."

Q: How did you reach \$250 million for the listing price?

A: "The reason it's \$250 million is because of all the work for the past four years of having 300 people inside here, the art museum inside the house. We have over \$30 million worth of cars, exotic sports cars and vintage cars... We have a 270-degree view from the snow-covered mountains all the way



PRICY HOME — This photo shows the indoor and outdoor dining areas at a \$250 million mansion in the Bel Air area of Los Angeles. The mansion, the most expensive home listed in the U.S., includes 17 bedrooms, 21 bathrooms, five bars, three gourmet kitchens, a spa and an 85-foot infinity swimming pool with stunning views.

down to L.A. Seven full-time staff come with the house, which is crazy. So if you want the best chef in the world, you have her, and if you want a masseuse we have you all looked up. We have water features that go completely around the house. We have stoves from 50 different quarries from around the world, the most beautiful porcelain stoves running through the house. I truly believe the value is here."

Q: Why would someone spend so much money on a house, even with all these amenities?

A: "It's the kind of thing where I can't sell it. Somebody has to fall in love with it and die over it. And when a person sits with \$2 billion, \$5 billion or \$20 billion in the bank and it's just a number, do they really want to enjoy every second of their life — because this isn't rehearsal, this is real life

— or do they just want to look at a number in the bank?"



A FRESH START AND A NEW BEGINNING

Barbara McKinley, pastor of the First Baptist Church in Raleigh, N.C., shares her story of overcoming addiction and finding faith. She describes how she found God through prayer and the support of her church community. Her journey from a life of struggle to one of hope and redemption is a powerful testament to the power of faith.

Advertisement for 'Catch This Deal!' featuring Pittsburgh Pirates and Atlanta Braves. Includes text: 'Pirates Fan Club presents Home Opener Tickets', 'Pittsburgh Pirates vs. Atlanta Braves', 'Free Magnetic Schedule, Lower Level Box Seat, Bus Transportation, Snack Bag Provided by'. Also mentions 'Also Available' for Pittsburgh and New York.

Advertisement for 'Home Opener Tickets' for Pittsburgh Pirates vs. Atlanta Braves. Includes details about ticket packages, pricing, and availability. Contact information: Call 740-283-4711 To Reserve Your Ticket. Limited availability, only one bus per game.

Additional text or sidebar content on the right side of the page, possibly related to the 'Catch This Deal!' advertisement or other local news.

6

MEETING SIGN-IN SHEET

Project: HOME First Time Home Buyer

Meeting Date: 3/2/2017

Facilitator: Joy Reese

Place/Room: Hancock County

Name	Title	Company	Phone	Fax	E-Mail
Bob Vidar	Exec. Dir	H.C.C	304 564-3311		bvidar@hanwv.org
Michael W. Lucas	Asst. Pros. Atty	HC	304 564-3933		mlucas@hanwv.org
Karen L. Sida	Financial Administrator	HCC	304 564-3311		ksida@hanwv.org
Jeff Davis	Co. Commissioner	HCC	564-3311		jdavis056@comcast.net
JOE BARNABEI	Co. Commissioner	HCC	564-3311		joeb259204@comcast.com
Paul R. Cowey	Co. Commissioner	HCC	564-3311		pcowey@hanwv.org
George Foley	COUNTY Clerk	HCC	564-3311		Gfoley@HCCWV.org
Stephanie W. Webb	Deputy Clerk	HC	564-3311		swwebb@hanwv.org
Paul A. Fleck	Sheriff	HC	514-7311		pfleck@hanwv.org
Jamarcus [unclear]	Publisher	Hancock News	564-754		jamarcus@hanwv.org
Steve Reppach	Reporter	The Review	330-385- 4545 x 150		reppach@review.com
Chuck [unclear]	Circuit Clerk	HC	304 564-3311 EXT 227		cmw@hanwv.org
Tracy Lemley	911 Director	HC	304-564- 4138		tracy@hanwv.org
Seanni [unclear]	Election Clerk	H.C.	304-564- 3311 ext 2258		seanni@hanwv.org
Jodi Robson			304-224- 6962		jodirv53@yahoo.com

HANCOCK COUNTY

THURSDAY, MARCH 2, 2017

COMMISSION MEETING – REGULAR
2:30PM
COMMISSION MEETING ROOM

OPENING PRAYER AND PLEDGE TO FLAG

COUNTY COMMISSION IN SESSION

ROLL CALL

I. APPROVAL OF MINUTES

- A. Approval of Commission Meeting Minutes for February 16, 2017.

II. GOVERNMENT AGENCY PRESENTATIONS

- A. Joy Reese, Housing Counseling Program Manager, Change Inc – HOME Program public hearing announcement

III. CORRESPONDENCE

- A. Susan Hineman, Volunteer – Requesting financial support for Chester's 1st Annual Festival of Trees.

IV. OLD BUSINESS

V. TABLED ITEMS

- A. Clean Air Act

VI. NEW BUSINESS

A. Commission

1. Approval of Recreational Income Fund.
2. Approval of Resolution to apply for the WV Justice Assistance Grant Program for FY 17/18 – Prevention Resource Officer (PRO).
3. Approval of Resolution to apply for the WV Justice Assistance Grant Program for FY 17/18 – Drug Task Force (DTF).
4. Approval of Resolution to apply for the WV Victim Assistance Grant Program for FY 17/18 – Victims of Crime Act (VOCA).
5. Approval to advertise notice for the removal of grave blankets and decorations from county owned cemeteries.

B. Office of Technology and Communications

1. Requesting approval of the revised Equal Opportunity Employment Plan.
2. Requesting approval of a salary adjustment for OEM Director Jeremy Ober effective March 1, 2017.

C. Sheriff's Department

1. Requesting approval of PRO agreements with the Hancock County Board of Education.
2. Requesting approval to appoint Dezso Polgar as Hancock County Coroner.

Estate of Tawnya N. Metheny
Estate of Imogene P. Ott
Estate of David Wayne Schreiner
Estate of Thomas C. Turkaly
Estate of Duane Robert Wilson

Tawnya M. Metheny, Administratrix
Charles E. Ott, Executor
Sandra Schreiner, Administratrix
Michael A. Turkaly, Executor
Nancy L. Wilson, Executrix

Approval of Exoneration Orders.

On a motion by Commissioner Barnabei, the commission unanimously moved to approve.

Approval of General County Bills.

On a motion by Commissioner Barnabei, the commission unanimously approved County Bills and Requisitions in the amount of \$48,642.11 and the P-Card amount of \$32,717.62, and total February expenditures of \$106,802.89.

Approval of Animal Shelter Fund Bills and Requisitions.

On a motion by Commissioner Cowey, the commission unanimously moved to approve.

Approval of Library Levy Fund Bills and Requisitions.

On a motion by Commissioner Barnabei, the commission unanimously moved to approve.

Approval of Sheltered Workshop Levy Funds and Requisitions.

On a motion by Commissioner Cowey, the commission unanimously moved to approve.

On a motion by Commissioner Cowey to move the March 16th regular County Commission Meeting to March 13, 2017 at 1:00 p.m., the commission moved to approve.

It is hereby ORDERED and DECREED that the above be and are hereby declared to be the legal transactions of the Hancock County Commission this the 2nd day of March, 2017.


Jeff Davis, President


George Foley, County Clerk

NOTICE OF PUBLIC HEARING

Notice is hereby given that the County of Marshall will conduct a Public Hearing to discuss the housing needs in the County of Marshall. The U.S. Department of Housing & Urban Development will be providing funds under the HOME Investment Partnerships Program (HOME) to the Northern Panhandle Home Consortium.

This hearing will afford the residents of the County of Marshall the opportunity to discuss the need for affordable housing, the current affordable housing resources and programs, a review of eligible program activities, anticipated funding levels for the FY 2017 Program Year, and a timetable for publishing the proposed programs and other related matters. Information will also be presented on the Consortium's performance in previous Federal entitlement program years.

The Public Hearing will be held on Tuesday, March 28, 2017 at 9:15 a.m. in the Marshall County Commission Chambers, located in the basement of the Marshall County Courthouse on 7th Street in Moundsville, WV 26041.

All persons and agencies, who are interested in the provision of affordable housing for low to moderate income persons and for persons with special needs, are invited to attend. The information gathered at this public hearing will be used in the preparation of the FY 2017 HOME Investment Partnerships Program for the Northern Panhandle HOME Consortium.

Persons requiring special accommodations to facilitate participation in the public hearing may call Betsy Frohnafel, County Administrator at (304) 845-0482 to make such arrangements. The TDD number to make arrangements is (304) 843-1130.

Robert A. Miller, Jr., President
Marshall County Commission

Marshall County

3 28 17

First Time Homebuyers Public Hearing

Jim Cochran

Howard Coffey

MIKE MUCKER

Carol Robinson

Jim Wilson

Tom Hart

Drew Parker

Richard Young

Key Joseph

Bill Bellamy

Kandy Whittatch

Gary Hargrove

Chonda Wade

Tom Bell

Gary Strum

REGULAR SESSION AGENDA
MARCH 28, 2017

9:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MINUTES

COMMISSIONERS COMMENTS

PUBLIC COMMENTS

CORRESPONDENCE

ACCOUNTS PAYABLE

EXONERATIONS

BUDGET REVISIONS

FIDUCIARY MATTERS

MAP/ADD – ROAD NAMES

TABLED ISSUES

9:15 *Jennifer Kordack – Public Hearing – 1st Time Homebuyers

***Steve Fox, Chaplin Construction – Virginia Oaks**

***Sharon Kesselring – Red Cross Update**

***Tiffany Giovengo – Crime Victim Rights Week Proclamation**

***Sheriff Kevin Cecil – New Hire**

***Home Consortium Board Appointment**

MARSHALL COUNTY COMMISSION
MARCH 28, 2017

NOTICE OF REGULAR SESSION

The County Commission of Marshall County, West Virginia convened this day pursuant to the following call: Scott G. Varner, Commissioner; John D. Gruzinskas, Commissioner; Jan Pest, County Clerk; Betsy Frohnafel, County Administrator; and Jeanne Shook, Deputy Clerk.

Absent: Robert A. Miller, President

The County Commission of Marshall County, West Virginia will meet in Regular Session at the Courthouse thereof, on Tuesday, March 28, 2017 at 9:00 AM for the following purposes, that is to say:

To Audit Claims

To Act upon Rebates

To consider any other matters which may properly come before the Commission

Called by the President of the Commission with the concurrence of the other two members.

S/Robert A. Miller, President

Posted at the front door of the Courthouse on the 23rd day of March, 2017.

S/Jan Pest, County Clerk

ACTING PRESIDENT – On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, Commissioner Scott G. Varner was appointed acting President in the absence of Commission President Robert A. Miller. Motion carried.

MARSHALL COUNTY COMMISSION
MARCH 28, 2017

MINUTES – On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission approved the minutes of the Regular Session held March 21, 2017, and the Special Session held March 24, 2017. Motion carried.

COMMISSIONER COMMENTS –

COMMISSIONER GRUZINSKAS attended a Memorial Day planning meeting with Paul Blazer, attended the Special Session finalizing the budget, March 24, 2017 and had many phone calls dealing with citizen complaints.

COMMISSIONER GRUZINSKAS stated ninety eight years ago this week, the governor signed an order creating the West Virginia State Police.

COMMISSIONER VARNER attended a Memorial Day planning meeting with Paul Blazer, attended the Special Session finalizing the budget, and dealt with constituent concerns.

TRI-STATE AMBULANCE – Ken Joseph, owner of Tri-State Ambulance appeared before the Commission. Mr. Joseph stated Tri-State has been serving Marshall County since the year 2000. Mr. Joseph is concerned about an EMS rotation schedule beginning April 1, 2017, which would incorporate ESP Ambulance Service in the rotation. Mr. Joseph would like the Commission to take more time to evaluate before adding ESP Ambulance Service to the schedule.

CORRESPONDENCE –

Marshall County Special Olympics – Thank you for support.

Kevin Cecil, Sheriff – Monthly Financial Statement, February, 2017.

Retirement Party – In honor of Nancy Gongola, 3/30/17, from 2-6 @ Public Safety Bldg.

FIDUCIARY MATTERS – On motion of Commissioner Varner, seconded by Commissioner Gruzinskas, the Commission approved and accepted all Fiduciary Settlements and the Monthly Fiduciary Report received by Jan Pest, County Clerk, for the month of March, 2017.

STEVE FOX, CHAPLIN CONSTRUCTION – VIRGINIA OAKS – Steve Fox and Rick Richmond of Chaplin Construction, appeared before the Commission. Mr. Fox stated they would like to move forward on a proposed project, a sub division of Virginia Oaks Estates. Commissioner Varner stated Mr. Fox and Mr. Richmond need to contact the

MARSHALL COUNTY COMMISSION
MARCH 28, 2017

Planning Commission. Howard Coffield stated they need to contact Marilyn Thalman who is the secretary of the Planning Commission.

RED CROSS UPDATE – SHARON KESSELRING – Sharon Kesselring, Executive Director, Red Cross, appeared before the Commission with an update. The Red Cross currently offers The Pillowcase Project, which teaches 3rd – 5th graders and their families how to prepare for disasters, they schedule appointments to install free smoke alarms in homes, provide Services to the Armed Forces (SAF), and they now offer a free app., for real-time severe weather and emergency alerts.

CRIME VICTIM RIGHTS WEEK RESOLUTION – TIFANY GIOVENGO – Tiffany Giovengo, Victim Services Coordinator of the Marshall County Prosecutor's Office, appeared before the Commission with a Resolution in recognition of National Crimes Victims' Week.

On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission adopted the Resolution, and the President was authorized to sign the same. The Resolution is as follows:

DRAFT

MARSHALL COUNTY COMMISSION
MARCH 28, 2017

**National Crimes Victims' Week
In the County of Marshall, West Virginia, USA,
March 28, 2017**

WHEREAS currently in the United States, there are millions of victims and survivors of crime whose physical, financial, emotional, and spiritual needs are entitled to the attention and support of individuals and communities across the United States;

WHEREAS the County of Marshall, West Virginia with collaborative efforts of criminal and juvenile justice professionals, victim service providers, public policy makers, and allied professionals, have helped enhance public safety and victim awareness;

WHEREAS the Marshall County Commission has long supported these collaborative efforts of criminal and juvenile justice professionals, policy makers, victim service providers, and allied professionals who support and care for victims of crime;

WHEREAS crime victims have the right to receive advocacy, support, assistance and help with physical, emotional and financial impact of crime.

WHEREAS the County of Marshall acknowledges the pain and suffering and the courage of crimes victims and witnesses as they begin their path to healing.

WHEREAS the theme of the 2017 National Crime Victims' Rights Week, called "Strength. Resilience. Justice.", reflects a vision for the future in which all victims are strengthened by the response they receive, organizations are resilient in response to challenges, and communities are able to seek collective justice and healing.

WHEREAS in 2017, the week of April 2 through April 8, is dedicated as the national observance during which crime victims' and survivors' rights, needs, and services will be recognized;

THEREFORE, LET IT BE RESOLVED that the Marshall County Commission, in recognition of National Crimes Victims' Week across the United States, stands with the organizations who serve the needs of victims in our county. The Commission recognizes the works and goals of our state, county, and city law enforcement agencies, the Marshall County Prosecuting Attorney's Office, the Family Violence Prevention Program, the Court Appointed Special Advocates (CASA), The Child Protective Service works of Human Services, The Sexual Assault Help Center, the Harmony House forensic facility, The Sheriff's Department STOP Team collaboration with the YWCA, the SART Team, VOCA, Crime Victims Fund, and the Family Resource Network.

Signed this 28th Day of March 2017.



Commission President

SHERIFF KEVIN CECIL – NEW HIRE – Sheriff Kevin Cecil requested approval from the Commission to employ John McCutcheon as secretary in the Marshall County Sheriff's Department. Mr. McCutcheon will begin April 3, 2017, with a starting salary of \$26,500.

On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission authorized Sheriff Kevin Cecil to hire John McCutcheon as secretary in the Marshall County Sheriff's Department. Motion carried.

MARSHALL COUNTY COMMISSION
MARCH 28, 2017

HOME CONSORTIUM BOARD RESIGNATION – Rhonda Wade appeared before the Commission to resign her position from the Home Consortium Board of Directors.

On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission accepted the resignation of Rhonda Wade from the Home Consortium Board. Motion carried.

HOME CONSORTIUM BOARD APPOINTMENT – Upon the resignation of Rhonda Wade, on motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission accepted and approved the appointment of Christian Turak to the Home Consortium Board of Directors. Motion carried.

FIRST TIME HOMEBUYER PROGRAM PUBLIC HEARING – Jennifer Kordack, Benwood-McMechen Housing Authority Family Self-Sufficiency Coordinator, appeared before the Commission for the required public hearing on the First Time Homebuyer Program. Mrs. Kordack reviewed the requirements of the Program and stated the total Fiscal Year 2016 funds were \$45,483.

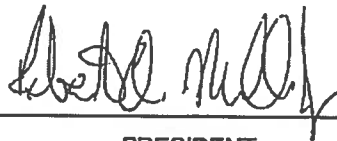
The Commission thanked Mrs. Kordack for the information and the public hearing was closed.

BUDGET REVISION – On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, a request by Sheriff Kevin Cecil was approved to utilize funds originally budgeted for the purchase of radios, to purchase a Use of Force Training Simulator, in the amount of \$43,500. Motion carried.

CLAIMS AUDITED – The Commission, this day, approved the following claims

<u>GENERAL COUNTY FUND</u>	\$ 13,635.93
<u>E-911 EMERGENCY COMMISSION</u>	158.91
<u>COAL SEVERANCE FUND</u>	103,933.33

ADJOURNMENT – There being no further business to come before the Commission, on motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the meeting was adjourned.



PRESIDENT

...to be transported to Ruby as quickly as possible.

A twin-engine Airbus helicopter will be assigned to the new base.

Burley said it will have a fully equipped avionics suite and a medical flight staff that exceeds national standards. He added every flight will be stocked with

of folks all over the state," he said.

Transfers of patients to Ruby have increased significantly in the past few years.

Wright said about 6,000 patients were transported by ambulance or helicopter to Ruby in 2014, while the number of

is talking multiple sclerosis (MS) and treatment.

2/9/17 at 6:30 PM
Stratford Springs
Restaurant
100 Kensington Drive
Wheeling, WV 26003


Save a seat for a friend.
Accessible to folks in wheelchairs or who need assistance.
Light meal served.
Validated parking.

Space is limited.
Please RSVP
by calling
1-866-682-7491.

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Fighting for Mineral Owners



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- Leases
- Property Damages
- Pooling Issues
- Royalty Disputes

Free initial consultation. No fee unless we recover money for you.

Wheeling, WV • Charleston, WV • Morgantown, WV • Parkersburg, WV

1-888-4-JUSTICE

NOTICE OF PUBLIC HEARING

Notice is hereby given that the County of Ohio will conduct a public hearing to discuss the housing needs in the County of Ohio. The U.S. Department of Housing and Urban Development will be providing funds under the HOME Investment Partnerships Program to the Northern Panhandle HOME Consortium. This Consortium consists of the City of Wheeling, the City of Weirton, the County of Brooke, the County of Hancock, the County of Ohio, and the County of Marshall which form the Northern Panhandle of West Virginia.

In accordance with the Federal Regulation (24 CFR Part 91), as a HOME Consortium Member, the County of Ohio is required to conduct a public hearing to discuss local housing needs. A separate public hearing will be held in each of the six (6) member jurisdictions. This hearing will afford the residents of the County of Ohio the opportunity to discuss the need for affordable housing, the current affordable housing resources and programs, a review of eligible program activities, anticipated funding levels for the FY 2017 Program Year, and a time table for publishing the proposed programs and other related matters. Information will also be presented on the Consortium's performance in previous Federal entitlement program years.

The public hearing will be held on Tuesday, February 21st, 2017 at 6:00 p.m. in Room 215, Ohio County Commission Board Room, City County Building, 1500 Chapline Street, Wheeling, WV 26003.

All persons and agencies that are interested in the provision of affordable housing to low-moderate income persons and for persons with special needs are invited to attend. The information gathered at this public hearing will be used in the preparation of the FY 2017 HOME Investment Partnerships Program for the Northern Panhandle HOME Consortium.

Persons requiring special accommodations to facilitate participation in the public hearing may call The Ohio County Commission to make such arrangements. The TDD number to make arrangements is (304) 234-3617.

Orphy Klempa, President Ohio County Commission

The Intelligencer 2-3-2017

**Home Consortium 2017
Public Hearing
Tuesday, February 21, 2017
6:00 p.m.**

1. *Alfred Saffman*
2. *John King*
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.

DRAFT

OHIO COUNTY COMMISSION

2/21/2017

The Ohio County Commission met in regular session on Tuesday, February 21, 2017 at 6:00 p.m. A moment of silence was observed followed by the Pledge of Allegiance.

Present at the meeting was President Orphy Klempa, Commissioners Randy Wharton, Timothy P. McCormick, Administrator Gregory L. Stewart and Solicitor Don Tennant.

Home Consortium Public Hearing-Melissa Thompson said I am from the City of Wheeling and the City of Wheeling is the lead agency for the Northern Panhandle Home Consortium which is made up of six jurisdictions Brooke, Hancock, Ohio and Marshall Counties, and the Cities of Wheeling and Weirton. Melissa said every year we receive an entitlement grant from the Housing and Urban Development for the purpose of affordable housing. Melissa Thompson said we are required to hold a public hearing in each of the jurisdictions each year to ask for public input regarding housing needs and how the funds should be expended, we do not have a fiscal year 2017 budget, so for planning purpose we are using our 2016 allocation which was \$241,678, most of the money after we take out our administration and funding for a Community Development project which we have to do every year, the rest is used for the First Time Homebuyer program which offers low and moderate income first time home buyers up to \$10,000.00 in down payment and closing costs assistance, due to new accounting requirements of HUD, we no longer break the funds down by jurisdictions, we offer the funds equally on a first come, first-served to homebuyers within all of the jurisdictions, since 1996 when the program started we have assisted seventy six homebuyers, and the Consortium as a whole, has assisted nine hundred three homebuyers. President Klempa asked is there anyone that wishes to speak to the public hearing. Nothing from the audience. President Klempa said the Home Consortium Public hearing is closed. Thank you Melissa.

Commissioner Wharton made a motion to approve the minutes from the Tuesday, February 7, 2017 Commission meeting. Second by Commissioner McCormick. Motion carried with all voting in favor.

Airport

AIP 3-54-0030-3116 Obstruction Removal Invoice Approval

Administrator Stewart said we have one invoice for the Commission's approval from our Engineering firm Michael Baker Jr. Inc. for the Obstruction Removal project, the amount is \$2,854.88 and if the Commission so approves we will pay the bill. Commissioner Wharton made a motion to approve the invoice. Second by Commissioner McCormick. Motion carried with all voting in favor.

Laptop Bid- Sheriff's Department

Administrator Stewart said having finally received the specifications from the Sheriff's department we would like to put the laptops which are in the budget out to bid, the file server we are working on still because it is not in the budget, if the Commission so approves we will bid out for fifteen laptops and bring the results to the next meeting. Commissioner Wharton made a motion to approve the bid for the laptops. Second by Commissioner McCormick. Motion carried with all voting in favor.

Reverse 911 Call System

Administrator Stewart said it is time to update our reverse 911 call system and this would allow us to place automated phone calls to addresses, areas, blocks of the County. Lou Vargo is here to speak to this. Lou Vargo said we actually looked at a few different companies, but Experian is what we decided upon it is great for emergency information, we can also help with events an example would be with the Super Six, all teams and fans could get a text about parking issues, etc., and at the Highlands if there is an event anyone could text Highlands to this certain number and that creates a list called the Highlands and anyone participating in those events we would just send out a call or text to all those on the Highlands list with information they may need to know, this system is actually cheaper than our current system. Administrator Stewart said I like it because it is a web based system, the software will actually reside on their file server so we are not buying the software and do not have to worry about upgrading it and maintaining and then we will have log in portals, certain people will be given access to put certain messages out, example water breaks, so for annual fee of \$4,975.00 they will maintain everything. Commissioner McCormick made a motion to approve the new reverse 911 Call System. Second by Commissioner Wharton. Motion carried with all voting in favor.

Hotel Tax Budget

Administrator Stewart said you have four requests for your consideration tonight and you have a copy of the Hotel Tax budget as it is up to date. President Klempa said the first one is for King's Daughters 3rd Annual Dragon Boat Race, the request is for \$2,000.00. Commissioner McCormick made a motion to give them \$1,000.00 for the Dragon boat race. Second by Commissioner Wharton. Motion carried with all voting in favor. President Klempa said next is the Mountaineer brewfest in August. Commissioner McCormick made a motion to approve \$2,000.00. Second by Commissioner Wharton. Motion carried with all voting in favor. President Klempa said next we have the Oglebay Women's Golf Invitational. Commissioner Wharton made a motion to approve \$1,500.00. Second by Commissioner McCormick. Motion carried with all voting in favor. President Klempa said the last one is for the Tri State Basketball Challenge. Commissioner McCormick made a motion to approve \$300.00 for the basketball Challenge. Second by Commissioner Wharton. Motion carried with all voting in favor.

Bonds

Administrator Stewart said we not have anything tonight.

BUDGET REVISIONS

Administrator Stewart said we do not have anything tonight.

STAFF REPORTS

Administrator Stewart said I do not have anything tonight.

BILLS

Administrator Stewart said you have a copy of all bills as they are up to date. Commissioner Wharton made a motion to pay the bills. Second by Commissioner McCormick.

EXONERATIONS

Administrator Stewart said you have a copy of six exonerations before you, four are credits reducing a tax, two are debits increasing a tax, four involve property, two involve vehicles, all six are recommended by the Assessor's office. Commissioner Wharton made a motion to approve the exonerations. Second by Commissioner McCormick. Motion carried with all voting in favor.

COMMISSIONERS COMMENTS

President Klempa said we have nothing tonight.

FUTURE COMMISSION MEETINGS

President Klempa said the next Commission meeting will be March 7, 2017 at 6:00 p.m., Budget hearings the same night at 6:30 p.m., Budget hearings Wednesday, March 8, 2017 beginning at 6:00 p.m. and then tentatively Tuesday, March 21, 2017 at 6:00 p.m. Commission Meeting. Meeting adjourned.



President, Orphy Klempa



Administrator, Gregory L. Stewart

DRAFT

7000 - Autos



7000 - Autos

2009 Honda Accord EX, Silver, 36,500 miles, new tires, brakes, alignment, non-smoker. Ready to drive, great price.

7000 - Autos

2004 Pontiac Grand AM, good tires, new brakes, new battery, good condition. 128,000 miles. 859-285-7239

7004 - SUV's



OBITUARIES

Continued from Page 3C

Theodore Dudley Jr., Allison Dudley, Janice Dudley Jr., Allison Dudley, Paolisso; brothers Paolisso; sisters Paolisso Vince and ley, Janice D Matheus I (deceased), Malcon lev (deceased), and Paolisso; brothers Paolisso; sisters Paolisso Vince and

PUBLIC NOTICES

LEGAL NOTICE HANCOCK COUNTY EQUALIZATION AND REVIEW OF PROPERTY VALUES

The County Commission of Hancock County, West Virginia will meet as a Board of Equalization and Review starting February 1, 2017 at the Courthouse in New Cumberland, for the purpose of reviewing and equalizing the assessment of values made by the Assessor. The Commission scheduled the following days for the purpose of hearing complaints, objections, and corrections of assessment set by the Assessor:

- **Wednesday-February 1** 3:00pm-5:00pm Appointment Only
- **Monday-February 6** 8:00am-10:00am Open Session
- **Friday-February 10** 9:00am-11:00am Appointment Only
- **Wednesday-February 15** 3:00pm-5:00pm Final Day to File
- **Tuesday-February 21** 8:00am-10:00am Final Statement

Anyone wishing to schedule an appointment should please contact the Assessor's Office at (304)564-3311, Ext. 256. If any person fails to apply for relief at these meetings, he or she shall have waived his or her right to ask for correction to his or her assessment list for the current year and shall not hereafter be permitted to question the correctness of this list as fixed by the County Commission except on appeal to the Circuit Clerk.

Hancock County Commission
Jeff Davis, President
1-10, 17, 2017 Adv.

PUBLIC HEARING NOTICE CITY OF WEIRTON, WEST VIRGINIA COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND THE HOME INVESTMENT PARTNERSHIP (HOME) PROGRAMS

Notice is hereby given by the City of Weirton, Brooke and Hancock Counties, WV that it will hold a public hearing on **Thursday, February 2, 2017 at 11:00 AM**, prevailing time, in Room 201 of the Weirton Municipal Building, 200 Municipal Plaza, Weirton, WV 26062. The Weirton Municipal Building is accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents in order for them to participate in the public hearing, please call Ms. Jessica Gumm, Program Manager, at (304) 797-8500 extension 1020 to make those arrangements. The telephone number for the hearing impaired is 7-1-1. The purpose of this public hearing is to gather information for the City's Annual Action Plan for FY 2017, which the City must submit to the

U.S. department of Housing and Urban Development for the Community Development Block Grant (CDBG) Entitlement Funds and HOME Investment Partnership Program (HOME) funds through the Northern Panhandle Home Consortium. Additionally, the hearing will be used to solicit the views and comments of individuals and organizations concerning the housing, community and economic development, and fair housing needs in the City of Weirton.

The City of Weirton anticipates that it will receive an allocation of approximately \$374,089 in CDBG Entitlement funds, and an allocation of approximately \$181,259 in HOME funds for FY 2017. These amounts are preliminary and subject to change based on the approval of the Federal Budget for FY 2017. In order to receive those funds, the City of Weirton must prepare an Annual Action Plan for the use of Federal funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons living in the City of Weirton. The City intends to afford residents, local agencies, and interested parties the opportunity to become involved in the planning process.

Not-for-profit organizations that serve Weirton residents and wish to apply for FY 2017 CDBG funds are invited to a **MANDATORY** meeting on Thursday, Friday, February 2, 2017 at 10:00 AM, prevailing time, in Room 201 of the Weirton Municipal Building, 200 Municipal Plaza, Weirton, WV 26062. The purpose of the meeting is to explain the application process and to review the application forms.

Application packets for not-for-profit organizations seeking CDBG funds for FY 2017 are available at the Planning and Development Department, 200 Municipal Plaza, Weirton, WV 26062. The deadline to submit a completed application packet to the Planning and Development Department is 4:00 PM on Thursday, February 16, 2017.

The following types of activities may be eligible for funding under the CDBG program: acquisition of property; disposition costs; improvements to public facilities, including the removal of architectural barriers; demolition and environmental clean-up; public services that are new or a quantifiable increase in the level of service; interim assistance; relocation payments for persons displaced as a result of CDBG activity; rehabilitation of houses; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for pur-

chase; planning; environmental; recreation; program administration; audit; and other miscellaneous activities.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of the expenditure of CDBG funds.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the City of Weirton and the use of CDBG and HOME funds to address those needs over the next fiscal year. Written comments may be addressed to Ms. Jessica Gumm, Program Manager, Planning and Development Department, City of Weirton, 200 Municipal Plaza, Weirton, WV 26062 or by telephone at (304) 797-8500 extension 1020 and 7-1-1 for the hearing impaired.

Harold E. Miller, Mayor
City of Weirton, WV
1-17, 2017 Adv.

PUBLIC NOTICE OF ANIMAL SHELTER WORKERS

The Hancock County Commission will be accepting applications for the positions of part-time Animal Shelter Workers. Applicants should have a love of animals and be able and willing to work and clean around animals and lift a minimum of fifty pounds. Minimum duties include but are not limited to: multi-tasking work involving cleaning of stalls and cages, exercising animals, and polite dealing with the public. Previous experience with animals will be given preference. Please bring a cover letter with your resume that describes your experience. If an applicant does not meet the minimum criteria for the job as stated above, the applicant will not be called for an interview. For any questions please call (304) 564-3311 extension 223. Applications must be received no later than 4:00 PM, January 30, 2017. Interviews will be conducted as time is available, so apply as soon as possible.

1-10, 17, 2017 Adv.



IMF: Trump can boost

WASHINGTON (AP) — The International Monetary Fund on Monday raised its forecast for the U.S. economy over the next two years, saying President-elect Donald Trump's policies should boost economic growth, particularly in 2018. But officials warned that if Trump's protectionist trade

als set off a trade war could be "quite negative" for the global economy.

The IMF also in 2017 growth projections for a number of other countries including China, Japan and many, but warned that t

CALL NOW & SAVE ON YOUR NEXT PI

Drug Name	Qty (pills)	Price*	Drug
Viagra 100mg	16	\$109.99	Pristi
Viagra 50mg	16	\$89.99	Diova
Cialis 5mg	90	\$139.99	Azile
Cialis 20mg	16	\$109.99	Janu
Levitra 20mg	30	\$119.99	Lipit
Stendra 200mg	16	\$249.99	Lumi
Zetia 10mg	100	\$119.99	Bon
Spiriva 18mcg	90	\$179.99	Flo
Advair 250/50mcg	180 ds	\$194.99	Ongl
Vagifem 10mcg	24	\$104.99	Trico
Premarin 0.625mg	84	\$84.99	Prad
Combivent 18/103mcg	600 ds	\$129.99	Synt
Symbicort 160/4.5 mcg	360 ds	\$204.99	Sing
Entocort 3mg	100	\$119.99	Acto
Januvia 100mg	84	\$249.99	Invo
Aggrenox 200/25mg	200	\$129.99	Jubl
Abilify 5mg	84	\$129.99	Nas
Colcrys 0.6mg	100	\$99.99	Trad
Ventolin 90mcg	600 ds	\$69.99	✓
Propecia 1mg	100	\$69.99	✓
Flomax 0.4mg	90	\$49.99	✓
Vytorin 10/40mg	90	\$144.99	✓
Xifaxan 550mg	100	\$159.99	✓
Nexium 40mg	90	\$119.99	✓
Plavix 75mg	90	\$31.99	
Asacol 800mg	300	\$239.99	
Vesicare 5mg	90	\$119.99	
Ranexa ER 1000mg	100	\$124.99	
Cymbalta 60mg	84	\$49.99	
Evista 60mg	100	\$144.99	
Xarelto 20mg	84	\$454.99	

You HEARD Right...

Businesses

**PUBLIC HEARING NOTICE
CITY OF WEIRTON, WEST VIRGINIA
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND
THE HOME INVESTMENT PARTNERSHIP (HOME) PROGRAMS**

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The purpose of this public hearing is to gather information for the City's Annual Action Plan for FY 2017, which the City must submit to the U.S. Department of Housing and Urban Development for the Community Development Block Grant (CDBG) Entitlement Funds and HOME Investment Partnership Program (HOME) funds through the Northern Panhandle HOME Consortium. Additionally, the hearing will be used to solicit the views and comments of individuals and organizations concerning the housing, community and economic development, and fair housing needs in the City of Weirton.

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The following types of activities may be eligible for funding under the CDBG program: acquisition of property; disposition costs; improvements to public facilities, including the removal of architectural barriers; demolition and environmental clean-up; public services that are new or a quantifiable increase in the level of service; interim assistance;

relocation payments for persons displaced as a result of a CDBG activity; rehabilitation of houses; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase; planning; environmental; review; program administration; audit; and other miscellaneous activities.

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of the expenditure of CDBG funds.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the City of Weirton and the use of CDBG and HOME funds to address those needs over the next fiscal year. Written comments may be addressed to Ms. Jessica Gumm, Program Manager, Planning and Development Department, City of Weirton, 200 Municipal Plaza, Weirton, WV 26062 or by telephone at (304) 797-8500 extension 1020 and 7-1-1 for the hearing impaired.

Harold E. Miller, Mayor
City of Weirton, WV

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Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG funds.

All interested citizens are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the proposed use of CDBG funds under the FY 2017 Annual Action Plan. Written comments may be addressed to Ms. Jessica Gumm, Program Manager, Development Department for the City of Weirton, WV until May 6, 2016, at Weirton City Building, 200 Municipal Plaza, Weirton, WV 26062, (304) 797-8500, ext. 1020, or 7-1-1 for the hearing impaired.

Harold E. Miller, Mayor

DRAFT



City of Weirton, West Virginia
 FY 2017 Annual Action Plan
 FY 2017 CDBG Application Meeting in Room 201 of the Weirton Municipal Building
 Thursday, February 02, 2017 at 10:00 A.M.

Name	Organization	Phone Number	Email Address
David Pearle	Weirton Senior Center		
Danielle Stroud	Comfort House	304.723.0083	dstroud@changeinc.org
Kuan Wang	CHANGE, INC	304-797-7733	kwan@changeinc.org
Jim Barney	CHANGE, INC		jbarney@changeinc.org
Sandy Ripelle	Sunbar	304-276-8336	sriopelle@live.net
RHONDA STUBBS	CASA	304-737-4444	ehildsplace.casa@comcast.net
Kathleen Jones	Sunbar	304 748-9834	



City of Weirton, West Virginia
FY 2017 Annual Action Plan
FY 2017 CDBG Application Meeting in Room 201 of the Weirton Municipal Building
Thursday, February 02, 2017 at 10:00 A.M.

Name	Organization	Phone Number	Email Address
Kim Waver	Weirton Christian Ctr	304-479-2190	Kim@weirtonchristiancenter.com

DRAFT



City of Weirton, West Virginia
 FY 2017 Annual Action Plan
 Public Hearing in Room 201 of the Weirton Municipal Building
 Thursday, February 02, 2017 at 11:00 A.M.

Name	Organization	Phone Number	Email Address
David Pearce	Weirton Senior Center	304-748-3490	pearcebo334@gmail.com
Danielle Stroud	Comfort House	304.723.0053	dstroud@changeinc.org
RITUNDA STUBBS	CASA	3047374444	childsplacecasa@comfort.net
Monica Marciano	CASA		
EARLEAN JONES	DYNBAR CTR	304-748-7834	EARLEANLOOKA@yahoo.com
Jen Bonney	CHANGE, INC	304-777-7733	jbonney@changeinc.org
LISA STANLEY	CHANGE, INC	"	lstanley@changeinc.org



City of Weirton, West Virginia
FY 2017 Annual Action Plan
Public Hearing in Room 201 of the Weirton Municipal Building
Thursday, February 02, 2017 at 11:00 A.M.

Name	Organization	Phone Number	Email Address
Kim Weaver	Weirton Christian Center	304-479-2140	kim@weirtonchristiancenter.com
Anna Ripelle	Member	304-276-8336	sripelle@live.com



**CDBG AND HOME PUBLIC HEARING
FY 2017 ANNUAL ACTION PLAN**

February 2, 2017 at 11:00 AM

**City of Weirton, West Virginia
Room 201 of the Weirton Municipal Building
200 Municipal Plaza
Weirton, WV 26062**

Opening Remarks – Ms. Jessica Gumm, Program Manager, Planning and Development Department

Introduction of Urban Design Ventures Consultants – Ms. Jessica Gumm, Program Manager, Planning and Development Department

Presentation by Urban Design Ventures – Mr. Karl M. Haglund, Vice President of Urban Design Ventures & Ms. Katie L. Baurnes, Consultant

Overview:

- What is an Annual Action Plan?
- What is the process of preparing an Annual Action Plan?

FY 2017 Annual Action Plan Schedule:

- **CDBG Project Funding Applications Due to the City** – Thursday, February 16, 2017
- **First Public Hearing** – Thursday, February 2, 2017 at 11:00 AM at the Weirton City Building
- **Plan goes on Public Display** – Thursday, April 6, 2017*
- **Second Public Hearing** – Monday, May 1, 2017 at 10:30 AM at Weirton City Building *
- **End of Plan on Public Display** – Friday, May 5, 2017*
- **City Council Adoption of the Plan** – Monday, May 8, 2017*
- **Plan submitted to HUD Pittsburgh Office** – Monday, May 15, 2017
- **Program Year Begins** – July 1, 2017

**Dates subject to change.*

The City of Weirton anticipates that it will receive the following Federal funds during the FY 2017 program year:

Entitlement Funds	Amount
FY 2017 CDBG Funds	\$ 374,089.00
FY 2017 HOME Funds	TBD
Totals:	\$ 374,089.00*

**Note: These amounts are preliminary and subject to change based on the approval of the Federal Budget for FY 2017. The Northern Panhandle HOME Consortium anticipates that it will receive \$181,259.00 for Homebuyer Assistance funds for FY 2017. These funds will be awarded to Northern Panhandle HOME Consortium Members on a first come, first serve basis.*

Review of Past Performance

The City of Weirton has a good performance record with HUD and regularly meets its established performance standards. Each year the City prepares a Consolidated Annual Performance Evaluation Report (CAPER). This report is submitted to HUD within ninety (90) days after the start of the next program year. Copies of the FY 2015 CAPER are available for review at the City of Weirton’s Department of Planning and Development Office. The FY 2015 CAPER, which was the first CAPER for the FY 2015-2019 Five Year Consolidated Plan, was submitted to HUD by September 30, 2016. HUD has approved the FY 2015 CAPER.

- In the FY 2015 CAPER, the City of Weirton expended 95.53% of its CDBG funds to benefit low- and moderate-income persons.
- The City expended 13.59% of its funds during the FY 2015 CAPER period on public services, which is below the statutory maximum of 15%.
- The City expended 14.41% of its funds during this CAPER period on Planning and Administration, which is less than the statutory maximum of 20%.
- The City of Weirton was above the required 1.5 maximum drawdown ratio at a ratio of 1.66.

Public Comments on Needs in the City of Weirton

- What community development needs are there in the City?
- What housing needs are there in the City?
- What homeless needs are there in the City?
- What other special needs are there in the City?
- What economic development needs are there in the City?
- What fair housing issues are there in the City?
- What other needs are there in the City?

Closing Remarks – Ms. Jessica Gumm, Program Manager, Planning and Development Department

Adjournment – Ms. Jessica Gumm, Program Manager, Planning and Development Department



MEETING A NATIONAL OBJECTIVE

National Objective Subcategory	Conditions for Eligibility	Example
Low-Moderate Income (LMI) Area Benefit	<p>A facility or improvement will be used for a purpose that benefits all residents in a defined area primarily residential in which at least 51% are LMI households.</p> <p>Paying all or part of a special assessment on behalf of LMI Households qualifies under this objective.</p>	<p>The Installation of paved streets, sidewalks, curbs and gutters in a predominantly LMI household neighborhood.</p> <p>CDBG funds pay the assessment made to Low-Mod Income household homeowners when a new water/sewer system is installed in their neighborhood.</p>
Low-Moderate Income Limited Clientele	<p>The majority of public service activities qualify under this national objective.</p> <p>Services provided to a specific group of people who are comprised of at least 51% LMI households.</p>	<p>Home ownership counseling provided to a group of LMI individuals.</p> <p>Renovation or expansion of a food pantry.</p>
Low-Moderate Income Housing	<p>The facility or improvement exclusively benefits housing to be occupied by LMI households.</p>	<p>A parking lot and landscaping are improved on the site of a rental property with 51% LMI households paying affordable rents.</p>
Low-Moderate Income Jobs	<p>Public improvement is for an economic development project that creates or retains permanent jobs.</p> <p>In order for a CDBG funded economic development activity to qualify as an activity that benefits low and moderate income persons, at least 51% of the jobs created or retained (full time equivalent basis) will be held by or made available to low and moderate income persons.</p>	<p>A new water tower will enable factory expansion and owners to commit to hiring at least 51% of new permanent jobs to LMI persons.</p>
Area Blight	<p>Public improvements and facilities are in a designated blighted area and activity addresses conditions that contributed to blight.</p>	<p>An outdated fire hall is rehabilitated and equipment is updated to prevent further loss of life and property due to fires.</p>
Spot Blight	<p>Public improvements or facility is outside designated blighted area and activity is limited to eliminate specific conditions of blight or decay.</p>	<p>Historic library building located outside a designated area is rehabilitated.</p>
Urgent Need	<p>Acquisition, construction, or reconstruction of a public facility or improvement that is designated to alleviate recent serious and imminent threat to public health and safety and no other funds are available.</p>	<p>A storm sewer system is reconstructed after a severe flood damaged it. All other funding sources are unavailable or exhausted.</p>



ELIGIBLE CDBG FUNDED ACTIVITIES

§570.201 Basic Eligible Activities:

- (a) **Acquisition** – By purchase, long-term lease and donation of real estate.
- (b) **Disposition** – Through sale, lease and donation of real property acquired with CDBG funds, including reasonable costs for temporary management
- (c) **Public Facilities and Improvements** – Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements, including removal of architectural barriers. This includes streets, curbs, walks, parks, recreational facilities, etc.
- (d) **Clearance** – Demolition and removal of buildings and improvements.
- (e) **Public Services** – Labor, supplies and materials for public services concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare, etc.
- (f) **Interim Assistance** – Activities that require immediate action to arrest deterioration and that permanent improvements will be carried out as soon as practicable; including clean-up, clearance, etc.
- (g) **Payment of Non-Federal Share** – Funds for the local share of eligible type activities and projects from other Federal or State Programs.
- (h) **Urban Renewal Completion** – Payment of the cost of completing an urban renewal project.
- (i) **Relocation** – Payments and other assistance for permanently and temporarily relocating individuals, families, businesses, non-profit organizations, and farm operations as a result of a CDBG funded activity or project.
- (j) **Loss of Rental Income** – Payments to housing owners for loss of rental income incurred in holding, for temporary periods, housing units to be used for the relocation of individuals and families displaced by program activities.
- (k) **Housing Services** – Housing counseling in connection with tenant – based rental assistance and affordable housing projects.

- (l) **Privately Owned Utilities** – Funds for acquisition, construction, reconstruction, rehabilitation, or installation of distribution lines and facilities of privately owned utilities.
- (m) **Construction of Housing** – Funds for the rehabilitation of housing under Section 17 of the Housing Act of 1937, as amended.
- (n) **Homeownership Assistance** – Funds may be used to provide direct homeownership assistance to low- and moderate-income households to subsidize payments for homeowners, finance acquisition, mortgage guarantees, down payment assistance, and closing costs.
- (o) **Microenterprise Assistance** – Provide financial assistance for small enterprises including credit, grants, loans, guarantees, technical assistance, etc.
- (p) **Rehabilitation and Preservation** – Funds to finance the rehabilitation of privately owned buildings and improvements for single family residential properties, low-income public housing, public or privately owned commercial or industrial buildings, manufactured housing, etc.
- (q) **Code Enforcement** – Cost incurred for inspection for code violations and enforcement of codes, limited to salaries and related expenses of code enforcement and legal proceedings.
- (r) **Historic Preservation** – Funding for the rehabilitation, preservation, or restoration of historic properties.
- (s) **Special Economic Development Activities** – Funds may be used for an economic development activity, including loans and grants to a for-profit business.
- (t) **Special CBDO Activities** – Funds may be used as grants or loans to a Community Based Development Organization (CBDO) to carryout neighborhood revitalization, community or economic development, or an energy conservation project.
- (u) **Planning and Management** – Funds may be used for planning activities which consist of all costs of data gathering, studies, analysis, preparation of plans and applications, environmental review records, mapping, etc.
- (v) **Administration** – Funds may be used for the reasonable administrative costs for general management, oversight, and coordination of the CDBG Program.



INELIGIBLE CDBG FUNDED ACTIVITES

§570.207 Ineligible Activities:

- (a) **General Rule** – Any activity that is not authorized as an “eligible activity.”
- (b) **Government Buildings** – Funds cannot be used for improvements to a public building used for the general conduct of government.
- (c) **General Government Expenses** – Funds cannot be used for expenses that are considered the regular responsibilities of the local government.
- (d) **Political Activities** – Funds cannot be used to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities.
- (e) **Purchase of Equipment** – The purchase of equipment is generally ineligible, which includes construction equipment, motor vehicles, furnishings, or personal property. The only exception is fire equipment assigned to a low- and moderate-income area.
- (f) **Operating and Maintenance Expenses** – The general rule is that any expense associated with repairing, operating, or maintaining public facilities, improvements, and services is ineligible.
- (g) **New Housing Construction** – Funds cannot be used for the construction of new permanent residential structures or for any program to subsidize or consist such new construction except by a CBDO. However, the cost of site assemblage, clearance, and site improvements are eligible activities.
- (h) **Income Payments** – Funds cannot be used for subsistence – type grant payments for food, clothing, housing, or utilities.